



UNIVERSITY
OF MANITOBA

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FOR IMMEDIATE ATTENTION/ACTION

January 18, 2018

TO: Deans, Directors and Department Heads

FROM: Digvir S. Jayas, Vice-President (Research and International)
and Distinguished Professor

RE: **Dr. John M. Bowman Memorial Winnipeg Rh Institute Foundation Award**

I am writing to initiate the call for nominations for the ***Dr. John M. Bowman Memorial Winnipeg Rh Institute Foundation Award***. Enclosed for your information is a copy of a brochure describing the general guidelines associated with this award.

To review, the purpose of the ***Dr. John M. Bowman Memorial Winnipeg Rh Institute Foundation Award***, which was established in 1997 and renamed in Dr. Bowman's memory in 2005, is to recognize outstanding research accomplishments by a non-retired, **established** university faculty member. The Bowman Established Researcher Rh Award consists of a research grant in the amount of \$25,000, which must be utilized within three years and is non-transferrable, and a medal. An annual special event is held to present the award, followed by a lecture to be delivered by the award recipient and a reception.

Nominations for this award are reviewed by a selection committee appointed by the Senate Committee on University Research, on the recommendation of the Vice-President (Research and International). Members of the selection committee are distinguished members of the University's research community, who represent a broad range of disciplines/fields. The Vice-President (Research and International) chairs the selection committee and the Associate Vice-Presidents within the Office of the Vice-President (Research and International), and Vice-Provost (Graduate Education) and Dean of the Faculty of Graduate Studies are *ex officio* members.

Nominations are assessed against the following three **equally** weighted criteria:

- the quality of the research, scholarly or creative activities;
- the impact of the research, scholarly or creative activities (in terms of advancing the field, both nationally and internationally); and
- the distinction brought to the University of Manitoba by the research, scholarly or creative activities.

In terms of the nomination process, each faculty/school is entitled to submit **no more than one nomination per year, supported by the appropriate documentation as outlined below.** Please note that while the procedures whereby a nominee is selected by a given faculty/school rest with the dean/director, it is expected that the dean/director will seek the advice of an appropriate committee/body (e.g. faculty research committee, executive committee, etc.), as well as provide consideration to gender equity in the selection of the nominee. Nominations may remain active for two consecutive years (including the year of the nomination) with updating of the nomination to be done by the dean in the second year.

Nominations must be supported by:

- A statement describing the procedures followed in making the nomination;
- A detailed letter of support from the dean/director for the nominee, stating why the nominee qualifies for the award, **with specific reference to each of the criteria for the award;**
- A letter of recommendation from the department head, where appropriate;
- A listing of up to four of the nominee's most significant research, scholarly or creative works, with a brief summary of their importance;
- Three letters (and not more than three), marked **CONFIDENTIAL**, from external assessors in the nominee's field which address the nominee's suitability **in terms of each of the award criteria.** The assessors must be outside experts, ideally with no collaboration or trainee link to the nominee. For the information of the selection committee members, the dean/director must provide a short biography (not a *curriculum vitae*) on each of the external assessors noting, if necessary, the nature of any collaboration or trainee link to the nominee; and
- A current curriculum vitae of the nominee.

In preparing nominations, please bear in mind that this award is highly competitive. Accordingly, nominations must be both complete and compelling, and **provide clear evidence of the nominee's suitability in terms of each of the award criteria.** Please consider the following questions when responding to the award criteria – What has this person done to transform their field? Why does this matter? Why should we care? Also, nominations should be developed taking into account that members of the selection committee represent a broad range of disciplines/fields and should be presented in a fashion that is accessible to such a committee. This is particularly important in describing the nominee's suitability for this award in terms of the three assessment criteria.

The deadline for the receipt of nominations is **May 31, 2018.** **One paper copy and one electronic copy in a single PDF document (with the contents of the dossier arranged in the order indicated above)** should be forwarded to the Office of the Vice-President (Research and International), attention Mrs. Gail Cornock (gail.cornock@umanitoba.ca).

I strongly encourage you to consider nominating an outstanding non-retired, **established** researcher from your unit for this prestigious research award. Should you have any questions about this award, please feel free to contact me or my associates; Dr. Gary Glavin, Associate Vice-President (Research) and Dr. Jay Doering, Associate Vice-President (Partnerships).

DJ/wc
encl.

c.c.: Dr. David Barnard, President and Vice-Chancellor
Dr. Janice Ristock, Provost and Vice-President (Academic)
Mr. John Kearsey, Vice-President (External)
Ms. Lynn Zapshala-Kelln, Vice-President (Administration)
Dr. Gary Glavin, Associate Vice-President (Research)
Dr. Jay Doering, Associate Vice-President (Administration)
Associate Deans (Research)/Research Liaison Officers
Members of the Winnipeg Rh Institute Foundation Award Selection Committee