



## ENDOWMENT FUND COMPETITION PROPOSAL

**Title of Project**

**Name(s) of Proposer(s) (faculty, student, or staff member of the College of Nursing):**

- Support Staff
- Undergraduate Student
- Graduate Student
- Academic Staff
- Alumnus

**Project Category (research applications are not considered but can be submitted to MCNHR for consideration):**

- Teaching
- Scholarship
- Staff Development
- Promotion of College of Nursing & Community Outreach
- Special initiative aligned with goals of endowment fund

**Contact Information**

**Email:**

**Telephone:**

**Project Description/Objectives (list the specific objectives and items to be accomplished by this project):**

**Plans and Methods by which Project will be carried out to a successful conclusion:**

**Proposed Project Schedule (award is normally terminated one year form the date specified in the award notification):**

**Detailed Budget for Project (feasibility, schedule, include all sources of funds applied for or received):**

- Proposals for support to attend conferences should include the tentative program and/or other information on the content and goals of the conference
- Proposals for distinguished scholars/Invited speakers should include the invitee’s CV.

*Note that all project budgets will receive a finance review in the week immediately following the application deadline. When creating your budget please keep the following in mind:*

- *Hospitality expenses must meet criteria as laid out in the [RFHS Travel Guideline](#)*
- *Guest/speaker honoraria must follow RFHS rates as laid out on the [RFHS Finance intranet site](#)*
- *Other UM travel rates and policies can be found on the [Travel Services intranet site](#).*

*Please contact Senior Financial Officer, Jenn Shaw, with any questions: [Jennifer.Shaw@umanitoba.ca](mailto:Jennifer.Shaw@umanitoba.ca)*

Description:	Amount
10% Contingency Funds	
<b>TOTAL:</b>	
<b>List of funds from other sources:</b>	
<b>Signature of Senior Financial Officer</b>	

**Significance of Project and benefit to the Faculty (describe how the objectives of the project meet the goals of the endowment fund - to enhance the work of the College in pursuit of excellence and demonstration potential to involve/benefit a significant number of college, students, and/or staff):**

**I agree that within three months of completion or termination of the award, a report will be forwarded to the Chair of the Endowment Fund addressing the monies spent and remaining, extent to which the objectives of the project were met, and dissemination planned acknowledging the assistance of the College of Nursing Endowment Fund.**

**Signature(s) of Applicant(s):**

**Primary applicant**

**Co-applicant**

**Co-applicant**

**Co-applicant**

**Co-applicant**

**Co-applicant**

**NOTE:** If space is insufficient, additional information can be attached to a limit of 5 pages, double spaced and no smaller than size 12 font.