

Manitoba Centre for Nursing and Health Research (MCNHR)

MCNHR Collaborative Research Grant

Purpose

The MCNHR Collaborative Research Grant Fund was established to support the development of collaborative research in the College of Nursing, University of Manitoba. This fund provides one (1) annual research grant in the amount of \$7,500 to support research projects that involve collaborative teams.

Each year, one research grant will be offered to a faculty member who:

1. Holds a primary academic appointment in the College of Nursing, University of Manitoba.
2. Has submitted the highest rated grant proposal, as determined by the MCNHR Research Grant Review Committee.

Eligibility Criteria

1. Principal Investigator must primary academic appointment in the College of Nursing, University of Manitoba.
2. Research team members do not have to be members of the MCNHR.
3. Projects related to graduate student thesis or dissertation research are **not eligible** for this competition. Graduate student research projects should be directed to the MCNHR Graduate Student Research Grant Competition.
4. A collaborative team is required. The nature of the team is flexible and can include interdisciplinary teams, teams of researchers and knowledge users (clinicians, decision-makers) or teams with researchers and patient representatives.
5. Preference will be given to projects that will position teams for success for external funding.
6. The Principal Investigator cannot hold more than one (1) MCNHR Research Grant or MCNHR Collaborative Grant concurrently.
7. The Principal Investigator also cannot hold both an MCNHR Research Grant and MCNHR Collaborative Research Grant concurrently.

Funding Guidelines

1. Research projects must be ready to start within 3 months of receiving the award. This means that approval of the research proposal by an appropriate University of Manitoba Research Ethics and or Animal/Biosafety Board. Ethics (and/or animal /biosafety) approval certificates must be obtained within 3 months. See item 6 below.
2. Funding to a maximum of \$7,500 will be provided over a 2-year period. Applications requesting more than \$7,500 will not be considered. If, at the end of 2 years, the funds are not expended and the project is not completed, consideration will be given to the applicant's request to extend the termination date for one additional year. A request for extension of the grant must be made to the Associate Dean Research, College of Nursing, at least one (1) month prior to expiry of the grant. If funds are not expended or the project is terminated, all remaining funds must be returned to the MCNHR.
3. Funding is to cover direct research costs only, which may include personnel, equipment, supplies, travel for data collection purposes, and travel to one conference (up to a maximum of \$1,000). Any equipment purchased is the property of the College of Nursing, University of Manitoba. No portion of the grant is to be used as salary for the principal investigator or graduate student (if applicable). Requests that are **solely** for the purpose of dissemination activities (i.e., conference travel, open access publishing, development of knowledge translation products etc.) are not eligible.
4. Requests for full funding of a project will be given higher priority than requests for partial funding. If requests are for partial funding, the applicant must explain their plans to secure additional funding to ensure the projects will be successfully implemented.
5. Grant funds will be administered by the University of Manitoba. For applicants who do not hold salaried professorial rank appointments at the University of Manitoba, the Associate Dean Research, College of Nursing, will have signing authority over the grant.
6. Receipt of funds is conditional upon approval of the research proposal by an appropriate University of Manitoba Research Ethics and or Animal/Biosafety Board. Ethics (and/or animal /biosafety) approval certificates must be obtained within 3 months of the award start date, or the grant will be forfeited. A three (3)-month extension of this requirement will only be provided if applicant(s) have submitted their ethics (and/or animal/biosafety) application and are awaiting approval. Exceptions will only be made to this guideline in cases where ethics approval is not required for the project (i.e., when the proposed project activities does not involve any of the following: human participants, stem cells, animal, or biological samples) or in the case of exceptional extenuating circumstances to

be evaluated on a case-by-case basis. If applicants are unable to obtain ethics approval within the timeframes mentioned above, they will be required to forfeit the funding.

7. A final project summary report must be provided to the MCNHR at the end of the grant term. Applicants who receive funding will also be required to present their project within six (6) months at an MCNHR organized event, such as the MCNHR Innovations in Teaching and Research Series.
8. Publications and presentations arising out of the research must acknowledge the funding support of the **MCNHR**.
9. Research grants must be used for the project and purposes described in the application. Grant-holders wanting to transfer funds from one budget category to another in response to changing research needs or to use funds for a new budget item must secure the prior written approval of the MCNHR.
10. The Principal Investigator may replace, add, remove, or promote individuals/team members on existing grants, provided that the rationale for replacing, adding, removing, or promoting individual(s) has been deemed justifiable by the MCNHR. If you are adding or promoting team member(s), please provide a brief explanation of their expertise and proposed contributions to the project.

Application Process

One complete electronic copy of the online application is required and should be submitted through the online submission portal at:

https://umnursing.ca1.qualtrics.com/jfe/form/SV_dgxJNcZQ34TLMHP .

Applicants must complete the research grant application and include a description of the project, not to exceed five (5) typewritten, single-spaced pages (excluding appendices and references).

Application deadline is April 15th.

NOTE: In the event that April 15th falls on a statutory holiday or weekend, the deadline will be extended to the next business day.

Review Process

Applications will be reviewed by the MCNHR Research Grant Review Committee. Proposals will be assessed on the basis of:

- Scientific merit
- Strength of collaborative research team
- Significance for nursing and/or health research
- See link for the researcher assessment form used by reviewers:
<https://umanitoba.ca/nursing/research/manitoba-centre-nursing-and-health-research-mcnhr/research-funding-opportunities>

All applicants will be notified of the results within 2 months of competition deadlines.

MCNHR COLLABORATIVE RESEARCH GRANT -APPLICATION FORM

TITLE OF RESEARCH PROPOSAL:

Principal Investigator:

E-mail:

Telephone:

Additional Co-Investigators: (List names)

ETHICAL REVIEW:

Ethics Approved: Yes No

Pending: Yes No

Date of ethical approval received/or expected:

ADDITIONAL FUNDING

Do you currently hold any other funding, or have you applied for any other funding for this project?

Yes

No

If yes, please provide funding details (agency name, amount funded, funding period, % of overlap with the current project and describe the extent of overlap).

PARTIAL FUNDING

Please Note: Requests for full funding of a project will be given higher priority than requests for partial funding. If requests are for partial funding, applications must explain their plans to secure additional funding to ensure their projects will be successfully implemented.

Does your project involve a request for partial funding?

Yes

No

If yes, please explain your plans to secure additional funding to ensure your project will be successfully implemented.

BUDGET

Summarize your budget. All items must be detailed in the Budget Justification and Explanation Section. Please ensure this information is comprehensive and accurate. Please consult the MCNHR for current rates for personnel. MCNHR will not provide additional funding for costs incurred above what is outlined in your budget.

Item	Amount
Salaries	
Materials/Supplies	
Equipment	
Travel	
Other	
Total Project Costs	
Total Amount Requested	

Applications requesting more than \$7,500 will not be considered.

Budget Justification and Explanation Section

Provide a clear and detailed justification for each budget item and relate it to the objectives and requirements of the proposed research (maximum 2 pages).

RESEARCH PROPOSAL

Provide a description of the project, not to exceed five (5) typewritten, single-spaced pages (excluding appendices and references). Applicants must use 12-point font and a minimum 2-cm margin around all attached documents, including the project description.

The 5-page research proposal should address:

- Statement of the Research Problem/Purpose/Objectives
- Review of the Literature
- Conceptual Framework (if applicable)
- Methods: Design, Sample, Setting, Measurement, Procedure, Time Frame
- Data Analysis Plan
- Dissemination Plan
- Relevant research experience of the PI (and/or team)
- Significance for nursing and/or health research
- For faculty/research affiliates:
 - *Fit of the project within the applicant's program of research
 - *Plans for future funding

Additional pages may be used for appendices and references.

- Appendices should be limited to relevant support documents, such as copies of data collection forms and consent forms.
- References

Please be sure to do a final review of your application prior to submission ensuring readability, clarity, editing, proof-reading and completeness of the application against the evaluation criteria.

To submit your application, go to the following link:

https://umnursing.ca1.qualtrics.com/jfe/form/SV_dgxJNcZQ34TLMHP

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APPLICATION FORM CHECKLIST

CHECK OFF (✓)

- Application form is completed.

- Letter of approval by the appropriate University of Manitoba Research Ethics and/ or Animal/Biosafety Board attached or status noted.

- Budget completed.

- Body of the research proposal (excluding appendices and references) is not more than 5 single-spaced typed pages.