

Classical Student Credit Recital Checklist 2023-24 (Undergraduate and Post-Baccalaureate)

- Work with your Major Practical Study teacher to set up a date. The last date in the 2023-24 academic year to hold a Credit Recital is May 3, 2024.
- Students are responsible for hiring collaborative musicians and confirming their availability.
- Booking On-campus Credit Recitals:
 - Confirm your recital/dress rehearsal date and location with the Facilities and Events Coordinator in Room 303.
 - You are required to book the recital and dress rehearsal at the same time.
 - Students taking MUSC 3550 may book a maximum of one (1) hour for dress rehearsal prior to a Credit Recital.
 - Students taking MUSC 4560 or MUSC 5560 may book a maximum of two (2) hours for dress rehearsal prior to a Credit Recital.

 - Submit the Undergraduate Credit Recital Booking Form – Classical by December 1, 2023 at 4:30 pm. If the Credit Recital is not booked by December 1, we cannot guarantee the requested date and a \$25 late fee will be charged.

 - Pay the \$100 Recital fee in the Reception Office. We accept cash, debit, cheque, and credit card payments.
- Booking Off-campus Credit Recitals:
 - Notify the Associate Dean (undergraduate programs) that you are planning to perform your recital off-campus.
- Recital programs:
 - Prepare the Recital Program Approval Form in conjunction with your Major Practical Study Instructor (<https://umanitoba.ca/music/student-experience/forms>).
 - Submit the Recital Program Approval Form at least one month prior to the Credit Recital date to the student advisor at DFoM.Advising@umanitoba.ca
 - Format your approved Credit Recital Program with this form: <https://umanitoba.ca/music/student-experience/forms>
 - Submit the Final Recital Program to music@umanitoba.ca at least one week prior to the Credit Recital date.
 - The Reception Office will email an electronic copy of the program prior to the Credit Recital and provide 30 black and white.