

JAZZ RECITAL PROGRAM APPROVAL FORM
UNDERGRAD/POST-BACC.

Student's Name: _____ Instrument: _____ Recital 1/2/PB: _____

Please follow the instructions on the following page, TYPE your piece info, and then download and email for digital signatures:

TOTAL NUMBER OF PIECES:	TOTAL DURATION (MM:SS):
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Title & Year:	Feel:
Music by:	Time Sig:
Lyrics by:	Tempo:
Arranged by:	Duration:

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Music by:	Time Sig:
Lyrics by:	Tempo:
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Music by:	Time Sig:
Lyrics by:	Tempo:
Arranged by:	Duration:

INSTRUCTIONS – Please read carefully

1. This form is to be completed, signed, and emailed to Karly.Epp@umanitoba.ca at least one month prior to the scheduled recital date.
2. Ensure you follow the program requirements for your recital level, which can be found in the [Jazz Student Handbook](#).
3. Once your program has been approved, your final program is due a minimum of one week prior to the scheduled recital date and must be emailed to music@umanitoba.ca. Refer to the online [Recital Program Formatting Guide](#) for the program template.
4. Please fill out one table for each piece on your program (some tables may remain empty depending on how many tunes you have):
 - For **Title & Year**, please list the name of your piece as well as the year it was WRITTEN (may differ from release date)
 - For **Music by**, please list the name(s) of anyone who contributed to writing the original music. If the piece is a contrafact or original, please list your own name and indicate which of the two it is in parentheses. E.g.:

Music by:	Your Name (Contrafact)
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 - For **Lyrics by**, please lists the lyricist’s name if there are lyrics that were originally written with the tune, even if the lyrics are not being performed on your recital.
 - For **Arranged by**, please leave it blank if you are playing it as it was recorded/performed by the original composer(s), list your own name if you’ve arranged it, or the name of the arranger if it was someone else.
 - Examples of **Feel** may include: Med-Up Swing, Bossa, Modern Straight-Eighths, Jazz Waltz, Afro-Cuban, etc.
 - For **Time Signatures**, please use fractions: e.g., 6/8, or 3/4 + 4/4
 - For **Tempo**, please indicate the note value and beats per minute: e.g., Quarter Note (or QN) = 120
 - If you have more than one tempo in a piece (not including a rubato intro), please indicate the primary tempo or the tempo for solos.
 - For **Duration**, please calculate as accurately possible and **do not round your minutes to whole numbers**. This can be done by timing one measure at tempo and multiplying by the number of measures in the piece. We understand some edits may be made to arrangements in the final month of preparation so times may be slightly altered, but it is important to keep in mind that the repertoire info submitted is the repertoire plan that was approved. Please reference the chart below for recital time frames and ensure your repertoire fits within the required time frame both at the time of PAF submission and after any edits have been made.

Course:	Total Time Required:
MUSC 3554 – Recital 1	40-45 minutes of repertoire, recital not to exceed 60 minutes in length
MUSC 4564 – Recital 2	50-60 minutes of repertoire, recital not to exceed 75 minutes in length
MUSC 5560 – Post Bacc.	65-70 minutes of repertoire, recital not to exceed 85 minutes in length

EXAMPLE:

Title & (Year)	Just Friends (1931)	Feel:	Med-Up Swing
Music by:	John Klenner	Time Sig:	4/4
Lyrics by:	Sam M. Lewis	Tempo:	QN = 183
Arranged by:	Shirley Scott	Duration	3:24

By signing below, you are agreeing that all of the information is correct and the repertoire listed complies with course requirements.

Student’s Signature: _____

Date: _____

Major Practical Study Instructor Signature: _____

Date: _____

FOR OFFICE USE ONLY: Approved Yes No