

**A. STUDENT INFORMATION - PLEASE PRINT CLEARLY**

Student Name: \_\_\_\_\_ Student Number: \_\_\_\_\_

UM Email: \_\_\_\_\_ Voice/Instrument: \_\_\_\_\_

**Note: Credit Recitals are from Monday to Saturday only. No Sunday recitals are permitted.**

Date of Recital: \_\_\_\_\_ Time of Recital: \_\_\_\_\_

**B. LOCATION**

- CCFM - 340 Provencher Blvd  
 Eva Clare Hall - 65 Dafoe Road  
 Room T2-145 - Instrumental Ensemble Room  
 Room T2-166 - Large Classroom  
 Room T2-175 - Multimedia Room  
 Room T2-266 - Vocal Ensemble Room  
 Room T2-272 - Jazz Ensemble Room

**C. OTHER RECITAL LOCATION - IF NOT LISTED ABOVE**

- For Other Recital Location, permission from the Associate Dean is required.
- For all recitals not in Eva Clare Hall, you are required to provide the Music Library with a recording of your recital.

Other Location Address: \_\_\_\_\_

Approval of Associate Dean: \_\_\_\_\_

Date: \_\_\_\_\_

**D. EQUIPMENT REQUEST**

- Digital Harpsichord – For Eva Clare Hall, T2-145 and T2-266 only  
 For Piano Majors only:  Yamaha  Kawai – For Eva Clare Hall only  
 Staging Requirements – List Instruments involved, No. of Chairs/Stands required, etc.

**D. PAYMENT - \$100 Technician Fee**

- \$100.00 fee is required, non-refundable and non-transferrable.
- **Booking is not confirmed until payment is received.**
- Payment for the Technician Fee is to be made in person at the Music main office Room 319-150 Dafoe Road.

Form of payment:  Cash  Visa  MasterCard  Cheque - Payable to the University of Manitoba**E. SIGNATURES**

- I have read, understood and agree to abide by the Credit Recital Policy. See Credit Recital Policy back of form.  
 I agree no alcohol is permitted on University of Manitoba property.  
 I agree no reception is permitted in Eva Clare Hall and after recitals.

Student's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Major Practical Study Instructor signature: \_\_\_\_\_

Date: \_\_\_\_\_

### **NON-CREDIT RECITALS POLICY**

- Students enrolled in Major Practical Study are expected to perform a portion of their Major Practical Study repertoire at a public recital at least once in each academic year. Students may choose to perform at a noon hour recital (Music at Midday) or any other venue deemed suitable by the student and their Major Practical Study instructor. The obligation to ensure that such performances take place rests with the student and the student's Major Practical Study instructor.
- Certain time slots in Eva Clare Hall, including the Midday Recital, are reserved for non-credit recitals. Regular noon-hour recitals take place between 12:30 pm and 1:20 pm Mondays, Wednesdays, and Fridays. Recitals may also take place from 12:00 pm to 1:00 pm on Tuesdays and Thursdays by special arrangement only. Eva Clare Hall is also available for full-length non-credit recitals during the evenings.