Student Guidelines

Definitions

Students must be accepted and enrolled in a thesis-based Masters or PhD graduate program at the University of Manitoba. Preference will be given to students who are in their first or second year of training.

Term

Students may receive support from the Manitoba Training Program for a total period of 1 year (September to April). Priority will be given to students who have not received MTP funds previously.

Training Requirements

MTP students must complete the following training activities, in addition to those required by their respective graduate programs:

- Enroll for credit in the MTP seminar series (CHSC 7730) offered September – April (3 credit hours). This course is offered approximately every other Friday morning for the fall and for the winter academic term.

- Take at most one additional course through the Department of Community Health Sciences.

  - CHSC 7320 Organization and Finance of the Canadian Health Care System (no prerequisites; offered in winter term)

- Attend, at minimum, one of the knowledge translational workshops offered by Manitoba Centre for Health Policy.

- Conduct an approximate 10 week (full-time equivalent not to exceed 20 weeks in total) Manitoba-based work experience practicum aimed at bridging the gap between research and practice.

- On a competitive basis, students will be supported to participate in and attend the annual Canadian Association for Health Services and Policy Research Conference.
Acknowledge MTP support (and support of MTP funders) in appropriate publications/presentations.

Stipend

Manitoba Training Program (MTP) students receive $17,850 per year at the Master’s level and $22,500 at the Doctoral level, paid on university payroll in bi-weekly installments. **Benefits are not provided.**

MTP students receiving other awards will have their MTP stipends adjusted accordingly, and will be given an incentive top-up. Because of the guidelines from other funding agencies, the value of the MTP top-up depends on the additional funding agency, and whether the student is enrolled in an MSc or PhD program. The following are a few examples:

- **Maximum Amount Students Can Receive (all funding sources combined, including MTP):**
  - MSC - $26,775
  - PhD - $35,000

- **Students (MSc and PhD) with Research Manitoba (formerly MHRC) Awards (assuming that they receive $17,850 from Research Manitoba):**
  - MSc students will receive $8,925 from MTP for a total of $26,775 ($17,850 MHRC + $8,925 MTP)
  - PhD students will receive $17,150 from MTP for a total of $35,000 ($17,850 MHRC + $17,150 MTP)

- **Students with Canadian Institutes of Health Research (CIHR) Awards (assuming that they receive $17,500 as an MSc student or $30,000 as a PhD student):**
  - MSc students will receive $9,725 from MTP for a total of $26,775 ($17,500 CIHR + $9,725 MTP)
  - PhD students will receive $5,000 from MTP for a total of $35,000 ($30,000 CIHR + $5,000 MTP)

- **Students with University of Manitoba Graduate Fellowship (UMGF) Awards (MSc students receive $14,000 from UMGF; PhD students receive $18,000 from UMGF):**
  - MSc students will receive $12,775 MTP for a total of $26,775
PhD students will receive $17,000 MTP for a total of $35,000

- Students with Other Awards (either from other sources, or from the above sources but with differing amounts; conditional on their guidelines):
  - MSc and PhD student with an additional award equal to or less than $8,925 will receive $17,850 and $22,500 of MTP funds respectively
  - MSc students with an additional award greater than $8,925 will receive MTP funds to a combined total (including all funds) of $26,775
  - PhD students with an additional award greater than $8,925 will receive MTP funds to a combined total (including all funds) of $35,000

**Additional points:**

- In general, regardless of how much funding a student gets from MTP, it is expected that he/she will participate in all MTP activities.

- The MTP stipend will cease prior to the end of the funding year if at any time the student’s status has changed (e.g., leave from the program) during the course of that year.

- MTP students are expected to devote the majority of their time to graduate training. They should ensure that the number of hours per week committed to non-research activities (e.g., Teaching Assistantship, paid employment) does not exceed 20 hours per week. Those engaged in paid work beyond 20 hours may have their stipends reduced.

- All MTP students are required to submit a progress report prior to August 31st of their funding year.