# Open Education Resources (OER) Grant

University of Manitoba Libraries are supporting faculty, instructors, and librarians to create, adopt, and/or adapt OER for courses by offering UM OER Grants. Full-time tenure track/tenured faculty, probationary/continuing instructors, and librarians are invited to submit proposals for grants of up to a maximum of $10,000 to help facilitate the use of OER in courses.

Instructions:

1. Applicants should read the Guidelines of the Open Education Resources (OER) Grant. Applications must be prepared with these guidelines in mind.

2. This completed application form and all supporting documentation should be sent via email to the Libraries Administration Office, to the attention of Marie-Christine Beaulieu at [mariechristine.beaulieu@umanitoba.ca](mailto:mariechristine.beaulieu@umanitoba.ca).

**PART A: GENERAL INFORMATION**

**1. Project Title**

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**2. Principal Applicant**

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| Name:  Email:  Title:  Faculty or Unit:  Department: |

**3. Co-Applicants**

Please list all other co-applicants’ names as well as their corresponding titles, affiliations, and University of Manitoba email addresses:

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**4. Department Head Approval**

The department head/unit head, director, or equivalent of the applicant, has been consulted on the nature of the project, is aware of potential resource commitments, including any potential course releases, and has agreed to support the project, as indicated below. If there are resource commitments from the departments of any co-applicants, their department heads should also be aware of, and in support of the project.

I confirm that my department head is aware, and in support of, the project.

Name of department head who you have consulted with on this application:

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**5. Student Involvement**

Does this project involve hiring student workers?  Yes /  No

**PART B: PROJECT PROFILE**

**6. Project Description**

Provide a detailed description of the initiative, including objectives and anticipated outcomes.

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**7. Project Impact**

Provide a statement of the potential impact of the proposed initiative and how it fulfills the purpose of the grant. Outline any key indicators that will be used to determine the project’s success.

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**8. Project Timeline**

Outline a work plan for how you will achieve the objectives of the project. Please include your anticipated start and completion times, as well as key milestones.

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**9. Existing OER in this Subject Area**

If your project intends to create new open resources, please provide a rationale for why you are creating new resources rather than modifying or adapting existing recourses.

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**10. Course Use**

Please fill in the following table with the primary courses where the OER will be used at completion of this project.

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| **Course Code** | **Average No. of Students** | **Academic Year** | **Term (Sep/Jan/May)** |
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**11. Cost Savings**

Will the completed OER replace a paid textbook?  Yes /  No

If possible, provide title(s) and approximate cost(s) of the resource(s) being replaced.

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**12. Inclusivity and Accessibility**

What steps will you take to ensure that the materials produced are inclusive and accessible to a diverse range of learners?

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**13. Total Funding Requested**

The total budget of an OER Project Grant cannot exceed $10,000.

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**14. OER Project Grant Budget**

Please outline your proposed budget in the Excel document provided.

**Send the completed form and budget, along with any supporting documentation, to Marie-Christine Beaulieu at** [**mariechristine.beaulieu@umanitoba.ca**](mailto:mariechristine.beaulieu@umanitoba.ca)**.**