

Leave Form for Biosafety Labs

Date: 6/23/2021

Approved by FKRM Associate Dean (Research)

Description: this form is to be filled out by any supervisor with students/research staff who may work with biohazardous substances while the supervisor is on leave.

Supervisor on Leave	
Leave Start and End Date	
Worker in Charge During Leave	
Worker Email	

Has the worker in charge completed the following forms and courses:

- | | | |
|-----|----|--|
| Yes | No | Immunization Record |
| Yes | No | EHS UManitoba Biosafety Generic Training on UMLearn |
| Yes | No | WHIMIS Training on UMLearn |
| Yes | No | SAFE Work Task #006: Working with Chemicals |
| Yes | No | SAFE Work Task #009: Exposure to Human Blood/Bodily Fluids |

*The worker must complete these prior to taking charge during leave. All forms and certificates should be sent to the Lab Coordinator.

Upon completion of this form, the worker and supervisor should keep a copy for their records, however another copy needs to be sent to the Lab Coordinator.

Leave Form for Biosafety Labs Signatures

Supervisor Signature

Date

Supervisor (print name)

Date

Worker Signature

Date

Worker (print name)

Date