



**PART A: TO BE COMPLETED BY PROJECT LEAD**

General Instructions

1. Recipients of the Indigenous Initiatives Fund must complete the following report detailing their project, key activities, outcomes/success, and finances.
2. Completed and signed reports are to be submitted to the Office of the Vice-President (Indigenous) within three months of the project's completion or termination.

PROJECT LEAD (Include rank/title, department, faculty or unit)

PROJECT TITLE

PROJECT SUMMARY:

Provide project overview. Describe benefits to faculty, staff, students, and/or community, impact/importance of the initiative, and key activities and timelines. Please explain any changes between proposed and actual key activities and timelines.



## Indigenous Initiatives Fund Report Form

PROJECT SUMMARY (Continued, if needed):

**INDIGENOUS INCLUSION:**

Provide names of Indigenous partners, consultants, etc., both internal and external to the U of M that provided knowledge and support throughout the project. This may include Elders, Knowledge Keepers, Indigenous Student Centre staff, Indigenous scholars and/or students, Indigenous community organizations. This may also include individuals that supported the project by attending development meetings, etc.

**PROJECT OUTCOMES:**

Describe project outcomes, criteria used to evaluate project's benefits, and initiative sustainability beyond seed funding, if applicable. Include any lessons learned.

PROJECT OUCOMES (Continued, if needed):

Empty rectangular box for project outcomes.

OTHER COMMENTS:

Empty rectangular box for other comments.

**FINANCIAL REPORT:**

<b>FUNDS REQUESTED:</b> Please refer to your IIF application and use same line items.	<b>ACTUAL EXPENSES:</b>
Personnel Costs (include benefits, pay levy etc.): <input type="text"/>	Personnel Costs (include benefits, pay levy etc.): <input type="text"/>
Contract Costs: <input type="text"/>	Contract Costs: <input type="text"/>
Material/s: <input type="text"/>	Material/s: <input type="text"/>
Travel/Conference: <input type="text"/>	Travel/Conference: <input type="text"/>
Other (please describe): <input type="text"/>	Other (please describe): <input type="text"/>
<b>TOTAL REQUESTED:</b> <input type="text"/>	<b>TOTAL:</b> <input type="text"/>

**OTHER SOURCES OF FINANCIAL SUPPORT FOR THE PROJECT**

Amount <input type="text"/>	Source <input type="text"/>
Details:	

**IN KIND SUPPORT FOR THE PROJECT**

Please note any in kind contributions including staff time, consultation with Elders and Knowledge Keepers, Indigenous Student Centre Staff, etc.

BUDGET JUSTIFICATION/DETAILS: Please explain any changes between requested funds and actual expenses.

**PART B: TO BE COMPLETED BY PROJECT LEAD AND DEAN/DIRECTOR OR ADMINISTRATIVE UNIT HEAD**

SIGNATURE

Project Lead

Date

SIGNATURE

Dean/Director/Administrative Unit Head

Date