

The UM COVID Recovery Committee requires notification of all COVID-19 cases in faculties, colleges, departments, labs, units and placements to ensure the health and safety of learners, faculty and staff across all UM campuses and placement sites. As soon as you are notified by Manitoba Public Health or the individual of a positive COVID case, someone being tested or someone self isolating, please submit the following form to [Raman.Dhaliwal@umanitoba.ca](mailto:Raman.Dhaliwal@umanitoba.ca) for Rady Faculty of Health Sciences employees/learners and to [Karen.Meelker@umanitoba.ca](mailto:Karen.Meelker@umanitoba.ca) for Fort Garry campus and all other employees/learners.

**Note:** All personal health information will be kept confidential in accordance with PHIA. Only those identified as close contacts with the positive case will be notified by Public Health to self-monitor for COVID-19 symptoms and to seek testing should symptoms appear. This form should only be submitted for individuals that are on site. If you are not on site please connect with your instructor, advisor or supervisor for further details.

Name of individual :				
Check all that apply :    Tested positive            Self isolating            Pending test result				
Name of faculty or unit:				
Is the individual:		Date of symptom onset:	Was the individual symptomatic on site :	
Symptomatic	Self isolating		Yes	No
Date last on site:				
Location/s individual attended on site: <i>(maximum 100 words)</i>				
Nature of activities on site: <i>(maximum 100 words)</i>				
Are there any upcoming in-person sessions in same location:				
Yes	No	Date:		
Additional comments: <i>(maximum 150 words)</i>				

<b>For UM Health and Safety team use only</b>
<input type="checkbox"/> No further action required <input type="checkbox"/> Close space/s where individual attended and clean thoroughly if this has not already occurred <input type="checkbox"/> Suspend in-person activities at space/s until further notice

**Privacy Notification**

The personal information and personal health information is being collected under the authority of The University of Manitoba Act. The information provided will be used by the University for the purpose of managing health and safety processes in the University community. The personal information and personal health information will not be used or disclosed for other purposes, unless permitted by *The Freedom of Information and Protection of Privacy Act (FIPPA)* and/or *The Personal Health Information Act (PHIA)*. If you have any questions about the collection of personal information and personal health information, contact the Access & Privacy Office (tel 204-474-8339), 233 Elizabeth Dafoe Library, University of Manitoba, Winnipeg, MB, R3T 2N2.