



## UNIVERSITY OF MANITOBA POLICY

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| <b>Policy:</b>                        | <b>PRESIDENT</b>                                       |
| <b>Effective Date:</b>                | April 14, 1987   |
| <b>Revised Date:</b>                  | July 1, 2022   |
| <b>Review Date:</b>                   | July 1, 2032   |
| <b>Approving Body:</b>                | Board of Governors                                     |
| <b>Authority:</b>                     | <i>The University of Manitoba Act</i> Section 16(1)(b) |
| <b>Responsible Executive Officer:</b> | University Secretary                                   |
| <b>Contact:</b>                       | University Secretary                                   |
| <b>Application:</b>                   | All Staff  |

### **Part I Reason for Policy**

- 1.1 To identify the authorities vested in the President of the University of Manitoba, along with a statement of duties and reporting lines.

### **Part II Policy Content**

- 2.1 There shall be a President of the University who is:
- (a) The chief executive officer; and
  - (b) The Vice-Chancellor.
- 2.2 The President shall:
- (a) exercise general supervision over and direction of the operation of the University including its academic work, staff, students and business affairs;
  - (b) have access to all records of the University;
  - (c) recommend to the Board the appointment, promotion, tenure, discipline, or dismissal of the Vice-Presidents and the University Secretary;

- (d) act on behalf of the Board to approve the appointment, promotion, tenure, change of service, and retirement of staff in accordance with Schedule "A";
- (e) recommend to the Board the denial of promotion, the denial of tenure, the suspension without pay, and dismissal of staff identified in Schedule "A";
- (f) be a member ex officio of every committee of the Board;
- (g) be a member ex officio of the council of every faculty, school and department of the University, of every committee of the Senate, and of each faculty and school;
- (h) have the right to call and preside at any meeting of the council of every faculty, school and department;
- (i) deal appropriately with every complaint pertaining to the University lodged with the President;
- (j) prepare an annual budget for the University and submit the budget to the Board;
- (k) recommend to the Board or to the Senate, or to both, any undertaking the President considers advantageous to the University;
- (l) report in writing to the Board at the end of each academic year on the status and needs of the University; and
- (m) have such other powers, duties and functions as may be assigned by the Board.

### **Part III Accountability**

- 3.1 The Office of Legal Counsel is responsible for advising the University Secretary that a formal review of this Policy is required.
- 3.2 The University Secretary is responsible for the implementation, administration and review of this Procedure.
- 3.3 All Staff are responsible for complying with this Policy.

### **Part IV Review**

- 4.1 Governing Document reviews shall be conducted every ten (10) years. The next scheduled review date for this Procedure is July 1, 2032.

- 4.2 In the interim, this Procedure may be revised or repealed if:
- (a) the Board of Governors or Approving Body deems it necessary or desirable to do so;
  - (b) the Policy is no longer legislatively or statutorily compliant; and/or
  - (c) the Policy is now in conflict with another Governing Document.

## **Part V**

### **Effect on Previous Statements**

- 5.1 This Procedure supersedes all of the following:
- (a) all previous Board of Governors/Senate Governing Documents on the subject matter contained herein; and
  - (b) all previous Administration Governing Documents on the subject matter contained herein.

## **Part VI**

### **Cross References**

- 6.1 This Procedure should be cross referenced to the following relevant Governing Documents, legislation and/or forms:
- (a) The University of Manitoba Act.
  - (b) Schedule "A": Approval Authority for Academic and Administrative Staff Appointments.

**Schedule “A”**  
**Approval Authority for Academic and Administrative Staff Appointments**

The President may:

- Act on behalf of the Board to approve the appointment, promotion, tenure, change of service, and retirement of the following groups in accordance with section 2.2(d) of the President Policy; and
- Recommend to the Board the denial of promotion, the denial of tenure, the suspension without pay, and dismissal of the following groups in accordance with section 2.2(e) of the President Policy;

as follows:

**Executive and Senior Administrative Appointments**

| <b>Appointment Type</b>   | <b>Approval Authority</b> | <b>Recommended by</b> |
|---|---------------------------|-----------------------|
| Executive Group <sup>1</sup> , excluding the President, Vice-Presidents, and University Secretary | President*                | Vice-President        |
| Senior Administrative Academic Staff <sup>2</sup>   | President*                | Vice-President        |

\*these appointments shall be reported to members of the Board for information.

**Academic Staff<sup>3</sup> Appointments**

| <b>Appointment Type</b>   | <b>Approval Authority</b> | <b>Recommended by</b>                  |
|---------------------------|---------------------------|--|
| Appointment with tenure   | President                 | Provost and Vice-President (Academic)) |
| Probationary appointments | President                 | Provost and Vice-President (Academic)  |
| Term appointments         | President                 | Provost and Vice-President (Academic)  |
| Contingent appointments   | President                 | Provost and Vice-President (Academic)  |
| Continuing appointments   | President                 | Provost and Vice-President (Academic)  |

<sup>1</sup> Executive Group – as defined in the *Employee Organizations and Employee Groups Procedure*. Includes President, Vice-Presidents, Associate Vice-Presidents, Vice-Provost, Comptroller, Executive Directors, and other positions designated by the Management Resources and Compensation Committee.

<sup>2</sup> Senior Administrative Academic Staff Group – as defined in the *Employee Organizations and Employee Groups Procedure*. Includes, Deans of Faculties, Directors of Schools, Heads of Colleges and University Librarian.

<sup>3</sup> For the purpose of this Policy, “Academic Staff” includes the following groups as defined in the *Employee Organizations and Employee Groups Procedure*: “Geographical Full-Time Academic Staff”, which includes medical doctors and clinical psychologists at the rank of Professor, Associate Professor, Assistant Professor, Lecturer; and certain members of the University of Manitoba Faculty Association according to the nature of the appointment.