



**University  
of Manitoba**

Office of the Registrar and  
Enrolment Services

421 University Centre  
Winnipeg, Manitoba  
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T: 204-474-8820  
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TO: Jeff Leclerc, University Secretary

FROM: Jeff Adams, University Registrar and Executive Director, Enrolment Services

DATE: December 7, 2021

**Subject: 2021-22 Academic Schedule Changes – Master of Physician Assistant Studies & Bachelor of Education**

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Both the Master of Physician Assistant Studies program and the Bachelor of Education program follow an irregular schedule. As a result of some delays from the UMFA strike there is a need to modify the academic schedule for both of these programs. The details of the changes are outlined in the accompanying proposals.

CC:

Mark Torchia, Vice-Provost (Teaching and Learning)

Laurie Schnarr, Vice-Provost (Students)

Brian Postl, Dean, Max Rady College of Medicine and Vice-Provost (Health Sciences)

Karen Ragoonaden, Dean, Faculty of Education

Shannon Coyston, Associate University Secretary (Senate)



Ian W Jones; MPAS, CCPA, PA-C (He/Him)  
Assistant Professor & Program Director  
Master Physician Assistant Studies  
Department of Family Medicine  
260 Brodie; 727 McDermot Avenue Winnipeg  
R3E 3P5 ph204-272-3096

**400 UMSU University Centre  
University of Manitoba (Fort Garry campus)  
Winnipeg, MB R3T 2N2**

**The University of Manitoba Senate  
C/O Jeff Adams, Registrar University of Manitoba  
CC Kelly Main, Dean (Acting) Faculty Graduate Studies**

**RE: Physician Assistant Studies (MPAS) Request to Adjust Dates applicable to Physician Assistant Calendar from Labour Action Scenario Schedules.**

The Ask: As of December 06, with the return by UMFA Instructors, MPAS needs to extend teaching until December 17 and host three Final exams on December 20<sup>th</sup>, 21, and 22<sup>nd</sup> to complete the academic year on time. This schedule change allows the Program to begin Winter Term on January 10.

Rational:

- The University of Manitoba Master of Physician Assistant Studies has an established Academic Calendar and educational plans requiring all material and examinations to be completed before the Winter Break. The original anticipated last day of Instruction was December 03, allowing for Final Examinations up to December 17. The MPAS Academic Calendar is structured to enable minimal rescheduling and delivery of critical presentations and, if need be, a one or two-week-long interruption from unanticipated events (COVID or other events).
- The January 10 date of courses schedule adjustments is required to allow the MPAS program to complete the three terms of the Academic Year and a good (3-4 week) summer break before the start of an August Clinical Year Orientation and Clinical Rotations.
- The Senate approved December 7 return to work in Schedule Scenario 4. The alternate exam period, January 21 to 23, 2022, would force the Program to reschedule 50 different Physicians instructors (at a minimum) across 4 courses that had agreed to teach in the Winter Term. A delay in the Winter term spills into our Spring/Summer term and sequentially the Clinical year by up to 6-weeks, moving graduation and eventual time to enter the workforce until Late November or December 2023.

The Program had anticipated requiring a Pass/Fail grading approval for three courses. The Course Coordinators assure us that the extra dates available by completing several non-UMFA delivered lectures before returning to work have made time spots available to the UMFA Instructors and their courses to utilize, allowing completion before December 20.

With the Senate and Registers' permission of Final Exams on December 20,21,22, we anticipate returning to the Program's scheduled academic calendar in January 2022.

**Ian Jones, MPAS Program Director**

University of Manitoba



Ian W Jones; MPAS, CCPA, PA-C (He/Him)  
Assistant Professor & Program Director  
Master Physician Assistant Studies  
Department of Family Medicine  
260 Brodie; 727 McDermot Avenue Winnipeg  
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Physician Assistant Studies

Dept. of Family Medicine

**Affected Courses** <https://catalog.umanitoba.ca/graduate-studies/health-sciences/medicine/physician-assistant-studies-mpas/#academicscheduletext>

**Program Dates** Winter Term January 10-April 12, 2022

**Course Description** <https://catalog.umanitoba.ca/graduate-studies/course-descriptions/paep/>

- **PHAC 7230 Fundamental in Pharmacology for Health Care I 3 cr** required to progress in PHAC 7240
- **PAEP 7000 Physiology and Pathophysiology for Physician Assistants 3 cr** required to progress to
- **PAEP 7002 Physiology and Pathophysiology for Physician Assistants II 3 cr**
- **PAEP 7010 Human Anatomy for Physician Assistants 3 cr** A stand Alone Course

<b>Fall Term</b>	<b>September 8- December 10, 2021</b>
<b>Winter Term (no classes, examinations or tests will be held April 15, 2022)</b>	<b>January 17-April 18, 2022</b>



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## Faculty of Education

**From:** Karen Ragoonaden, Dean Faculty of Education  
Martha Koch, Associate Dean Undergraduate and Partnerships,  
Melanie Janzen, Associate Dean Graduate and Research  
**To:** Jeff Adams, University Registrar  
**Re:** Senate approval for schedule changes in Faculty of Education programs  
**Date:** December 6, 2021

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The Faculty of Education is seeking Senate approval for the following schedule changes for courses in the B.Ed program that did not continue during the strike. The B.Ed Program follows an irregular schedule with non-practicum courses following a different schedule than practicum courses. Each type of course is addressed separately.

### **Non-practicum B.Ed courses**

The VW deadline for non-practicum B.Ed courses (Oct 28, 2021) had already passed when the strike began so no change to VW date is needed for these courses. The original scheduled end date for these courses was Nov 9. Non-practicum courses that did not continue during the strike missed three 2-hour classes. Given that B.Ed courses were offered remotely and the mode of instruction included both synchronous and asynchronous learning activities, we propose that each course have one remote make-up class to be held on **Dec 8 or Dec 9** with additional missed time addressed through asynchronous learning activities. All asynchronous learning activities are to be completed by the course end date of Dec 15, 2021. Practicum will begin after make-up classes for non-practicum courses.

### **B.Ed Practicum courses**

Students taking B.Ed practicum courses **in Fall Term** are required by Manitoba Education to complete 30 days in their practicum schools to receive professional certification. When the strike began, 10 of the 30 days had been completed. To meet the remaining requirement, B.Ed practicum courses will resume on Dec 10, 2021. Revised practicum schedule dates are: Dec 10-22; Jan 6-14; Jan 17, 24, 31 & Feb 7. Last Day of Fall Practicum is Feb 7. VW date is January 11, 2022.

**NOTE:** We will prepare a separate schedule change proposal for Winter term 2022 B.Ed courses that have changed as a result of the need to complete the fall practicum courses in January. We will propose non-practicum B.Ed classes for Winter Term resume Tuesday, Jan 18 with winter practicum courses to begin on Feb 14.



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## Faculty of Education

**From:** Karen Ragoonaden, Dean Faculty of Education  
Martha Koch, Associate Dean Undergraduate and Partnerships,  
Melanie Janzen, Associate Dean Graduate and Research  
**To:** Jeff Adams, University Registrar  
**Re:** Senate approval for schedule changes in Faculty of Education programs  
**Date:** December 7, 2021

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The Faculty of Education is seeking Senate approval for the following schedule changes for courses in the B.Ed program for Winter Term 2022. The B.Ed Program follows an irregular schedule with non-practicum courses following a different schedule than practicum courses. Each type of course is addressed separately.

### **Non-practicum B.Ed courses**

Non-practicum B.Ed courses will begin on Tuesday, January 18, 2022 and end on March 18, 2022. No classes will be held on Feb 25, 2022 as that is a special event day in the B.Ed program that is not required in contact hours. There are no exams to be scheduled for the Winter Term 2022. The drop date (with refund) will be Jan 26, 2022 for Tue/Thursday classes and Jan 27, 2022 for Wed/Friday classes. The VW date will be March 7, 2022 for Tue/Thursday classes and March 8, 2022 for Wed/Friday classes.

Given our attendance policy, the B.Ed program limits the addition of courses to one day after the first class.

### **Practicum courses in B.Ed program**

Students taking B.Ed practicum courses **in Winter Term** are required by Manitoba Education to complete 30 days in their practicum schools to receive professional certification. The first day of Winter Term Practicum courses will be Monday, February 14. The last regularly scheduled day for practicum courses will be Tuesday, May 3. Practicum Mondays will occur on February 14, February 28, March 7, March 14. The Practicum Block will be March 21-25 and April 4 – May 3. Practicum dates may vary by practicum placement due to practicum school schedules.

The drop delete day for all practicum courses will be March 21, 2022. The VW date for all practicum courses will be April 24, 2022.



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TO: Jeff Leclerc, University Secretary

FROM: Jeff Adams, University Registrar and Executive Director, Enrolment Services

DATE: December 7, 2021

**Subject: 2021-22 Academic Schedule Modifications - Convocation Dates for Spring 2022**

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Two modifications to the 2021-22 Academic Schedule are being proposed; both modifications are to the spring 2022 convocation schedule.

*1. Revised dates for the spring 2022 Fort Garry campus convocation ceremony*

Due to some scheduling and timing challenges that have emerged the convocation dates for the Spring 2022 Fort Garry campus convocation ceremony need to be modified. The current dates listed in the 2021-22 Academic Schedule are June 2-7, 2022. The request is to move the dates so that the ceremonies would take place from June 7-10, 2022.

*2. Diploma Agriculture convocation changes*

The Faculty of Agricultural and Food Sciences normally holds a separate convocation ceremony in the spring for the Diploma in Agriculture program; in 2022 the ceremony is scheduled to be held on May 6, 2022. Rather than proceeding with this separate ceremony the Faculty would like to include the Diploma in Agriculture graduates with the graduates from the degree programs from the Faculty of Agricultural and Food Sciences to be held as part of the Fort Garry campus ceremony scheduled from June 7 - 10, 2022.

CC:

Laurie Schnarr, Vice-Provost (Students)

Shannon Coyston, Associate University Secretary (Senate)

Elfie Smith, Associate Registrar and Director of Service and Records

Stacey Wyatt, Director, Special Projects (External Relations)



## *Memorandum*

December 10, 2021

**TO:** Jeff Adams, University Registrar and Executive Director, Enrolment Services

**FROM:** Dr. Lalitha Raman-Wilms, Dean, College of Pharmacy, Rady Faculty of Health Sciences

**SUBJECT:** Pharmacy Academic Schedule Change

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The College of Pharmacy is requesting a change to the 2021-2022 academic schedule as a result of the strike. Note that the College of Pharmacy, Rady Faculty of Health Sciences has always had an irregular academic schedule from the Fort Gary campus.

Please see the attached information that lists the original schedule for each year of the program along with the proposed date changes. We have also included a summary of the rationale for the changes for each of the program years.

Please let me know if you have any questions, or require further information.

Thank you.



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TO: Jeff Leclerc, University Secretary

FROM: Jeff Adams, University Registrar and Executive Director, Enrolment Services

DATE: December 10, 2021

**Subject: 2021-22 Academic Schedule Changes – College of Pharmacy**

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The Doctor of Pharmacy program follows an irregular schedule. As a result of some delays from the UMFA strike there is a need to modify the academic schedule. The details of the changes are outlined in the accompanying proposal.

CC:

Mark Torchia, Vice-Provost (Teaching and Learning)

Laurie Schnarr, Vice-Provost (Students)

Brian Postl, Dean, Max Rady College of Medicine and Vice-Provost (Health Sciences)

Lalitha Raman-Wilms, Dean, College of Pharmacy

Lavern Vercaigne, Associate Dean (Academic), College of Pharmacy

Shannon Coyston, Associate University Secretary (Senate)



## **Rationale for the changes to the College of Pharmacy 2021-2022 Academic Schedule**

Many of the lectures and labs were able to continue in the College of Pharmacy during the weeks of the strike. However, each program year was affected differently. The following provides the rationale for the changes requested. Please refer to the attached table of proposed date changes for the details for each year. Please note that due to the transition to the PharmD program we currently do not have a fourth year class.

### **Year 1:**

- to include some lectures and labs that were missed during the strike, the last date of classes is moved from Dec. 10<sup>th</sup> to Dec. 20<sup>th</sup>. However, to complete the fall term for the Applied Professional Practice Lab 1 (PHMD 1002), one lab needs to be made up on Jan. 6<sup>th</sup>.
- the Anatomy (ANAT 1030) exam is proposed to be moved to Jan. 7<sup>th</sup> to provide sufficient time to learn the material prior to the exam.
- in the winter term, one extra day (April 14<sup>th</sup>) will be required to complete an Applied Professional Practice Lab.
- the winter term exam period will remain the same as originally scheduled.

### **Year 2:**

- lectures and the Applied Professional Practice (patient care) labs require extra time to be completed before students can see patients in their January experiential rotations. These will be completed on various dates in December and will need to extend until Jan. 10<sup>th</sup> to complete necessary assessments.
- the start date of the January experiential rotations will be delayed from Jan. 4<sup>th</sup> to begin on Jan. 11<sup>th</sup>.
- one additional online exam (PHMD 2004) will be held on Jan. 22<sup>nd</sup>.
- the winter term classes will resume on Feb. 7<sup>th</sup> after their experiential rotations are completed.
- winter term classes will end one week later (May 13<sup>th</sup>) than the original plan, followed by the exams being completed on May 26<sup>th</sup>.

### **Year 3:**

- the majority of courses have continued, and exams are continuing in the original exam period.
- one additional day is required (Dec. 13<sup>th</sup>) to make up one missed lecture.
- there will be no changes to the year three winter term schedule.

## College of Pharmacy 2021- 2022 Proposed Academic Schedule

### Term 1 ORIGINAL

#### 1st Year PharmD

Start	Aug. 30, 2021 PHMD 1000, All classes Sep. 7
Fall Break	Nov. 8-12, 2021
End	Dec. 10, 2021
Exams	Dec. 13 - 23, 2021

#### 2nd Year PharmD

Start	Aug. 30, 2021
Fall Break	Nov. 8-12, 2021
End	Dec. 3, 2021
Exams	Dec. 6 - 17, 2021

#### 3rd Year PharmD

Start	Sept. 7, 2021
Fall Break	Nov. 8-12, 2021
End	Dec. 10, 2021
Exams	Dec. 13 - 23, 2021

### Term 2 ORIGINAL

#### 1st Year PharmD

Start	Jan. 10, 2022
Winter Break	Feb. 21-25, 2022
End	April 13, 2022
Exams	April 18 - 29, 2022

#### 2nd Year PharmD

IPPE Comm.	Jan. 4 - 28, 2022
Start	Jan. 31, 2022
Winter Break	March 21 - 25, 2022
End	May 6, 2022
Exams	May 9-20, 2022
IPPE Hosp.	4 week block completed between May 30 - Aug. 26, 2022

#### 3rd Year PharmD

Start	Jan. 10, 2022
Winter Break	Feb. 21-25, 2022
End	April 13, 2022
Exams	April 18 - 29, 2022

### Term 1 REVISED

#### 1st Year PharmD

Start	Aug. 30, 2021 PHMD 1000, All classes Sep. 7
Fall Break	Nov. 8-12, 2021
End	Dec. 20, 2021 + 1 lab Jan. 6, 2022
Exams	Dec. 13 - 23, 2021 + 1 exam Jan. 7, 2022

#### 2nd Year PharmD

Start	Aug. 30, 2021
Fall Break	Nov. 8-12, 2021
End	Jan. 10, 2022
Exams	Dec. 6 - 17, 2021 + 1 exam Jan. 22, 2022

#### 3rd Year PharmD

Start	Sept. 7, 2021
Fall Break	Nov. 8-12, 2021
End	Dec. 13, 2021
Exams	Dec. 13 - 23, 2021

### Term 2 REVISED

#### 1st Year PharmD

Start	Jan. 10, 2022
Winter Break	Feb. 21-25, 2022
End	April 14, 2022
Exams	April 18 - 29, 2022

#### 2nd Year PharmD

IPPE Comm.	Jan. 11 - Feb. 4, 2022
Start	Feb. 7, 2022
Winter Break	March 21 - 25, 2022
End	May 13, 2022
Exams	May 16-26, 2022
IPPE Hosp.	4 week block completed between May 30 - Aug. 26, 2022

#### 3rd Year PharmD - No Changes

Start	Jan. 10, 2022
Winter Break	Feb. 21-25, 2022
End	April 13, 2022
Exams	April 18 - 29, 2022



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TO: Jeff Leclerc, University Secretary

FROM: Jeff Adams, University Registrar and Executive Director, Enrolment Services

DATE: December 13, 2021

**Subject: 2021-22 Academic Schedule Changes – College of Nursing**

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The Bachelor of Nursing program follows an irregular schedule. As a result of some delays from the UMFA strike there is a need to modify the academic schedule. Given the interruption there is a need to adjust the voluntary withdrawal dates for the clinical practice courses. They have also updated the course end dates. The details of the changes are outlined in the accompanying proposal.

CC:

Mark Torchia, Vice-Provost (Teaching and Learning)

Laurie Schnarr, Vice-Provost (Students)

Brian Postl, Dean, Max Rady College of Medicine and Vice-Provost (Health Sciences)

Netha Dyck, Dean, College of Nursing

Shannon Coyston, Associate University Secretary (Senate)

**MEMORANDUM**

DATE: December 13, 2021

TO: Jeff Adams, University Registrar and Executive Director, Enrolment Services

FROM: Dr. Netha Dyck, Dean, College of Nursing, Rady Faculty of Health Sciences

RE: Changes to Voluntary Withdrawal Dates for Strike Affected Irregularly Scheduled Courses – Senate Executive

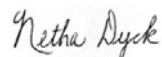
The College of Nursing Bachelor of Nursing program has irregularly scheduled clinical practice courses which were interrupted during the UMFA strike. Due to the availability of clinical placements and Clinical Education Facilitators, the resumption of these courses has been delayed.

To ensure students have the opportunity to complete the clinical courses, which began in Fall Term 2021, and receive feedback, we are requesting adjustments to the voluntary withdrawal dates. The dates presented below are being proposed based on the number of hours remaining in the clinical course.

COURSE	SECTION	NUMBER OF STUDENTS	PROPOSED VW DATE	COURSE END DATE
NURS 2540	A01	61	December 21, 2021	January 19, 2022
<b>NURS 2540</b>	<b>A02</b>	<b>56</b>	<b>January 14, 2022</b>	January 19, 2022
<b>NURS 2542</b>	<b>A01</b>	<b>66</b>	<b>January 14, 2022</b>	January 19, 2022
<b>NURS 2542</b>	<b>A02</b>	<b>59</b>	<b>January 14, 2022</b>	January 19, 2022
NURS 3540	A01	59	December 21, 2021	January 19, 2022
<b>NURS 3540</b>	<b>A02</b>	<b>54</b>	<b>January 14, 2022</b>	January 19, 2022
NURS 3542	A01	58	December 21, 2021	January 19, 2022
<b>NURS 3542</b>	<b>A02</b>	<b>56</b>	<b>January 14, 2022</b>	January 19, 2022
<b>NURS 4530</b>	<b>A01</b>	<b>121</b>	<b>January 14, 2022</b>	January 19, 2022

Thank you for your consideration of our request.

Sincerely,



Dean, College of Nursing