



**University
of Manitoba**

APPENDIX "D" Nomination Form for Member of the Review Committee

In accordance with section 2.5 of the Academic Program Reviews Procedure, the unit head shall submit to the Dean/Director the names of five potential external reviewers and three potential internal reviewers, along with the information below¹. The Dean/Director will recommend to the Provost and Vice-President (Academic) a list of potential reviewers considering, but not limited to, the names submitted by the unit head.

- D.1** Name of proposed reviewer:
- D.2** Academic rank:
- D.3** University affiliation: (include contact numbers)
- D.4** Year of Conferral University Discipline Degree
- D.5** Area(s) of specialization within discipline:
- D.6** Experience/expertise relevant to service as a program reviewer: (e.g., external reviewer of other academic programs, academic administrative experience, etc.)
- D.7** Recent scholarly activity: (e.g., recent publications, research grant awards, etc.)
- D.8** Previous affiliation with the University of Manitoba, if any: (e.g., as student, employee, extensive collaboration with current academic staff, visiting professor, etc.).²

NOTE 1: The unit is not to approach potential reviewers. The information is to be gleaned from public sources or from personal knowledge to the extent possible.

NOTE 2: Recommended reviewers should be at arm's length with the unit under review, and, in the case of internal reviewers, should be from a different Faculty/College/School. Units should refer to the guidelines on arm's length developed by the Provost and Vice-President (Academic) for further direction.