

# Honorary Degree Nomination Form

## NOMINEE INFORMATION

**Name of Nominee:**

**Address of Nominee:**

*street*

*city*

*province/state*

*country*

*postal code/zip code*

*telephone*

*email address*

**Degrees held by the Nominee, including name of the university awarding each degree:**

Degree	Institution	Date

**Type of Degree being recommended (if known):**

LL.D. (Doctor of Laws)

D.Sc. (Doctor of Science)

D.Litt. (Doctor of Letters)

## LETTERS OF SUPPORT

**Names of persons supplying Letters of Support for the nomination (no more than 3):**

	Person A	Person B	Person C
Name:			
Address:			
Phone No.:			

## NOMINATOR INFORMATION

Name of Nominator:

Faculty/Department:

Address of Nominator:

*street*

*city*

*province/state*

*country*

*postal code/zip code*

*telephone*

*email address*

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### Notice Regarding Collection, Use, and Disclosure of Personal Information by the University

Your personal information is being collected under the authority of *The University of Manitoba Act*. The information you provide will be used by the University for the purpose of verifying your eligibility to nominate a candidate, and for communicating with you regarding this nomination. Information regarding nominations and awards may be made public. Your personal information will not be used or disclosed for other purposes, unless permitted by *The Freedom of Information and Protection of Privacy Act* (FIPPA). If you have any questions about the collection of your personal information, contact the Access & Privacy Office (tel. 204-474-9462), 233 Elizabeth Dafoe Library, University of Manitoba, Winnipeg, MB, R3T 2N2.

## DOCUMENT CHECKLIST

### Nominations submitted without the following documents will be returned to the Nominator:

A letter from the Nominator describing reasons for nominating the Nominee, including contributions or special accomplishments of the Nominee, and any other information which the Nominator feels may be pertinent to the nomination. *(Please see page 4 of this document for more information about criteria.)*

Letters of Support (no more than three).

*NOTE: letter of nomination and/or letters of support may be shared with the Office of the Vice-President (External) to assist in preparation of citations.*

Nominee's abridged curriculum vitae containing details such as education, field of endeavour, a short description of publications (if any), special awards, and distinguished service.

A short biographical summary (maximum 200 words), which will form the basis of the citation at convocation should the Nominee be chosen as an honorary degree recipient. *(Please see page 5 for more information about citations.)*

**NOMINATIONS MUST BE SUBMITTED NO LATER THAN**

**OCTOBER 31** (for consideration in November)

OR

**MARCH 31** (for consideration in April)

**NOMINATIONS MAY BE SUBMITTED BY CLICKING ON THE “SUBMIT” BUTTON BELOW**

OR

**BY SENDING TO:**

Senate Committee on Honorary Degrees  
c/o Office of the University Secretary  
The University of Manitoba  
312 Administration Building  
Winnipeg, MB R3T 2N2

**INQUIRIES SHOULD BE DIRECTED TO:**

Ms. Melissa Watson  
Executive Assistant to the University Secretary  
Telephone: 204-474-9593  
Email: [melissa.watson@umanitoba.ca](mailto:melissa.watson@umanitoba.ca)

## **Honorary Degree Information**

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### **Purpose**

The honorary degree is the highest honour the University of Manitoba can confer upon an individual.

Honorary degrees are intended to:

- allow the University to recognize individuals who demonstrate distinguished achievement and/or have offered outstanding service at the local, provincial, national, or international levels in all fields of endeavour, including:
  - a. leading academics in all disciplines and creative minds in arts and performance;
  - b. public intellectuals and opinion makers;
  - c. visionary leaders and exemplary public figures; and
  - d. community builders, humanitarians and philanthropists.
- provide role models and inspiration to our graduating students; and honour both the recipient and the University in the awarding of the honorary degree.

### **Criteria**

Honorary degrees are awarded on the basis of:

1. Distinguished achievement in scholarship, the arts, or public service. Distinguished achievement is achievement that is widely recognized by peers in the field of endeavour and the public.
2. Both the recipient and the University should be honoured in the granting of a degree *honoris causa*.

### **Eligibility**

- The University normally shall not offer an honorary degree to any individual currently holding elected office at any level of Canadian government;
- Members of the Board of Governors and the Senate are not eligible to receive an honorary degree during their term on the Board or the Senate. Nominations of former members shall not normally be considered until two years have passed from the end of their term on the Board or Senate;
- Members of the staff of the University are not eligible to receive honorary degrees. Retired members of the staff of the University shall not normally be considered for an honorary degree as other awards more appropriately recognize the contributions of staff. A retired staff member may be considered for an honorary degree three years after retirement, if they meet the criteria for an honorary degree for significant contributions made above and beyond their work at the University;
- Recipients of other University-level awards (Peter. D. Curry Chancellor's Award, Distinguished Service Award, Alumni Awards) may be considered for honorary degrees, provided a reasonable amount of time has passed since the presentation of the other award and they clearly meet the criteria for an honorary degree.

## **Types of Honorary Degrees**

### **Doctor of Laws (*honoris causa*) (LL.D.)**

- awarded for outstanding service as visionary leaders, exemplary public figures, community builders, humanitarians and philanthropists.

### **Doctor of Letters (*honoris causa*) (D.Litt.)**

- awarded for distinguished achievement in scholarship in the social sciences and humanities and for creative works in the arts and performance.

### **Doctor of Science (*honoris causa*) (D.Sc.)**

- awarded for distinguished achievement in scholarship in the pure and applied sciences.

## **Honorary Degree Process**

Senate establishes and maintains a reserve list of approved candidates for honorary degrees to be awarded as occasion demands. The President selects from this list the candidate(s) for each regular convocation. Only candidates receiving a two-thirds majority of the number of members of Senate present and voting are placed on the reserve list of approved candidates. Results of the election are confidential.

Information respecting nominating candidates for Honorary Degrees can be found in the Governing Documents, University Community:

<https://umanitoba.ca/governance/governing-documents/governing-documents-university-community#honorary-degrees>

The list of individuals who have received Honorary Degrees can be found at:

<https://umanitoba.ca/governance/honours/honorary-degree-recipients>

## **Honorary Degree Citations**

The citation is a statement of the significance of the candidate's work as prepared by one of the nominators. It is intended to state very briefly why a candidate should be elected, and is essentially a summary of the nomination. The citation should establish that the candidate has achieved such distinction as described in the [Honorary Degrees Policy](#). Those preparing citations are asked to respect the limitation of length of 200 words. The citation should concentrate on the candidate's original contributions.

The citation should be as readable as possible while sufficiently technical in content to allow those considering the nominations to make a confident assessment of the candidate's work for voting purposes. When a candidate is selected by the Senate Committee on Honorary Degrees, the citation is the only document that will be circulated to Senate to assist in their voting. If a nominee is approved, the citation may be used to inform and assist in the preparation of an official citation for convocation and all related publications. The citation is therefore an important document which should be carefully written and should contain as much useful information as possible.

To view examples of citations, please click [HERE](#)