




Office of Provost and Vice-President (Academic)

208 Administration Building
Winnipeg, Manitoba
Canada R3T 2N2
Telephone (204) 480-1408
Fax (204) 275-1160

**University
of Manitoba**

Date: November 16, 2021

To: Jeff Leclerc, University Secretary

From: Mark Torchia, Vice-Provost (Teaching and Learning) and Team Lead, Academic and Research Team, Continuity Steering Committee 

Re: Revised Academic Schedule, Return to Teaching

On November 3rd, 2021, Senate approved that the Senate Executive Committee in accordance with its normal powers “to deal with contingencies that arise between meetings of Senate” is empowered to approve revisions to the Academic Schedule for the Fall 2021 and Winter 2022 Terms and to approve the temporary modification or suspension of academic policies required to facilitate the completion of the Fall and Winter Terms.

On November 10th, 2021, Senate Executive approved on behalf of Senate two scenarios addressing revisions to the Academic Schedule; one based on a return to teaching on or before November 15th, 2021, and one based on a return to teaching between November 16th, 2021 and up to, and including, November 23rd, 2021. In response to the ongoing labour disruption, a third and fourth scenario is being proposed to address a potential return to teaching after November 23rd, 2021.

On behalf of the Academic and Research Team, sub-committee of the Continuity Steering Committee, attached you will find two proposed revisions to the Academic Schedule based on the following scenarios:

- i. the return of striking UMFA members to teaching between November 24th, 2021 and, up to and including, November 30th, 2021 (*Scenario 3*); and
- ii. the return of striking UMFA members to teaching between December 1st, 2021 and, up to and including, December 7th, 2021 (*Scenario 4*).

To maintain the integrity of our courses and programs, and to ensure requirements for accreditation, the committee continues to recommend that the number of instructional days remain at sixty-one days where at all possible.

The key differences between the attached scenarios and those presented on November 10th, 2021 is the extension of instructional days for those courses interrupted by the strike into January 2022 and the corresponding shift of the alternate Fall Term exam period. Under Scenario 3, the Winter Term 2022 schedule remains unchanged; under Scenario 4, the Winter Term 2022 schedule requires revisions.

As a reminder, the start of Winter Term 2022 has already been delayed in response to COVID-19 and UM's planned return to more normal instructional activity in January; this delay reduces the flexibility in the Winter Term academic schedule. The late start has mitigated the strike's impact on the Winter Term thus far; should the disruption continue to December 1st, 2021 or beyond, there will be significant impacts on the term.

Should there be a return to teaching between December 1st, 2021 and, up to and including, December 7th, 2021, the start of Winter Term 2022 classes would be delayed from January 17th to January 24th, 2022 and the remaining schedule for the term would be shifted accordingly. Instructional days would be reduced to sixty days and the Winter Term break would be reduced from a four-day break (February 22nd-25th) to a one-day break (February 22nd). The Winter Term exam period would proceed as scheduled to prevent delays in the start of the Summer Term 2022 and to minimize the impact on graduation and on admission and registration timelines for the Fall Term 2022.

Accordingly, the Academic and Research Team recommends the following motion to be considered for approval by Senate Executive:

- THAT should there be a return to teaching of striking UMFA members between November 24th, 2021 and up to, and including, November 30th, 2021, the Academic Schedule revisions as presented in Scenario 3 would be implemented.
- THAT should there be a return to teaching of striking UMFA members between December 1st, 2021 and, up to and including, December 7th, 2021, the Academic Schedule revisions as presented in Scenario 4 would be implemented.

The Academic and Research Team has recommended to the Provost and Vice-President (Academic) that under Scenario 3, the voluntary withdrawal (VW) date for the Fall Term be moved to December 10th, 2021, for all classes, continuing and interrupted. Under Scenario 4, the VW date for the Fall Term is to be moved to December 10th, 2021 for continuing classes and to December 21st, 2021 for interrupted courses. The VW date is to be moved to February 4th, 2022 for Fall/Winter Term spanned courses and to April 1st, 2022 for Winter Term courses. Provost approval of these changes is contingent on approval by the Senate Executive Committee of the associated changes to the Academic Schedule as presented in the attached.

Further, February 2022 graduation deadlines continue to be monitored closely; a second deadline will be identified once normal teaching resumes to accommodate any students who may have experienced delays in completing final program requirements owing to the strike. Senate will be informed of any proposed changes to the timelines of approval of the final list of graduands once more is known.

On behalf of the Continuity Steering Committee, the Academic and Research Team continues to work closely with the Office of the Registrar and Enrolment Services to model scenarios based on the potential duration of the strike, to identify the necessary revisions to the academic schedule, and to work through issues as they arise and bring forward the necessary changes for approval as required.

Cc: Diane Hiebert-Murphy, Provost and Vice-President (Academic)
Todd Mondor, Deputy Provost (Academic Planning and Programs) and Chair, Continuity Steering Committee
Laurie Schnarr, Vice-Provost (Students)
Jeff Adams, Registrar and Executive Director, Enrolment Services



University
of Manitoba

Office of the Registrar and
Enrolment Services

400 University Centre
Winnipeg, Manitoba
Canada R3T 2N2
T: 204-474-8820
F: 204-474-7554

TO: Mark Torchia, Vice-Provost (Teaching and Learning)

FROM: Jeff Adams, University Registrar and Executive Director, Enrolment Services

DATE: November 15, 2021

SUBJECT: Modification to 2021-22 Academic Schedule

At a meeting on November 10th, 2022, Senate executive approved two scenarios to modify the Academic Schedule. As a result of the duration of the labour action it has become necessary to develop a third and fourth scenario. The proposed modifications apply to most University of Manitoba programs; any impact to dates for programs who are on an irregular schedule will be brought forward as needed. Further modification to these dates and other dates in the academic schedule may be required depending on the duration of the strike.

Scenario 3:

The proposed changes for a scenario where striking UMFA members return to teaching between November 24th, 2021, and, up to and including, November 30th, 2021, are:

1. **Modification to the end of fall term classes:** The last instructional day of fall term, December 10th, 2021, remains unchanged for continuing classes. The last instructional day for fall term for interrupted classes will be January 12th, 2022. There will be no classes held during the University closure that is scheduled for December 24th, 2021, through January 4th, 2022. Classes will resume on January 5th, 2022 and will conclude on January 12th, 2022. The number of instructional days for the fall term will remain at 61 days. The number of instructional contact hours for interrupted classes will be:
 - Monday/Wednesday/Friday - 37 hours (original schedule, 37 hours)
 - Tuesday/Thursday – 36 teaching hours (original schedule, 36 hours)
 - Monday/Wednesday – 37.5 hours (original schedule, 36 hours)
2. **Creation of an alternate examination period:** The original exam period, December 11th- 23rd, 2021, will continue as is for continuing courses that are not disrupted by the strike. The dates of the alternate exam period will be January 14th – 16th, 2022. All courses interrupted by the strike will have their exams re-scheduled to occur during this alternate period.

3. **Voluntary withdrawal date:** The Provost will move the voluntary withdrawal date from November 23rd, 2022, to December 10th, 2021, for all classes, continuing and interrupted. This results in the VW date taking place on the last day of classes for continuing courses and the 46th day of classes for interrupted courses. From this point forward the voluntary withdrawal date for continuing courses for all scenarios will be December 10, 2021.
4. **Final grade appeal deadline:** The final grade appeal deadline will be moved from January 25th, 2022, to February 4th, 2022, for all classes, continuing and interrupted.

Note: Depending on the exact day of return, some minor modifications to the academic schedule may still be required. The dates in this section assume a return to teaching on November 30th, 2021.

Scenario 4:

The proposed changes for a scenario where striking UMFA members return to teaching between December 1st, 2021, and, up to and including, December 7th, 2021, are:

For Fall 2021 term

1. **Modification to the end of fall term classes:** The last instructional day of fall term, December 10th, 2021, remains unchanged for continuing classes. The last instructional day for fall term for interrupted classes will be January 19th, 2022. There will be no classes held during the University closure that is scheduled for December 24th, 2021, through January 4th, 2022. Classes will resume on January 5th, 2022 and will conclude on January 19th, 2022. The number of instructional days for the fall term will remain at 61 days. The number of instructional contact hours for interrupted classes will be:
 - Monday/Wednesday/Friday - 37 hours (original schedule, 37 hours)
 - Tuesday/Thursday – 36 teaching hours (original schedule, 36 hours)
 - Monday/Wednesday – 37.5 hours (original schedule, 36 hours)
2. **Creation of an alternate examination period:** The original exam period, December 11th- 23rd, 2021, will continue as is for continuing courses that are not disrupted by the strike. The dates of the alternate exam period will be January 21st – 23rd, 2022. All courses interrupted by the strike will have their exams re-scheduled to occur during this alternate period.
3. **Voluntary withdrawal date:** The Provost will move the voluntary withdrawal date from November 23rd, 2021, to December 10th, 2021, for continuing classes. From this point forward the voluntary withdrawal date for continuing courses for all scenarios will be December 10, 2021. The voluntary withdrawal deadline for interrupted classes will move to December 21st, 2021. Students will have to request voluntary withdrawals for interrupted classes through their faculty office.
4. **Final grade appeal deadline:** The final grade appeal deadline will be moved from January 25th, 2022, to February 11th, 2022, for all classes, continuing and interrupted.

For Winter 2022 term

1. **Modification to the start and end dates for winter term classes:** The first instructional day for winter term 2022 classes will be moved from January 17th, 2022, to January 24th, 2022. The last instructional day will be moved from April 18th, 2022, to April 20th, 2022. The number of instructional days for the winter term will remain at 60 days. The number of instructional contact hours for the winter term remain unchanged:
 - Monday/Wednesday/Friday - 36 hours
 - Tuesday/Thursday – 36 teaching hours
 - Monday/Wednesday – 37.5 hours

2. **Modifications to registration period and revision period deadlines:**
 - Regular registration period (Winter and Winter/Summer spanning classes): The end date for this period will be moved from January 17th, 2022, to January 24th, 2022.
 - Registration revision period (Winter term classes): This period will move from January 17th– 31st, 2022 to January 24th, 2022 - February 7th, 2022.
 - Registration revision period (Winter/Summer term spanning classes): This period will move from November 24th, 2021 – January 31st, 2022, to November 24th, 2021 – February 7th, 2022.
 - Last date to drop without penalty (Fall/Winter classes Part B, Winter classes, Winter/Summer spanning classes): This deadline will move from January 28th, 2022, to February 4th, 2022.
 - Last date to register (Winter and Winter/Summer spanning classes): This deadline will move from January 31st, 2022, to February 7th, 2022.

3. **Voluntary withdrawal date:** The Provost will move the voluntary withdrawal date for the winter term from March 30th, 2022, to April 1st, 2022, and from January 28th, 2022, to February 4th, 2022, for fall/winter term spanning courses.

4. **Reduction of the winter term break:** The winter term break will be reduced from a four-day break originally scheduled from February 22nd – 25th, 2022 to a one-day break, February 22nd, 2022. The University is closed with no classes taking place on Monday February 21st, 2022, in observance of the Louis Riel holiday.

Notes:

- i. Depending on the exact day of return, some minor modifications to the academic schedule may still be required. The dates in this section assume a return to teaching on December 7th, 2021.
- ii. The dates for the winter term examination period, April 21st, 2022 – May 1st, 2022, remain unchanged.

CC: Jeff Leclerc, University Secretary



**University
of Manitoba**

Office of Provost and Vice-President (Academic)

208 Administration Building
Winnipeg, Manitoba
Canada R3T 2N2
Telephone (204) 480-1408
Fax (204) 275-1160

Date: November 16, 2021

To: Jeff Adams, University Registrar and Executive Director Enrolment Services

From: Diane Hiebert-Murphy, Provost and Vice-President (Academic) *Diane Hiebert-Murphy*

Re: Revised Voluntary Withdrawal Deadline, Fall 2021 Term

On November 3rd, 2021, Senate approved that section 2.6 of the Voluntary Withdrawal policy for the Fall 2021 Term be suspended and that the Provost be authorized to amend the Voluntary Withdrawal date for the Fall 2021 and Winter 2022 Terms, if required and report thereon to Senate.

On November 10th, 2021, Senate Executive approved on behalf of Senate a revised academic schedule based on a return to teaching between November 16th, 2021 and up to, and including, November 23rd, 2021. Associated with the revised schedule, is a proposed amendment of the voluntary withdrawal deadline for the Fall 2021 term from November 23rd to December 7th, 2021.

As the UMFA labour action continues, please accept this memo as confirmation of my approval to amend the VW date for the Fall 2021 Term to December 7th, 2021. I would request that your office proceed accordingly.

Thank you.

cc: Todd Mondor, Deputy Provost (Academic Planning and Programs) and Chair, Continuity Steering Committee
Mark Torchia, Vice-Provost (Teaching and Learning) and Team Lead, Academic and Research Team, Continuity Steering Committee
Laurie Schnarr, Vice-Provost (Students)
Jeff Leclerc, University Secretary

Items of business received for December 1, 2021 Senate agenda:

Recommended for concurrence without debate -

- Report of the Senate Committee on Curriculum and Course Changes on Course and Program Changes – Undergraduate curriculum and course changes
- Report of the Faculty Council of the Price Faculty of Engineering RE: Revisions to Preliminary Engineering Program and Admission Requirements for B.Sc. in Engineering Degrees (with Reports from SCCCC, SCADM)
- Reports of the Faculty of Graduate Studies Executive Committee on Course and Curriculum Changes
 - RE: Department of Anthropology
 - RE: Department of Immunology
- Reports of the Faculty Council of the Faculty of Graduate Studies on Course, Curriculum, and Regulation Changes
 - RE: Department of Anthropology
 - RE: Asper School of Business
 - RE: Faculty of Education
 - RE: Department of Educational Administration, Foundations, and Psychology
 - RE: Department of Occupational Therapy
 - RE: Department of Physiology and Pathophysiology
 - RE: Faculty of Social Work
 - RE: Department of Sociology and Criminology
- Report of the Senate Committee on Instruction RE: Revised Entrance Regulations, Bachelor of Arts (General Major) and Minor in Labour Studies, Faculty of Arts

Items for information -

- Report of the Senate Committee on Instruction and Evaluation RE: Experiential Learning Typology (*for discussion*)
- Request to for Temporary Increase to Admission Target, Doctor of Pharmacy (Pharm.D.), College of Pharmacy (*for consultation*)
- Election of Senate Representative to the Senate Executive Committee – from members of Senate elected under section 27 (by faculty/school councils)
- Report of the Senate Committee on Awards [October 19, 2021]
- Report of the Senate Committee on Appeals
- Reports of the Faculty Council of the Faculty of Graduate Studies on Course, Curriculum, and Regulation Changes RE: Letter of Participation, Professional Development Recognition Program in Graduate Education Mentoring
- Report of the Senate Committee on Honorary Degrees

Reports of other Committees of Senate, Faculty and School Councils

- Reports of the Faculty Council of the Faculty of Arts
 - RE: Proposal for a Bachelor of Arts (Single Advanced Major) and Bachelor of Arts (Double Advanced Major) in German (with Reports from SCCCC, SPPC)

- RE: Proposal for a Bachelor of Arts (Honours) in Global Political Economy (with Reports from SCCCC, SPPC, SCIE)
- Reports of the Faculty Council of the Faculty of Graduate Studies on Course, Curriculum, and Regulation Changes
 - RE: Department of Curriculum, Teaching and Learning
 - RE: Department of Environment and Geography
 - RE: Department of Human Anatomy and Cell Science
 - RE: Department of Mathematics
 - RE: Department of Immunology
- Undergraduate Course Changes Beyond Nine Credit Hours RE: Faculty of Law Economy (with Reports from SCCCC, SPPC)
- Report of the Senate Committee on Instruction and Evaluation RE: Revised Academic Progression Policy, Bachelor of Nursing, College of Nursing