UNIVERSITY OF MANITOBA

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PROCEDURE

Procedure:	**The Vice President (Research and International)**
Parent Bylaw:	The Provost and the Vice-Presidents of the University of Manitoba
Effective Date:	June 22, 2021
Revised Date:	
Review Date:	June 22, 2031
Approving Body:	President
Authority:	University of Manitoba Act section #16 1(b)
Responsible Executive Officer:	President and Vice-Chancellor
Delegate: **(If applicable)**	President and Vice-Chancellor
Contact:	President and Vice-Chancellor
Application:	Board of Governors members, Senate members, Faculty/School Council, Faculty, Staff Students

Part I
Reason for Procedure

1.1 To set out Procedures secondary to the Bylaw entitled "The Provost and the Vice-Presidents of the University of Manitoba" (the Bylaw) in further defining the roles and responsibilities of the Vice-President (Research and International) of the University of Manitoba.

Part II
Procedural Content

Definitions

2.1 For the purpose of this Procedure, "**Research**" means research, scholarly works and other creative activities.

Duties and Responsibilities

2.2 Specifically and/or in addition to the duties set out in the Bylaw, the Vice-President (Research and International) shall:

(a) in collaboration with the Provost and Vice-President (Academic) and in alignment with the University's strategic plan, provide overall leadership and advocacy, internal and external, for the strategic development and administration of research at the University of Manitoba and provide guidance, direction and support to faculty members in pursuit of research funding;

(b) in conjunction with the Provost and Vice-President (Academic) and the Vice-President (Indigenous), plan, implement, and oversee all matters relating to short and long term research policy development and planning, activity and programs, promote the responsible conduct of research and assure smooth coordination with the mission and vision of the University;

(c) foster appreciation and raise the profile of research within the immediate and larger communities and promote the University's research strengths and achievements;

(d) solicit new funding opportunities, leverage existing funding and maximize the external resources that can be brought to the University in support of its research programs;

(e) in conjunction with the Provost and Vice-President (Academic) and the Vice-President (Administration), provide the infrastructure and environment required to facilitate, nurture and support research excellence;

(f) assure effective and efficient administration of units which report to the Vice-President (Research and International) and directly support the research activities of the University;

(g) lead the University's compliance efforts with respect to research activities with regard to the regulatory requirements of the Granting Councils, government, and other regulatory bodies;

(h) provide to faculties and schools educational and support services relating to research administration and information on funding sources, grant procedures and other relevant information;

(i) work with Deans, Directors, and faculty to enhance the University's research productivity and its reputation for innovation and creativity in research through ongoing review and monitoring of research performance;

(j) in collaboration with the Vice-President (External) liaise effectively on behalf of the University with federal, provincial and municipal government officials and agencies and institutions such as the national granting Councils, research foundations, teaching hospitals, and external research institutes and centres;

(k) in collaboration with the Vice-President (External), build partnerships and foster relationships between the University and governments, business and industry, foundations, media, alumni, students, faculty, staff and friends of the University;

(l) in collaboration with the Vice-President (External) and the Provost and Vice-President (Academic), ensure the University's philanthropic foci are aligned with the University's research priorities;

(m) act as the officer through whom liaison with local, regional and national industry occurs and through whom liaison with institutions, both national and provincial, occurs on matters such as government research policies, the indirect cost of research, and intellectual property;

(n) coordinate, in conjunction with the Vice-President (Administration) or their designate, the development and operation of the SmartPark Research Park;

(o) administer research grants and research contracts;

(p) negotiate research contracts;

(q) negotiate international public and private partnership agreements;

(r) initiate Canadian and foreign patents and copyrights on intellectual property developed at the University, and coordinate the licensing of such patents and copyrights; and

(s) develop and monitor international development programs in conjunction with the Provost and Vice-President (Academic).

Part III
Accountability

3.1 The Office of Legal Counsel is responsible for advising the University Secretary that a formal review of this Procedure is required.

3.2 The President is responsible for the implementation, administration and review of this Procedure.

3.3 Board of Governors members, Senate members, Faculty/School councils, faculty members, staff members and students are responsible for complying with this Procedure.

Part IV
Review

4.1 Governing Document reviews shall be conducted every ten (10) years. The next scheduled review date for this Procedure is June 22, 2031.

4.2 In the interim, this Procedure may be revised or repealed if:

(a) the Board of Governors or Approving Body deems it necessary or desirable to do so;

(b) the Procedure is no longer legislatively or statutorily compliant;

(c) the Procedure is now in conflict with another Governing Document; and/or

(d) the Parent Policy is revised or repealed.

Part V
Effect on Previous Statements

5.1 This Procedure supersedes all of the following:

(a) The Vice-President (Research and International) Bylaw;

(b) all previous Board of Governors/Senate Governing Documents on the subject matter contained herein; and

(c) all previous Administration Governing Documents on the subject matter contained herein.

Part VI
Cross References

6.1 This Procedure should be cross referenced to the following relevant Governing Documents, legislation and/or forms:

(a) Bylaw: The Provost and the Vice-Presidents of the University of Manitoba