

UNIVERSITY OF MANITOBA POLICY

Policy:	NAMING OF ACADEMIC UNITS
Effective Date:	January 30, 2007
Revised Date:	January 27, 2015
Review Date:	January 27, 2025
Approving Body:	Board of Governors
Authority:	<i>The University of Manitoba Act, Section 16(1)(e)</i>
Responsible Executive Officer:	President
Delegate:	University Secretary
Contact:	University Secretary
Application:	Board of Governors members, Senate members, Faculty/School Councils, External Parties: Benefactors

Part I Reason for Policy

- 1.1 To set out the conditions under which Academic Units may be named in honour of individual(s).

Part II Policy Content

- 2.1 For the purposes of this policy, "Academic Unit" refers to Faculties, Schools, Departments, Divisions and Institutes as defined in the Board bylaw entitled "Faculties, Schools, Departments Divisions and Institutes".
- 2.2 Persons who may be honoured by the naming of an Academic Unit include the following:
- (a) Persons who have contributed to the life and mission of the University of Manitoba (contributions may include teaching, research, scholarship, service or creative work); or
 - (b) Persons who have contributed to the cultural, social and economic well-being of the people of Manitoba, Canada and the world in areas which are

of major interest to the University of Manitoba, and/or which are directly associated with the University; or

- (c) Persons who, through their contributions of capital or other assets, enable the University of Manitoba to further its mission.

2.3 The naming of an Academic Unit is a sensitive matter. At the outset of any proposal for the naming of an Academic Unit, it is important that those proposing the naming ensure that:

- (a) the proposed name is compatible with the broader purposes of the University;
- (b) the autonomy of the Academic Unit in question and the academic freedoms to which the University of Manitoba is committed will be safeguarded; and
- (c) in the event that the naming is proposed to recognize a benefaction, that the gift provided is recognized as significant to the long-term growth of the unit in question; and
- (d) that the proposed name is supported by a majority of the members of the governing council of the Academic Unit involved.

2.4 An Academic Unit shall not be named after the following:

- (a) a commercial entity; or
- (b) a person who is currently employed in any capacity by the University.

2.5 The underlying principle of any naming is that the persons after whom the unit is named and the University should both be honoured by the naming of the Academic Unit.

2.6 The Board of Governors has the ultimate authority on the approval and the termination of the named Academic Unit.

Part III Accountability

3.1 The Office of Legal Counsel is responsible for advising the President that a formal review of this Policy is required.

3.2 The University Secretary is responsible for the implementation, administration and review of this Policy.

3.3 Board of Governors members, Senate members, Faculty/School Councils, and External Parties: Benefactors are responsible for complying with this Policy.

Part IV
Authority to Approve Procedures

- 4.1 The President may approve Procedures, if applicable, which are secondary to and comply with this Policy.

Part V
Review

- 5.1 Governing Document reviews shall be conducted every ten (10) years by the Responsible Executive Officer. The next scheduled review date for this Policy is January 27, 2025.
- 5.2 In the interim, this Policy may be revised or repealed if:
- (a) the President or Approving Body deems it necessary or desirable to do so;
 - (b) the Policy is no longer legislatively or statutorily compliant; and/or
 - (c) the Policy is now in conflict with another Governing Document.
- 5.3 If this Policy is revised or repealed, all Secondary Documents will be reviewed as soon as reasonably possible in order to ensure that they:
- (a) comply with the revised Policy; or
 - (b) are in turn repealed.

Part VI
Effect on Previous Statements

- 6.1 This Policy supersedes all of the following:
- (a) all previous Board of Governors/Senate Governing Documents on the subject matter contained herein; and
 - (b) all previous Administration Governing Documents on the subject matter contained herein.

Part VII
Cross References

- 7.1 This Policy should be cross referenced to the following relevant Governing Documents, legislation and/or forms:
- (a) Procedure: Naming of Academic Units