UNIVERSITY OF MANITOBA

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PROCEDURE

Procedure:	**SUSTAINABILITY**
Parent Policy:	Sustainability
Effective Date:	January 25, 2011
Revised Date:	July 10, 2013
Review Date:	January 25, 2021
Approving Body:	Vice-President (Administration)
Authority:	
Responsible Executive Officers:	Provost and Vice-President (Academic) and Vice-President (Administration)
Delegate:	Associate Vice-President (Facilities) and Chief Risk Officer
Contact:	Manager, Office of the Associate Vice-President (Facilities) and Chief Risk Officer
Application:	Board of Governors Members; Senate members; Faculty/School Councils; Department Councils; Students; All Staff

Part I
Reason for Procedure

1.1 To establish a committee structure for promotion and implementation of the University's Sustainability Policy.

Part II
Procedural Content

2.1 A Sustainable Development Committee shall be established that is advisory to both the Provost and Vice-President (Academic) and the Vice-President (Administration).

2.2 The Committee's responsibilities are to:

(a) Develop a University of Manitoba Sustainability Action Plan identifying recommended sustainability goals, initiatives, actions and target dates to support the Sustainability Policy.

(b) Assist the Sustainability Coordinator to educate the University community and to communicate and promote implementation of the Sustainability policy action plan.

2.3 The Committee Chair shall be appointed by the Vice-President (Academic) and Vice-President (Administration) for a three year renewable term from among the members of the Committee:

(a) The University's Sustainability Coordinator

(b) Two representatives from UMSU

(c) One representative from UMGPS

(d) 4 faculty members appointed by the Vice-President (Academic)

(e) 4 administrative members appointed by the Vice-President (Administration)

(f) 1 representative from UMREG

(g) In addition to such members as the Vice-Presidents appoint from time to time

2.4 With the exception of student representatives which will be appointed or renewed each year, and with the exception of persons holding specific positions, the appointed members will serve three year renewable terms. Meetings shall be held once a month or at the call of the chair.

Part III
Accountability

3.1 The Office of Legal Counsel is responsible for advising the Provost and Vice-President (Academic) and Vice-President (Administration) that a formal review of this Procedure is required.

3.2 The Associate Vice-President (Facilities) and Chief Risk Officer is responsible for the implementation, administration and review of this Procedure.

3.3 Board of Governors Members, Senate members, Faculty/School Councils, Department Councils, Students, and all Staff are responsible for complying with this Procedure.

Part IV
Review

4.1 Governing Document reviews shall be conducted every ten (10) years. The next scheduled review date for this Procedure is January 25, 2021.

4.2 In the interim, this Procedure may be revised or repealed if:

(a) the Provost and Vice-President (Academic) or Vice-President (Administration) or Approving Body deems it necessary or desirable to do so;

(b) the Procedure is no longer legislatively or statutorily compliant;

(c) the Procedure is now in conflict with another Governing Document; and/or

(d) the Parent Policy is revised or repealed.

Part V
Effect on Previous Statements

5.1 This Procedure supersedes all of the following:

(a) all previous Faculty/School Council Procedures stemming from the Faculty/School Council Bylaw and academic and admission Regulations and any resolutions on the subject matter contained herein; and;

(b) all previous Board of Governors/Senate Governing Documents on the subject matter contained herein; and

(c) all previous Administration Governing Documents on the subject matter contained herein.

Part VI
Cross References

6.1 This Procedure should be cross referenced to the following relevant Governing Documents, legislation and/or forms:

(a) Sustainability Policy