

## UNIVERSITY OF MANITOBA POLICY

<b>Policy:</b>	<b>PAYMENTS OF SCHOLARSHIPS, BURSARIES, FELLOWSHIPS, RESEARCH GRANTS OR PRIZES</b>
<b>Effective Date:</b>	July 3, 2009
<b>Revised Date:</b>	July 2, 2013
<b>Review Date:</b>	July 3, 2019
<b>Approving Body:</b>	Administration: President
<b>Authority:</b>	Bylaw: Officers: President
<b>Responsible Executive Officer:</b>	President, Vice-President (Administration)
<b>Delegate:</b>	Comptroller
<b>Contact:</b>	Comptroller
<b>Application:</b>	Students; All Employees

### Part I Reason for Policy

- 1.1 To set out the guidelines for payments to individuals for fellowships, bursaries, research grants, scholarships and prizes.

### Part II Policy Content

- 2.1 The University of Manitoba will follow the guidelines set by Canada Revenue Agency regarding payments to individuals for fellowships, bursaries, research grants, scholarships and prizes.

### Part III Accountability

- 3.1 The Office of Legal Counsel is responsible for advising the Vice-President (Administration) that a formal review of this Policy is required.
- 3.2 The Comptroller is responsible for the interpretation, administration and review of this Policy.

- 3.3 All students and employees are responsible for complying with this Policy.

**Part IV  
Authority to Approve Procedures**

- 4.1 The Approving Body may approve Procedures, if applicable, which are secondary to and comply with this Policy.

**Part V  
Review**

- 5.1 Governing Document reviews shall be conducted every ten (10) years. The next scheduled review date for this Policy is July 3, 2019.

- 5.2 In the interim, this Policy may be revised or repealed if:

- (a) the Vice-President (Administration) or Approving Body deems it necessary or desirable to do so;
- (b) the Policy is no longer legislatively or statutorily compliant; and/or
- (c) the Policy is now in conflict with another Governing Document.

- 5.3 If this Policy is revised or repealed, all Secondary Documents will be reviewed as soon as reasonably possible in order to ensure that they:

- (a) comply with the revised Policy; or
- (b) are in turn repealed.

**Part VI  
Effect on Previous Statements**

- 6.1 This Policy supersedes all of the following:

- (a) Payments to Students & Staff re: Fellowships, Bursaries or Research Grants;
- (b) all previous Board of Governors/Senate Governing Documents on the subject matter contained herein; and
- (c) all previous Administration Governing Documents on the subject matter contained herein.

**Part VI**  
**Cross References**

- 7.1 This Policy should be cross referenced to the following relevant Governing Documents, legislation and/or forms:
- (a) [Payments of Scholarships, Bursaries, Fellowships, Research Grants or Prizes Procedure.](#)