

## UNIVERSITY OF MANITOBA POLICY

<b>Policy:</b>	<b>NAMING OF ACADEMIC UNITS</b>
<b>Effective Date:</b>	January 30, 2007
<b>Revised Date:</b>	January 27, 2015
<b>Review Date:</b>	January 27, 2025
<b>Approving Body:</b>	Board of Governors
<b>Authority:</b>	<i>The University of Manitoba Act, Section 16(1)(e)</i>
<b>Responsible Executive Officer:</b>	President
<b>Delegate:</b>	University Secretary
<b>Contact:</b>	University Secretary
<b>Application:</b>	Board of Governors members, Senate members, Faculty/School Councils, External Parties: Benefactors

### Part I Reason for Policy

- 1.1 To set out the conditions under which Academic Units may be named in honour of individual(s).

### Part II Policy Content

- 2.1 For the purposes of this policy, "Academic Unit" refers to Faculties, Schools, Departments, Divisions and Institutes as defined in the Board bylaw entitled "Faculties, Schools, Departments Divisions and Institutes".
- 2.2 Persons who may be honoured by the naming of an Academic Unit include the following:
- (a) Persons who have contributed to the life and mission of the University of Manitoba (contributions may include teaching, research, scholarship, service or creative work); or
  - (b) Persons who have contributed to the cultural, social and economic well-being of the people of Manitoba, Canada and the world in areas which are

of major interest to the University of Manitoba, and/or which are directly associated with the University; or

- (c) Persons who, through their contributions of capital or other assets, enable the University of Manitoba to further its mission.
- 2.3 The naming of an Academic Unit is a sensitive matter. At the outset of any proposal for the naming of an Academic Unit, it is important that those proposing the naming ensure that:
- (a) the proposed name is compatible with the broader purposes of the University;
  - (b) the autonomy of the Academic Unit in question and the academic freedoms to which the University of Manitoba is committed will be safeguarded; and
  - (c) in the event that the naming is proposed to recognize a benefaction, that the gift provided is recognized as significant to the long-term growth of the unit in question; and
  - (d) that the proposed name is supported by a majority of the members of the governing council of the Academic Unit involved.
- 2.4 An Academic Unit shall not be named after the following:
- (a) a commercial entity; or
  - (b) a person who is currently employed in any capacity by the University.
- 2.5 The underlying principle of any naming is that the persons after whom the unit is named and the University should both be honoured by the naming of the Academic Unit.
- 2.6 The Board of Governors has the ultimate authority on the approval and the termination of the named Academic Unit.

### **Part III Accountability**

- 3.1 The Office of Legal Counsel is responsible for advising the President that a formal review of this Policy is required.
- 3.2 The University Secretary is responsible for the implementation, administration and review of this Policy.
- 3.3 Board of Governors members, Senate members, Faculty/School Councils, and External Parties: Benefactors are responsible for complying with this Policy.

**Part IV**  
**Authority to Approve Procedures**

- 4.1 The President may approve Procedures, if applicable, which are secondary to and comply with this Policy.

**Part V**  
**Review**

- 5.1 Governing Document reviews shall be conducted every ten (10) years by the Responsible Executive Officer. The next scheduled review date for this Policy is January 27, 2025.
- 5.2 In the interim, this Policy may be revised or repealed if:
- (a) the President or Approving Body deems it necessary or desirable to do so;
  - (b) the Policy is no longer legislatively or statutorily compliant; and/or
  - (c) the Policy is now in conflict with another Governing Document.
- 5.3 If this Policy is revised or repealed, all Secondary Documents will be reviewed as soon as reasonably possible in order to ensure that they:
- (a) comply with the revised Policy; or
  - (b) are in turn repealed.

**Part VI**  
**Effect on Previous Statements**

- 6.1 This Policy supersedes all of the following:
- (a) all previous Board of Governors/Senate Governing Documents on the subject matter contained herein; and
  - (b) all previous Administration Governing Documents on the subject matter contained herein.

**Part VII**  
**Cross References**

- 7.1 This Policy should be cross referenced to the following relevant Governing Documents, legislation and/or forms:
- (a) [Procedure: Naming of Academic Units](#)