



UNIVERSITY OF MANITOBA POLICY

Policy:	Fund Raising
Effective Date:	September 6, 1985
Revised Date:	
Review Date:	
Approving Body:	President
Authority:	
Responsible Executive Officer:	
Delegate: (If applicable)	
Contact:	Department of Private Funding
Application:	All

Preamble

It is important to ensure there is a close co-ordination of all fund raising efforts.

Procedures

The following procedures are in place relating to fund raising at the University:

1. No fund raising project should be undertaken without the knowledge and approval of the Department of Private Funding.
2. When a fund raising project has been approved, the unit and the Department of Private Funding will jointly plan the fund raising activities to be undertaken.
3. No approaches to donors should be made without having established with the Department of Private Funding that the approach and the amount of the gift being sought is appropriate.
4. Fund raising materials such as brochures and letters must be reviewed by the Department of Private Funding.

Units contemplating a fund raising approach should contact the Department of Private Funding.