



UNIVERSITY OF MANITOBA POLICY

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| Policy: | CLOSING THE UNIVERSITY |
| Effective Date: | July 8, 1977 |
| Revised Date: | |
| Review Date: | November 4, 1986 |
| Approving Body: | Vice-President (Administration) |
| Authority: | |
| Responsible Executive Officer: | |
| Delegate: (If applicable) | |
| Contact: | Office of the President |
| Application: | All Staff |

The responsibility for closing the University rests exclusively with the Office of the President, Vice-President (Administration).

If staff members or students become aware of an emergency situation that they feel warrants the closing of the University, they should immediately advise the Office of the President, Vice-President (Administration).

This Office will assess the situation and issue any instructions that are deemed necessary to Deans, Directors, Heads of Colleges and Administrative Units by telephone. This Office will also attempt to inform the public by notifying radio and television stations of any decision to close the University. The same procedure will be followed in the case of severe weather conditions.