



UNIVERSITY OF MANITOBA POLICY

Policy¹:	Challenge for Credit
Effective Date:	October 4, 1974
Revised Date:	March 4, 1987; December 7, 2005
Review Date:	
Approving Body:	Senate
Authority:	
Responsible Executive Officer:	Vice-President (Academic) and Provost)
Delegate: (If applicable)	
Contact:	Office of the University Secretary
Application	All

General Principles

1. Each faculty or school council is requested to consider whether any courses presently offered are suitable for the granting of credit on the basis of challenges for credit. In faculties or schools which are organized by departments, the choice of courses for challenge shall involve consultative procedures comparable to those ordinarily used in the addition or deletion of courses from the list of offerings.
2. Applications for challenges for credit must be approved by the faculty or school in which a student is enrolled or, in the case of new students, to which the student has been admitted. In determining whether approval should be granted, the faculty or school will take into consideration such factors as (a) the acceptability of the challenged course in the student's program, and (b) whether preparation for a challenge for credit would involve an unreasonable academic load. Within these limitations, either entering or continuing students may challenge such courses as are indicated available for Challenges for Credit. Challenges for

¹ If the Governing Document is a By-Law or Regulation use the applicable term in place of the "Policy" reference throughout the document.

Credit are not available to a student unless the student has first been granted admission: (a) to the faculty, school or department in which the course challenged is offered for credit, or (b) to the program to which the course challenged is offered for credit.

3. Each faculty or school offering a course for challenge shall specify and make available to students a description of the means of evaluation to be used and the level of performance expected. Methods of evaluation may include written, oral or practical examinations, evaluation of laboratory experience or competence. The choice of evaluation methods shall be made by the faculty or school council, in accordance with university and faculty or school examination regulations.

Procedures

1. Students will be examined within dates established by each faculty and school. These dates will include, as a minimum, the regularly scheduled examination periods.
2. a) Students wishing to challenge shall be required to register through the Registrar's Office and pay the specified fee no less than 45 days prior to the period of examination. The time limit may be waived for incoming students with the consent of the faculty or school involved.

b) Any course taken by way of Challenge for Credit shall not be considered as part of the student's course load limit during the session in which the course is challenged.
3. Results of challenges will be reported to the Registrar's Office in the form of a grade for a specific course. Successful challenges shall be recorded on the student's history, and shall be incorporated into the term, degree and cumulative grade point averages, in the same manner as for students in course. The practice has become that results for Challenges are reported in the same fashion as for any course taken in the traditional manner. This means that successes as well as failures are reported and included in GPA calculations.
4. Challenges for Credit shall be subject to the normal appeal procedures established by the appropriate faculty and school, and of Senate.
5. Where a student wishes to challenge a course that is a prerequisite for another course, departments, consistent with existing practice, may exercise discretion in varying sequences in cases where the prerequisite course is to be challenged at a later date.

6. Departments should exercise flexibility in any restrictions on students who wish to challenge.
7. A faculty brochure on challenges, or the Student Handbook should contain warning of possible hazards associated with challenges.
8. Where appropriate, departments will attempt to make evaluations of challenges comparable with usual methods of evaluation, and shall not specify a higher standard of achievement than for students in course.
9. The list of courses available shall be included in the timetable of courses normally provided to students who are eligible to register for any session. The courses available shall be reported to the personnel charged with the responsibility for collecting the list of courses, at the same time as the list of regular offerings is reported for the particular session.

Limitations

1. No student shall be allowed more than one challenge per course.
2. No student may obtain more than the equivalent of one year's credit on the basis of challenges.
3. No student may challenge a course while on academic probation or suspension.
4. Where applicable in terms of faculty or school regulations relating to student progress, challenges will count as Attempts.
5. Courses which have previously been taken at the University of Manitoba may not be challenged for credit.

Fees for Challenge

The Board of Governors approved, on June 26, 1980, that the fee for a challenge for credit be reduced to one-half the fee normally associated with the course in question.