

UNIVERSITY OF MANITOBA POLICY

Policy:	ART COLLECTIONS
Effective Date:	March 20, 2012
Revised Date:	July 2, 2013
Review Date:	March 20, 2022
Approving Body:	Board of Governors
Authority:	Bylaw: Officers: President
Responsible Executive Officer:	President, delegated to Vice-President (Administration)
Delegate:	Comptroller
Contact:	Comptroller
Application:	Faculty/School Councils; All Employees

Part I Reason for Policy

- 1.1 To protect the University Art Collections through the establishment of procedures for the Acquisition, management and, Deaccession of Works of Art and to promote the public display of Works of Art at the University.

Part II Policy Content

Definitions

- 2.1 The following terms have the following defined meanings for the purpose of this Policy:
- (a) **Acquisition** or **Acquired** means the formal transfer of legal ownership of a Work of Art to the University by purchase, commission, gift, donation, bequest or exchange.
 - (b) **Deaccession** means the process of permanently removing a Work of Art from the University Art Collections. Deaccession includes formally reviewing, approving and recording the removal. Deaccession is followed by Disposal.

- (c) **Disposal** means the disposal of a Work of Art by the formal transfer of legal ownership to another party or by deliberately destroying and/or discarding it.
- (d) **University Art Collections** means all Works of Art Acquired by the University, including by its faculties, colleges, schools, centres and institutes, and recorded in the University Art Collections database.
- (e) **Work(s) of Art** means applied, decorative and fine art representing a wide variety of media and styles, including but not limited to paintings, sculptures, works created in new media, original prints and drawings, photographs, architectural drawings and models, products of the decorative and minor arts, and works of art that are part of the fabric of buildings, including stained glass windows in situ. Depending on the context, a Work of Art may be a single item or an integral unit made up of its component parts.

2.2 The aim of the University Art Collections is to enhance and support the academic mission of the University, and to promote an understanding and appreciation of culture and art. The University is responsible for conserving the University Art Collections as a record of our cultural heritage and to carry this out according to accepted professional museological standards for conservation, documentation, and display.

Applications

- 2.3 The policy and procedures do not apply to private art collections owned by University faculty and staff. Faculty and staff are encouraged to exhibit their Works of Art on campus with the approval of their Dean, Director, or Department Head.
- 2.4 Art acquired by Gallery One One One will be governed by their own policies and procedures and subject to an annual report of its acquisitions to be made to the Art Collections Committee.

Part III Accountability

- 3.1 The Office of Legal Counsel is responsible for advising the Vice-President (Administration) that a formal review of this Policy is required.
- 3.2 The Comptroller is responsible for the implementation, administration, and review of this Policy.
- 3.3 Faculty Councils, School Councils and all employees/are responsible for complying with this Policy.

**Part IV
Authority to Approve Procedures**

- 4.1 The Approving Body may approve Procedures, if applicable, which are secondary to and comply with this Policy.

**Part V
Review**

- 5.1 Governing Document reviews shall be conducted every ten (10) years. The next scheduled review date for this Policy is March 20, 2022.
- 5.2 In the interim, this Policy may be revised or repealed if:
- (a) the Vice-President (Administration) or Approving Body deems it necessary or desirable to do so;
 - (b) the Policy is no longer legislatively or statutorily compliant; and/or
 - (c) the Policy is now in conflict with another Governing Document.
- 5.3 If this Policy is revised or repealed, all Secondary Documents will be reviewed as soon as reasonably possible in order to ensure that they:
- (a) comply with the revised Policy; or
 - (b) are in turn repealed.

**Part VI
Effect on Previous Statements**

- 6.1 This Policy supersedes all of the following:
- (a) all previous Board of Governors/Senate Governing Documents on the subject matter contained herein; and
 - (b) all previous Administration Governing Documents on the subject matter contained herein.

**Part VII
Cross References**

- 7.1 This Policy should be cross referenced to the following relevant Governing Documents, legislation and/or forms:
- (a) [Procedure: Art Collections](#)

(b) Policy: Gift Acceptance