

## UNIVERSITY OF MANITOBA POLICY

<b>Policy:</b>	<b>ADMISSION TARGETS</b>
<b>Effective Date:</b>	November 24, 2015
<b>Revised Date:</b>	
<b>Review Date:</b>	November 24, 2025
<b>Approving Body:</b>	Board of Governors
<b>Authority:</b>	<i>The University of Manitoba Act, s.16(1)(e), s.34(1)(l) and (s)</i>
<b>Responsible Executive Officer:</b>	President
<b>Delegate:</b>	Provost and Vice-President (Academic)
<b>Contact:</b>	Vice-Provost (Students)
<b>Application:</b>	Board of Governors members, Senate members, Faculty/School/College Councils and All Employees

### Part I Reason for Policy

- 1.1 The reason for this Policy is to outline a process for establishing, reviewing and changing Admission Targets for University 1 and any Degree Program at the University in order to provide high quality programs and an exceptional student experience.

### Part II Policy Content

#### Definitions

- 2.1 The following terms are defined for the purpose of this Policy:
- (a) **"Admission Target"** means the targeted number of Students to be admitted to and enrolled in a Degree Program that offers a direct entry or advanced entry option, or University 1, as of November 1 in any given year.

- (b) **"Degree Program"** refers to a discrete, structured and sequenced set of courses and requirements that a Student must complete in order to obtain a specific degree or other recognized credential (e.g. diploma, post-graduate diploma) at the undergraduate or graduate level.
- (c) **"Policy"** means this Policy: Admission Targets.
- (d) **"Procedure"** means the Procedure: Admission Targets.
- (e) **"Student"** refers to any person enrolled at the University.
- (f) **"Unit"** at the undergraduate level means a Faculty, School of the University, Professional College, School of a Faculty or Professional College, or Division as defined in the Policy: Definitions of Academic Units. At the graduate level a "unit" is typically a department but also refers to a non-departmentalized Faculty, College, or School, or an interdisciplinary graduate program.
- (g) **"University"** means The University of Manitoba.

### **Vision for the University**

- 2.2 The University will take a comprehensive approach to the delivery of high-quality undergraduate and graduate programs, practices, policies and planning in order to:
- (a) Fulfill its role as a medical-doctoral, and research-intensive University, advancing knowledge in a diverse array of fields;
  - (b) Achieve the optimal recruitment, retention, graduation and success of its undergraduate and graduate Students.

### **Implementation of Vision**

- 2.3 In furtherance of its vision, the University will:
- (a) Establish Admission Targets that reflect the following factors:
    - (i) The University's mission and institutional goals, as approved by the University;
    - (ii) Economic, demographic and geographic shifts in the Student population;
    - (iii) Provincial, national and international competition in the post-secondary market;
    - (iv) Changing Student demand for Degree Programs;

- (v) Issues of Student access to and affordability of post-secondary education;
  - (vi) Availability of government funding; and
  - (vii) The University's physical capacity and human resources.
- (b) Facilitate learning opportunities that enhance the Student experience;
  - (c) Monitor Student access, transition, persistence, graduation rates and success;
  - (d) Identify strategies to achieve admission objectives and the resources required to support the achievement of those admission objectives;
  - (e) Encourage input from the University's internal and external communities on admission goals, strategies and assessment measures.

### **Admission Targets Approval**

- 2.4 The President has the authority to approve changes to, or the introduction of, Admission Targets following consultation and discussion with the applicable Unit's dean or director, with Senate and with the Board of Governors, subject to the provisions of the provincial Programs of Study Regulation.
- 2.5 Changes in admission requirements must be approved by Senate.

### **Temporary Suspension of Admission**

- 2.6 The President may suspend admissions to a program for defined time periods at intervals of no more than 24 months following consultation and discussion with the applicable Unit's dean or director, with Senate and with the Board of Governors, subject to the provisions of the provincial Programs of Study Regulation.

## **Part III Accountability**

- 3.1 The Office of Legal Counsel is responsible for advising the President that a formal review of this Policy is required.
- 3.2 The Vice-Provost (Students) and the Vice-Provost (Graduate Education) are responsible for the implementation, administration and review of this Policy.
- 3.3 Board of Governors members, Senate members, Faculty/School/College Councils and All Employees are responsible for complying with this Policy.

**Part IV**  
**Authority to Approve Procedures**

- 4.1 The President or Delegate may approve Procedures, if applicable, which are secondary to and comply with this Policy.

**Part V**  
**Review**

- 5.1 Governing Document reviews shall be conducted every ten (10) years. The next scheduled review date for this Policy is November 24, 2025.
- 5.2 In the interim, this Policy may be revised or repealed if:
- (a) the President or the Approving Body deems it necessary or desirable to do so;
  - (b) the Policy is no longer legislatively or statutorily compliant; and/or
  - (c) the Policy is now in conflict with another Governing Document.
- 5.3 If this Policy is revised or repealed all Secondary Documents, if applicable, shall be reviewed as soon as possible in order that they:
- (a) comply with the revised Policy; or
  - (b) are in turn repealed.

**Part VI**  
**Effect on Previous Statements**

- 6.1 This Policy supersedes all of the following:
- (a) Policy: Enrolment Limitations, dated August 1984 and revised May 28, 1992;
  - (b) all previous Board of Governors/Senate Governing Documents on the subject matter contained herein; and
  - (c) all previous Administration Governing Documents on the subject matter contained herein.

**Part VII**  
**Cross References**

- 7.1 This Policy should be cross referenced to the following relevant Governing Documents, legislation and/or forms:
- (a) [Procedure: Admission Targets](#)
  - (b) [Policy: Definitions of Academic Units](#)
  - (c) [Policy: Space Planning](#)