



In order to complete your donation, the following steps must be taken:

- a) Complete this form and send to your broker/brokerage firm to initiate transfer.
- b) Fax a copy of this form to Donor Relations at 204-474-7635 or email it to [donor.relations@umanitoba.ca](mailto:donor.relations@umanitoba.ca)
- c) Delivering brokerage/IA must fax a copy of the completed form to our Advisor – Nicky Syganiec c/o BMO Nesbitt Burns at 204-949-7890 prior to submitting the instructions to your back office. This will ensure donors are matched with the correct stock donation. Nicky can be reached by phone at 204-949-8046 if needed.

**Re: Letter of Release for a Securities Transfer to the University of Manitoba**

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Please accept this letter as instructions to transfer the following securities:

\_\_\_\_\_ (number or dollar amount of shares) \_\_\_\_\_ (name of shares)

from my account number \_\_\_\_\_ to the University of Manitoba at the brokerage listed below. It is important that this transaction is completed no later than \_\_\_\_\_ (date).

Please allocate this gift as follows:

\$ \_\_\_\_\_ to \_\_\_\_\_

Donor's Signature: \_\_\_\_\_

**Donor's Broker or Brokerage Firm Contact Information:**

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Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

**Donor Contact Information:**

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Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

**BMO Nesbitt Burns – Attention: Account Transfer Department**

1 First Canadian Place, 9th Floor, Toronto, ON M5X 1H3

FINS# T009 DTC# 5043 Dealer Rep# 9185-RW

University of Manitoba Brokerage Account Number: 555-03343-11

cc: Donor Relations, University of Manitoba, 200-137 Innovation Drive Winnipeg MB R3T 6B6  
Tel: 204-474-8043 Fax: 204-474-7635 Email: [donor.relations@ad.umanitoba.ca](mailto:donor.relations@ad.umanitoba.ca)