



**University  
of Manitoba**

**2024**

BILL S-211

SUPPLY CHAINS ACT

ANNUAL REPORT

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**GOVERNMENT OF CANADA – PUBLIC SAFETY CANADA  
FORCED LABOUR IN CANADIAN SUPPLY CHAINS  
BILL S-211 SUPPLY CHAINS ACT TO ENACT THE FIGHTING AGAINST FORCED LABOUR AND  
CHILD LABOUR IN SUPPLY CHAINS AND TO AMEND THE CUSTOMS TARIFF (THE ACT)**

**2024 ANNUAL REPORT – UNIVERSITY OF MANITOBA  
\*GOVERNMENT INSTITUTION SUBMISSION DEADLINE DATE: MAY 31, 2024**

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## **DEFINITIONS**

“AASHE” – Association for the Advancement of Sustainability in Higher Education

“Best Value” – The most advantageous combination of cost, quality, and sustainability to meet customer requirements

“CETA” – Comprehensive Economic and Trade Agreement

“CFTA” – Canadian Free Trade Agreement

“EPIC” – Electronic Procurement and Information Centre

“ERP” – Enterprise Resource Planner

“MASH” sector - refers to regional, local, district or other forms of Municipal government, publicly funded Academics, School boards, Health, and social service entities.

“NWPTA” – New West Partnership Trade Agreement

“PS” – UM Purchasing Services

“STARS” – Sustainability Tracking, Assessment & Rating System

“UM” – University of Manitoba

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## **UNIVERSITY OF MANITOBA TRADITIONAL TERRITORIES ACKNOWLEDGMENT**

<https://umanitoba.ca/indigenous/culture-and-protocols#traditional-territories-acknowledgement>

A Traditional Territory Acknowledgement is a reflection and expression of gratitude that recognizes the Indigenous land we occupy as a community, while promoting a shared commitment to understanding historical events that have led us to the present day.

All major events at UM include an acknowledgement of the traditional territories on which our campuses are located: the original lands of the [Anishinaabeg](#), [Ininiwak](#), [Anisininewuk](#), [Dakota Oyate](#) and Denesuline, and the National Homeland of the Red River Métis. Sharing this acknowledgement publicly is also an opportunity for the UM community to increase their awareness of Indigenous history and perspectives.

While a general acknowledgement has been written and is available below, members of the UM community are encouraged to personalize their acknowledgement and share their gratitude in a manner that honours their own reflections.

### General Acknowledgement:

“The University of Manitoba campuses are located on original lands of Anishinaabeg, Ininiwak, Anisininewuk, Dakota Oyate and Denesuline, and on the National Homeland of the Red River Métis.

We respect the Treaties that were made on these territories, we acknowledge the harms and mistakes of the past, and we dedicate ourselves to move forward in partnership with Indigenous communities in a spirit of Reconciliation and collaboration.”

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## UNIVERSITY OF MANITOBA MISSION, VISION, and VALUES

<https://umanitoba.ca/about-um>

### MISSION

We advance learning by creating, sharing, preserving, and applying knowledge in partnership with diverse communities to promote the cultural, social, and economic well-being and health of Manitoba, Canada, and the world.

### VISION

The University of Manitoba will be a vibrant and thriving community, enriched by Indigenous knowledges and perspectives. We will lead change for a better Manitoba and world.

### VALUES

To achieve our vision, we require a commitment to a common set of ideals. The University of Manitoba Core Values:

#### •Belonging

We foster trust, acceptance, and mutual respect, rooted in human rights and dignity of all. We strive to create the conditions for all to be their authentic selves. We change systems and structures that exclude. We empower success through our dedication to decolonization and Reconciliation, and to a university community that centers equity, accessibility, diversity, and inclusion.

#### •Curiosity

We value the pursuit of knowledge and uphold academic freedom. We celebrate curiosity and its essential role in learning, research, scholarly work, and creative activity. We empower the creation and sharing of knowledge in all its forms, including Indigenous knowledges and ways of knowing, to foster deeper understanding, create new connections, and address society's most pressing issues.

#### •Impact

We partner to find solutions to societal, cultural, economic, health, and environmental issues. Through collaboration, inclusivity, empathy, and valuing diverse ways of knowing, we create global citizens. We centre community as we participate in the process of Reconciliation, and contribute to positive and meaningful change in Manitoba, Canada, and the world.

#### •Integrity

We maintain high ethical standards and ensure ethical stewardship. We share a commitment to human dignity, open dialogue, transparency, professionalism, accountability, and collegial governance.

#### •Well-being

We advance the personal and professional growth and academic success of our community members. Grounded in respect and compassion for each other and our community, we cultivate a supportive environment that embraces the values of mino-pimatisiwin (good life) and mino-ayawin (good health).

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## **UNIVERSITY OF MANITOBA STRATEGIC PLAN**

UM STRATEGIC PLAN [2024-2029] – HOW WE GET THERE: LEADING CHANGE TOGETHER

<https://umanitoba.ca/strategic-plan>

Our community's aspirations as captured under creating knowledge that matters, empowering learners, and reimagining engagement are accompanied by a collective desire and acknowledgement of UM's responsibility to be leaders of change.

We take action to address societal issues and meaningfully contribute to the overall well-being of our internal and external communities. These actions are articulated as three fundamental commitments that encompass what we do and how we move forward—they guide us in framing our goals under each strategic theme and measuring our success in implementing this plan.

## **UNIVERSITY OF MANITOBA FINANCIAL STATEMENTS AND SUPPLEMENTARY LINKS**

UM 2023 Annual Financial Report

<https://umanitoba.ca/finance/sites/finance/files/2023-07/2023-um-annual-financial-report.pdf>

The university's most recent annual financial report, which contains annual financial statements, a discussion and analysis of the year in review, the university's statement of management responsibility for financial reporting and an independent auditor's report.

UNIVERSITY OF MANITOBA ADMINISTRATIVE ORGANIZATIONAL CHART

[https://umanitoba.ca/institutional-analysis/sites/institutional-analysis/files/2023-09/UofM\\_Org\\_Chart\\_asofSep1\\_2023.pdf](https://umanitoba.ca/institutional-analysis/sites/institutional-analysis/files/2023-09/UofM_Org_Chart_asofSep1_2023.pdf)

UNIVERSITY OF MANITOBA FACTS AND FIGURES

<https://umanitoba.ca/about-um/facts-figures>

UNIVERSITY OF MANITOBA SUSTAINABILITY POLICY, STRATEGY AND REPORTS

<https://umanitoba.ca/sustainability/policy-strategy-reports#our-sustainability-policy>

SUSTAINABILITY STRATEGY 2019-2023

[https://umanitoba.ca/sustainability/sites/sustainability/files/2020-10/Sustainability\\_Strategy\\_2019-2023.pdf](https://umanitoba.ca/sustainability/sites/sustainability/files/2020-10/Sustainability_Strategy_2019-2023.pdf)

SUSTAINABILITY TRACKING, ASSESSMENT AND RATING SYSTEM (STARS)

<https://reports.aashe.org/institutions/university-of-manitoba-mb/report/2022-08-05/>

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## **UNIVERSITY OF MANITOBA SUPPLY CHAIN OPERATIONS**

UM Supply Chain operations currently resides primarily within the Purchasing Services (PS) department which falls within the Financial Services business area unit as per (UM Administrative Organizational Chart, found on page 5).

UM Purchasing Services department is organized with four primary Goods & Services Categories and one Support Services area. The four PS categories consist of: Operating & General, Research & Sciences, Construction & Renovation, and Information Technology.

UM Purchasing Services - Support Services section coordinates all the PS email enquiries and handles day to day new vendor requests and maintains the active vendor database.

UM currently has two ERP systems that we use and maintain for Supply Chain operations; Ellucian BANNER and an SAP Ariba e-Procurement system named EPIC.

UM currently has over 38,000 active vendors with 75% headquartered in Canada, 15% in the United States and 10% overseas.

As a government institution the UM primarily purchases goods and services both in Canada and outside Canada.

UM is considered part of the MASH sector, and we abide by and follow the conditions listed within three trade agreements: NWPTA, CETA and CFTA.

UM Purchasing Policy states that purchases of goods and services shall be consistent with public tendering principles. Purchasing procedures shall ensure compliance with applicable legislation; selection of goods and services based on the best value taking into consideration such criteria as price, total life-cycle cost, product, or service quality, bid compliancy, supplier qualifications, experience, and reputation; and where appropriate, consideration given to the impact on the environment, human health, and social well-being.

[https://umanitoba.ca/governance/sites/governance/files/2021-05/Purchasing%20Policy%20-%202014\\_03\\_12%20RF.pdf](https://umanitoba.ca/governance/sites/governance/files/2021-05/Purchasing%20Policy%20-%202014_03_12%20RF.pdf)

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**DESCRIPTION OF FORCED LABOUR AND CHILD LABOUR IN CANADIAN SUPPLY CHAINS [BILL S-211] ACT MANDATORY INFORMATION REQUIREMENTS FOR GOVERNMENT INSTITUTIONS**

<https://www.publicsafety.gc.ca/cnt/cntrng-crm/frcd-lbr-cndn-spply-chns/prpr-rprt-gvt-en.aspx>

Annual report mandatory requirements within subsections 6(1) and 6(2) of the Act

Effective January 1, 2024, government institutions must, on or before May 31 of each year, submit a report to the Minister of Public Safety on:

Annual report

6 (1) The head of every government institution must, on or before May 31 of each year, report to the Minister on the steps the government institution has taken during its previous financial year to prevent and reduce the risk that forced labour or child labour is used at any step of the production of goods produced, purchased or distributed by the government institution.

Supplementary information

6 (2) The report must also include the following information in respect of the government institution:

- (a) its structure, activities and supply chains;
- (b) its policies and due diligence processes in relation to forced labour and child labour;
- (c) the parts of its activities and supply chains that carry a risk of forced labour or child labour being used and the steps it has taken to assess and manage that risk;
- (d) any measures taken to remediate any forced labour or child labour;
- (e) any measures taken to remediate the loss of income to the most vulnerable families that results from any measure taken to eliminate the use of forced labour or child labour in its activities and supply chains;
- (f) the training provided to employees on forced labour and child labour; and
- (g) how the government institution assesses its effectiveness in ensuring that forced labour and child labour are not being used in its activities and supply chains.



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## UNIVERSITY OF MANITOBA FORCED LABOUR AND CHILD LABOUR RISKS AND MEASURES

UM has implemented the following measures to prevent and reduce risks of forced labour and child labour:

- Implemented sanction screening software applications (August 2023) for screening our new and existing vendors (both individuals or companies) to determine if they have been identified with forced labour sanctions or activities.
- Participate in a STARS (a program of AASHE), transparent, self-reporting framework for colleges and universities to measure their sustainability performance. UM has been scored and awarded a GOLD rating which was submitted on August 5, 2022, and valid through to September 22, 2025. <https://reports.aashe.org/institutions/university-of-manitoba-mb/report/2022-08-05/>
- In 2018, the UM Bannatyne campus was designated Canada's 33<sup>rd</sup> Fair Trade Campus. Today, it is the only designated campus in Winnipeg, Manitoba, Canada. <https://fairtradeprograms.ca/fair-trade-campuses/>
- At the UM Fort Garry BookStore they believe in fair labour practices and have implemented a No Sweat Policy. They require clothing vendors who use the (UM/Bisons) brands to follow the Fair Labor Association's Code of Conduct. <https://umanitoba.ca/bookstore/sites/bookstore/files/2021-12/fair-labor-association-code-of-conduct.pdf>

UM is actively working on remediation measures to remedy, mitigate and potentially eliminate the ongoing supply chain risks from forced labour and child labour. UM community is engaged into creating an awareness of the Bill S-211 Supply Chains Act.

UM is currently and subsequently assessing the various types of purchases performed by the University to identify any purchases that are at elevated risk of forced or child labour.

UM plans to revisit our current Sanction screening software applications and look for enhancements that can be applied to increase the level of screening datasets and watchlists that we can gain access to. In addition, the UM will be revisiting all of our policies and ensure that we incorporate forced labour and child labour protocol where it would best apply.

UM currently does not offer any formal training courses to evaluate the awareness on forced labour and child labour and how it may take place in a range of various forms.

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