



## Max Rady College of Medicine Policy

<b>Policy Name:</b>	<b>Postgraduate Internationally (Visa) Sponsored Trainee Funding</b>
<b>Application/Scope:</b>	Applies to fees received at both the CPGME and Departmental levels
<b>Approved (Date):</b>	CPGME Executive March 10, 2015 CPGME Executive August 8, 2017, Feb 12, 2018
<b>Review Date:</b>	
<b>Revised (Date):</b>	Sept 11, 2015, Nov 10, 2015 (CPGME Exec) <b>August 2017</b>
<b>Approved By:</b>	Dean's Council May 12, 2015, April 10, 2018 Faculty Executive Council

### BACKGROUND

**Internationally (Visa) Sponsored Trainees** represent a special training category for entrance to postgraduate medical training. **Internationally (Visa) Sponsored Trainee** applicants, who have passed required examinations, must be sponsored by an agency which has entered into a contract with the University of Manitoba for postgraduate medical training. All **Internationally (Visa) Sponsored Trainees** must receive remuneration from an institution recognized by the Government of Manitoba while registered in a training program in CPGME.

Under agreements between the University of Manitoba and the sponsors of non-North American physician postgraduate trainees, certain administrative fees are paid to the University by the sponsors, related to the clinical and academic training of the individuals sponsored. Portions of these fees are transferred each year by the University to the Office of Postgraduate Medical Education (CPGME) in the Max Rady College of Medicine and from the CPGME Office to the Departments responsible for the training programs of the individual sponsored trainees.

The Max Rady College of Medicine accepts between 45 and 60 sponsored **Internationally (Visa) Sponsored Trainees** every year. The College receives approximately \$100,000 for each Visa sponsored trainee from Saudi Arabia and approximately \$75,000 for all others (Kuwait, United Arab Emirates, Oman) to cover overhead costs.

### DEFINITIONS

**CMPA** - Canadian Medical Protective Association

**CPGME** - (Max Rady) College (of Medicine) Postgraduate Medical Education

**CPSM** – College of Physicians and Surgeons of Manitoba

**FAST Report** – FAST reporting is a web based reporting tool within the University of Manitoba Aurora Finance system

**Internationally Sponsored (Visa) Trainee** – is a non-citizen enrolled in a local training program who is funded by their home country and who is required to return to their home country upon completion of training

**PARIM** – Professional Association of Residents and Interns of Manitoba

**PGME** – Postgraduate Medical Education

**WRHA** – Winnipeg Regional Health Authority

**Work permit** – this is a temporary resident visa issued by Citizenship and Immigration Canada to grant permission to foreign workers seeking to engage in employment in Canada. Work permits are commonly issued for one year, however this can vary depending on the type of permit and the duration of the work, assignment, or project in Canada, as well as the passport validity of the foreign national

## 1. PURPOSE

- 1.1 Provide specific guidelines re: receipt and allocation of fees recovered from Internationally Sponsored (Visa) Trainee enrolled in CPGME Programs at the University of Manitoba, as well as the required fund management and approved expenditures of such funds

## 2. POLICY STATEMENTS

- 2.1 Consideration of acceptance of **Internationally Sponsored (Visa) Trainee** must be approved by the Associate Dean, PGME. Applications that have not been routed through the CPGME Office will not be considered since candidate credibility and/or sponsorship cannot be guaranteed
- 2.2 The **Internationally Sponsored (Visa) Trainee** are obligated to adhere to the salary and benefits in accordance with their sponsoring agency. In no circumstance will the Trainee be entitled to the salary and benefit provisions of the PARIM/WRHA collective Agreement. Any trainee salaries are borne by government/sponsor. Trainee benefits are borne by government/sponsor or might be self-funded.
  - 2.2.1 For Saudi Arabian residents/fellows only, in addition to the salary, a stipend allowance will be provided by the sponsor, which is processed through the University of Manitoba as a foreign trustee payment, currently in the amount of \$18,000.00 per annum
  - 2.2.2 Trainees must obtain prior approval from their sponsor for any leave of absence separate and apart from sick days per the PARIM collective agreement
  - 2.2.3 Trainees are responsible for obtaining and paying for their own CMPA membership fees in full
  - 2.2.4 Trainees are responsible for obtaining and paying for their own CPSM registration and licensure
- 2.3 Once Overhead is recovered by the University and the Internationally Sponsored (Visa) Trainees salary budget (foreign trustee payment) is established, the

remaining funds are split 50/50 with the clinical departments who accept Internationally Sponsored (Visa) Trainees

2.4 In the event of termination of an agreement, this action will not affect the ability of Trainees already accepted into the Training Program, to continue in and complete the Training Program on the terms set out in the agreement

2.5 All Visa funds received by the Max Rady College of Medicine must be held in University of Manitoba funds and adhere to all financial policies and procedures on administration and control of funds

2.5.1 The funds received are to support expenses related to resident education including mandatory courses (ATLS, ACLS) and mandatory out of province rotations. Exception- University of Manitoba registration fees and applicable Graduate Studies registration fees i.e. Biostatistics and Epidemiology

2.5.2 For **Internationally Sponsored (Visa) Trainees**, sponsors are responsible for the funding during the training period and subsequent 6 months the following:

- Reasonable living expenses including accommodations, food allowance and personal expenses
- Medical insurance (either through the University or an acceptable external plan)
- Ancillary education expenses such as textbooks, conference fees
- Professional fees
- Professional liability insurance

2.5.3 Department Heads receiving Visa trainee funds must submit annual reports by June 30<sup>th</sup> for the previous fiscal year to the CPGME Office on the specific manner in which the funds received by their Departments were utilized during the preceding fiscal year. These reports can be comprised of FAST reports with explanations on the expenditures incurred

2.5.4 2.5.4 In consultation with Finance, the PGME Office will review the annual reports and provide the Department Heads with a formal response by August 31<sup>st</sup>. Any surplus funds from the previous fiscal year may also be pulled back centrally to be utilized by the Dean's Office

### 3. PROCEDURES

Refer to the Guidelines for accepting Internationally Sponsored (Visa) Trainees [http://umanitoba.ca/faculties/health\\_sciences/medicine/education/pgme/media/Guidelines\\_for\\_accepting\\_Internationally\\_\(Visa\)\\_Sponsored\\_Trainees.pdf](http://umanitoba.ca/faculties/health_sciences/medicine/education/pgme/media/Guidelines_for_accepting_Internationally_(Visa)_Sponsored_Trainees.pdf)

4. **POLICY CONTACT**

PGME Administrative Program Lead or PGME Business Manager

5.

**REFERENCES**

PGME, Guidelines for accepting Internationally Sponsored (Visa) Trainees

PGME Process: How to Process Alternate Route of Entry to Residency – Transfer, Re-Entry, Non-CaRMS (Including Visa sponsored) to PGME