



Policy Name:	Allocation of Resident Program Positions
Application/Scope:	All PGME Residency Programs
Approved (Date):	PGME Executive Committee, Sept. 17, 2013; Dean's Council Oct. 8, 2013
Review Date:	Dec. 10, 2015
Revised (Date):	
Approved By:	Faculty Executive Council Dec. 10, 2013

BACKGROUND

There is a need for the transparent allocation of residency positions for PGY-1 and subspecialty CaRMS Matches as well as for other intake streams such as re-entry, transfer those and specially-funded non-CaRMS residency candidates.

National, regional and provincial health human resources priority needs will be considered, but ultimately, it is the Provincial Ministry of Health that decides on and funds the total number of residency positions available for postgraduate training on an annual basis. This policy will deal with the principles and procedures for allocating those residency positions for the short-term and for making predictions for long-range planning.

DEFINITIONS

AAC – Allocations Advisory Committee of the Faculty PGME Executive Committee is responsible for overseeing and determining the allocation of residency positions on an annual basis as well as for long-range health human resource planning.

CMG – Canadian Medical Graduate

IMG – International Medical Graduate

ARETS – Alternate Resident Entry and Transfer Subcommittee

1. PURPOSE

1.1 Provide oversight of, and guidance to the annual allocation of residency positions at the University of Manitoba

2. STATEMENT OF POLICY

- 2.1 The allocation of residency positions will be reviewed on an annual basis to facilitate optimal allocation of positions and responsiveness to capacity and health human resource needs. The Allocations Advisory Committee will annually review and recommend to the Dean of Medicine the allocation of residency positions.
- 2.2 It is the mandate of the AAC to allocate all residency positions
 - 2.2.1 The AAC may make long range recommendations for residency position allocation that can inform future decision-making.
 - 2.2.2 The AAC will collaborate with the ARETS.
- 2.3 With respect to the allocation of residency positions, the AAC will consider the following criteria:
 - 2.3.1 National, regional and provincial health human resources priority needs
 - 2.3.2 Capacity of the Residency Program to provide effective training and supervision, including the following:
 - 2.3.2.1 Time and resources for: clerical staff, Program Administrator and Residency Program Director
 - 2.3.2.2 Faculty availability
 - 2.3.2.3 Clinical resources/sufficiency of cases for teaching
 - 2.3.2.4 Residency Program success, as measured by but not limited to the following:
 - 2.3.2.4.1 Recruitment of trainees, transfers in and out
 - 2.3.2.4.2 Retention of trainees following completion of training
 - 2.3.2.4.3 Residency Program Accreditation status
 - 2.3.2.4.4 Examination success rates
 - 2.3.2.4.5 Resident “critical mass” may be a key factor in a Residency Program experiencing deficiencies.
 - 2.3.2.4.5.1 Where the addition of incremental positions may help a struggling Residency Program to be successful, the onus would be on the Residency Program Committee to demonstrate how additional positions would be used to strengthen the Residency Program.
- 2.4 The Committee may make recommendations to review the viability of Residency Programs for which discontinuation may be appropriate.

3. PROCEDURES

- 3.1 All Residency Programs must make a submission to the AAC by July 15 annually to justify their residency positions allocation. The following information must be provided:
 - 3.1.1 Current quota for CMG residency positions and IMG residency positions
 - 3.1.2 Requested quota for CMG residency positions and IMG residency positions for the following academic year
 - 3.1.3 Total capacity for PGY-1 or intake to subspecialty residency positions
- 3.2 The AAC will meet to review submissions and to make recommendations for residency positions allocation for the following academic year.
- 3.3 Changes to recommended residency position allocations will be considered and approved by the Dean of Medicine.
- 3.4 The AAC will meet as required at the call of the Chair or the Associate Dean, PGME to discuss long-range planning for residency positions allocation.

POLICY CONTACT: Associate Dean, PGME

REFERENCES

Royal College of Physicians and Surgeons of Canada and Canadian College of Family Physicians General Standards of Accreditation, July 2011; Editorial Revision – July 2012
http://www.royalcollege.ca/portal/page/portal/rc/common/documents/AACreditation/AACreditation_purple_book_a_standards_e.pdf

McMaster University, Allocation of Residency Positions, September 17, 2008
<http://fhs.mcmaster.ca/postgrad/documents/AllocationResidencyPositions..pdf>

College of Medicine, University of Saskatchewan, Policies and Procedures for the Allocation of Ministry Funded Post Graduate Medical Education Training Positions, December 4, 2012
<http://www.medicine.usask.ca/education/medical/postgrad/policies-guidelines/Policies%20and%20Procedures%20for%20the%20Allocation%20of%20Ministry%20Funded%20PGME%20Training%20Positions.pdf>