

**FACULTY OF EDUCATION  
STRATEGIC RESEARCH SUPPORT FUNDS PROGRAM**

**APPLICATION FORM**

**Applicants should read the Guidelines for the Program before completing this form.**

***General Information***

**Applications to the Strategic Research Support Fund Program are accepted on a rolling basis.**

**The completed application (electronic form only) should be submitted by the principal applicant to the Financial Administrator of the Faculty of Education at [dalila.bonilla@umanitoba.ca](mailto:dalila.bonilla@umanitoba.ca)**

**If the application is for the Research Development Fund or the Research Support Fund, the applicant must also submit a completed but unsigned Funding Application Approval Form (FAAF) along with their application. In the event that the applicant is successful, the FAAF will subsequently be signed by the Department Head and Dean.**

**After the review of the application has been completed, the Dean or designate will inform the principal applicant by email of the result of the review and, if successful, the amount granted to the project. If applicable, the award letter will also provide information on the conditions of the award and instructions for setting up and accessing the award fund.**

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APPLICATION FORM**

**PART A: General Information**

Name of Applicant:

Name(s) of Co-applicant(s):

Fund (Please Check One):

Research Development Fund

Research Support Fund

Scholarly Works Fund

Conference Travel Fund

Event Scholarship Fund

Short Title:

Amount Requested:

Indicate if research involves human participants:      Yes                      No

Signed FAAF is attached (if applicable):                      Yes                      N/A

The undersigned hereby certify acceptance of the terms and conditions of the Faculty of Education Strategic Research Fund Program as outlined in the Guidelines.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

**For Office Use Only**

**Amount Approved: \$**

**Associate Dean's Research Signature:** \_\_\_\_\_

**Dean's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**FOAP:** \_\_\_\_\_

**Part B: Description of Proposed Project** *(Attachment)*

Do not exceed two pages. You may include an additional page for references.

In describing the proposed project, be sure to include:

- the purpose and objectives of the project;
- how the project fits within the program description;
- a description of the proposed activities and timetable for the completion of the project;  
and
- how this project positively impacts the Faculty of Education

**Part C - 1: Budget**

Summarize your budget. All items must be detailed and justified in Part 2-C below.

<b>Category</b> (e.g., research assistant)	<b>Amount</b>
<b>TOTAL REQUESTED</b>	<b>\$</b>

**Part C -2: Budget Justification**

Please detail the items in each of the listed category in part C-1 and provide a rationale for each item in light of project's objectives and requirements. If you require information about salaries or other costs, please contact the Research Facilitator.

**D: Record of Research/Scholarly/Creative Activities** (*Attachment*)

1. Outline relevant and significant contributions to research/scholarship/creative works within the last four (4) years or most recent period of research/scholarship/creative works activity, including publications (authored and co-authored articles, books, book chapters, book reviews), works in press, research reports and papers, etc. Start from the most recent and identify with an asterisk (\*) those works which went through a blind peer review process.
2. If applicable, explain special circumstances that have caused career interruptions.
3. For applications to the Research Development Fund and the Research Support Fund: Please describe your plan to apply for university-external funding.