UNIVERSITY OF MANITOBA

Theatre Program

Department of English, Film, and Theatre

the Black Hole theatre company

University College, 210 Dysart Road Winnipeg, MB., R3T 2M8
Production Manager: 474-9474 Production Office (voice & fax): 474-7655 Tickets 474-6880

Code of conduct

This code of conduct is an agreement between performers, director (s), technicians, staff and all participants in Black Hole Theatre shows. Below you will find expectations and rules that have been created so all can get the most out of a production.

Attendance

1. I will arrive punctually on all occasions, warmed up and ready to work, rehearse or perform. This normally means coming before the time scheduled and preparing.
2. I will inform stage management if I will be late as soon as possible. I will keep trying until contact is made.
3. I will participate in Strike of the show until released by the Production Manager.
4. In return, rehearsals will be organized, time used wisely, and breaks will be respected.

Technology

1. I will hand cell phones to stage management during rehearsals.
2. I will not use electronics backstage during performances.

Attitude

1. I will be respectful to the whole production team.
2. I will respect the facilities and theatrical elements created for the show.
3. I will meet deadlines including off book and production.

Harassment

1. I will adhere to the University of Manitoba's Respectful Work and Learning Environment Policy regarding all forms of harassment (http://umanitoba.ca/human_rights/rwle/index.html). If I fail to be respectful, discipline may range from a reprimand to dismissal or expulsion.

Drugs and alcohol

1. I will arrive sober and ready to work
2. I agree that no illegal or restricted substances will be consumed during theatre calls.

Food and drink

1. I will not eat in my costume or backstage. Water only to drink.
2. I will clean up after myself every day.

Notes

1. I will bring a pencil and paper for every notes session.
2. I will write down each note I am given and say "thank you" to the note giver once I have understood it. Otherwise I will ask what it means.
3. Before the next call, I will go over my notes and come prepared to respond to them.
4. Notes are given during rehearsal through the Director and after performances through the Stage Manager. The Director can hold one note session per performance week.

_____ _____
Name **Production**

_____ _____
Signature **Date**