

July 7, 2020

2020-2021 Welcome Returning Students Ph.D. in Design and Planning Program

Dear Students,

I want to extend a warm welcome to all returning Ph.D. students in the Faculty of Architecture.

I know that everyone has endured extraordinary challenges in the last few months due to the global COVID-19 pandemic and social distancing requirements. Despite ongoing challenges and uncertainties, the University of Manitoba is committed to offering robust remote learning options, excellent student services and outstanding academic advising during the upcoming year. My office and the graduate student advising offices are here to support your success.

The health and well-being of students is our top priority. The latest University of Manitoba announcements concerning the COVID-19 situation are posted online: <http://umanitoba.ca/coronavirus>.

This letter contains important information to help ensure you know how to locate the wide variety of resources available to you as a Ph.D. in Design and Planning student.

GENERAL INFORMATION + PROGRAM OF STUDY

General information is available on the Faculty of Graduate Studies (FGS) website:
http://umanitoba.ca/faculties/graduate_studies/index.html

Detailed program information is available on the Faculty of Architecture Ph.D. in Design and Planning website, under "Current Students": <http://umanitoba.ca/faculties/architecture/programs/Phd/index.html>
Students should carefully read the "Program of Study/Registration" page and review the information with their advisor to create and track a personal timeline for fulfilling coursework requirements and setting overall goals and milestone deadlines for the Candidacy Exam (GRAD 8010), Thesis Proposal and Thesis. This will help ensure timely completion of the program.

Coursework requirements should typically be met within the first year of study. Coursework choices require advance approval by your Advisor and the Ph.D. Program Head.

REGISTRATION

Students must register for courses on-line using the University of Manitoba AURORA registration system, accessible from the Registration portal on the Faculty of Graduate Studies website:
http://umanitoba.ca/faculties/graduate_studies/registration/index.html.

Registration for 2020-2021 Fall and Winter courses opens July 23 and ends September 8, 2020. Late registration/revision periods run September 9-22nd (to drop) and September 23rd (to add) for Fall 2020; and January 29th (to drop) and February 1st (to add) for Winter 2021.

Students are advised to make coursework selections far in advance of these deadlines, as choices require review of appropriate and available courses, deliberation with your advisor, and, possibly, the creation of new independent study courses and special permission from course instructors and/or the Ph.D. Program Head. Coursework selections for Fall 2020 should be submitted by email to the Faculty of Architecture Graduate Student Advisor a week in advance of the start of term.

****NEW** Compulsory GRAD 7300 Research Integrity Tutorial**

Commencing in Fall 2020, all Pre-Master's, Masters and Ph.D. students will be required to register in GRAD 7300 Research Integrity Tutorial and complete the associated modules in UM Learn. This zero (0) credit-hour, pass/fail research integrity tutorial is a highly interactive online tool designed to provide a comprehensive overview and basic understanding of best practices and principles in the Responsible Conduct of Research. More information is available on the website of the Vice President (Research & International) Office: https://umanitoba.ca/research/integrity/research_integrity.html

EMAIL

Students are required to use a University of Manitoba email account for official notifications and all University communications, as per the University of Manitoba email policy. To review the policy and activate your myumanitoba email and UMnetID account, go to the IST website and follow the instructions: <http://umanitoba.ca/registrar/student-email-policy>. Your myumanitoba email address will be used for communications via the Graduate Student Advisor's email lists.

PHOTO IDENTIFICATION

Information on obtaining a University of Manitoba Student ID Card – which is required for access to all student services – can be found on the Faculty of Graduate Studies website: http://umanitoba.ca/student/records/pii/photo_id.html.

FUNDING AND AWARDS

The Faculty of Graduate Studies (FGS) regularly distributes award notices to graduate students and advisors. Students and advisors should review these notices carefully for applicability. Some of these awards are suitable for Ph.D. in Design and Planning students, depending on the student's research area and academic standing. FGS has further resources online:

http://umanitoba.ca/faculties/graduate_studies/funding/index.html

http://umanitoba.ca/faculties/graduate_studies/funding/international.html

See also the graduate studies travel awards and UMGSA conference grant:

https://universityofmanitoba.formstack.com/forms/travel_award ;

<http://www.umgsa.org/conference-grant/>

and the Faculty of Architecture awards database (especially the Maxwell Starkman Scholarship):

<http://umanitoba.ca/faculties/architecture/award/awardsdatabase.html>

Advisors may allocate portions of their Tri-Council grants (or other funding) to support PhD students. Students should speak to their advisor about options.

STUDY SPACE

Unfortunately, on campus study space will not be available for Ph.D. in Design and Planning students during Fall 2020. This is due to the COVID-19 pandemic and the University of Manitoba decision to offer most Fall term courses via remote delivery. Stay tuned for updates on the availability of study space in the Winter term. If you have specific needs regarding study space, please speak to your advisor and make any special requests via the Ph.D. Program Head.

LIBRARIES

Physical library collections and study spaces remain inaccessible to students during COVID-19. However, library staff are continuing to work from home to provide access to collections and services. To learn about the many online resources and scanning services available, visit the Access to Libraries & Services website: <https://libguides.lib.umanitoba.ca/covid-19-libraryaccess>

ARCHITECTURE WORKSHOP ORIENTATION

Any new student wishing to use the Faculty of Architecture Workshop, must enroll in a mandatory 90-minute Workshop Orientation session. Dates and times for these sessions will be posted in the Fall. Accessing the Workshop will be denied to students who do not attend a Workshop Orientation session. *Unfortunately, due to the COVID-19 pandemic and the University of Manitoba decision to offer most Fall term courses via remote delivery, Workshop access in Fall 2020 is expected to be very limited.*

GRADUATE STUDENT ORIENTATION

Faculty of Graduate Studies (FGS): The Faculty of Graduate Studies will host a general orientation for all University of Manitoba graduate students in all programs in Fall 2020. The date and details will be announced here: http://umanitoba.ca/graduate_studies/orientation.html

Faculty of Architecture: Tuesday, September 8, 2020 from 9:00am to 9:50am. More information on this online welcome and orientation for all new and returning graduate students in the Faculty of Architecture will be announced by email in late August.

Affiliate Department/Program: As a Ph.D. student in the Faculty of Architecture, you are formally part of a Faculty-wide Ph.D. in Design and Planning program. You are also affiliated with your Advisor's home Department/Program: Architecture; City Planning; Interior Design; Landscape Architecture; or Environmental Design. Ph.D. students may be invited to participate in a Departmental orientation session in addition to those mentioned above. Your Advisor will notify you about any additional orientation that may be appropriate for you to join.

CONTACTS

Your **Advisor** is your primary contact for issues related to your specific program of study.

For Graduate Student inquires and support, please contact:

Yvonne Halden, Graduate Student Advisor, Faculty of Architecture
yvonne.halden@umanitoba.ca ; phone: (204) 474-8769 (available until Aug. 7, 2020).

Tobi Hawkins, Student Services Advising Assistant, Faculty of Architecture
Tobi.Hawkins@umanitoba.ca ; phone: (204) 474-6578 (Graduate Student Advising as of Aug. 8, 2020)

For program questions and approvals, please contact:

Dr. Lisa Landrum, Ph.D. Program Head and Associate Dean Research
Lisa.Landrum@umantiboa.ca ; phone: (204) 480-1037.

We are looking forward to working with you and wish you a rewarding and successful academic year in the Faculty of Architecture. Do not hesitate to let us know if you have any questions.

Sincerely,



Lisa Landrum, PhD, M.ArchII, B.Arch, MAA, FRAIC, AIA
Associate Dean (Research), Faculty of Architecture
Head/Chair, Ph.D. in Design and Planning Program
Associate Professor, Department of Architecture