



Master of Occupational Therapy ACCELERATED PROGRAM

APPLICANT GUIDE

2024-2025 Session

Canadian & US Application Deadlines:

Fall 2024 Term: May 1, 2024

Winter 2025 Term: October 1, 2024

International Application Deadline:

Fall 2024 Term: January 15, 2024

Important Note: Applicants are advised to read all relevant admissions material thoroughly prior to completing and submitting an application. In addition to this document, relevant admissions material includes:

- [Occupational Therapy \(MOT Accelerated\) website and on-line application](#)
- [Master of Occupational Therapy Supplemental Regulations](#)
- [Faculty of Graduate Studies Academic Calendar](#)

1. GENERAL INFORMATION

The selection of students for admission to the Master of Occupational Therapy (MOT) program follows the Academic Guide of The Faculty of Graduate Studies and the Supplemental Regulations of the Department of Occupational Therapy. The selection process is the responsibility of the Admissions and Selection Committees, standing committees of the Master of Occupational Therapy Program Committee of the College of Rehabilitation Sciences. Successful applicants are admitted to the Faculty of Graduate Studies.

There are two options in the Master of Occupational Therapy program:

- 1) **the Regular Program** (*two-year*), for persons holding a previous undergraduate degree who are interested in pursuing a career in occupational therapy, and
- 2) **the Accelerated Program** (*one-year*), for applicants who currently hold a **Bachelor of Medical Rehabilitation (Occupational Therapy) degree or equivalent**.

This Guide provides information to applicants who are seeking admission to the Master of Occupational Therapy **Accelerated Program** in 2024-2025. Information on admission into the Master of Occupational Therapy Regular Program is described in a separate Applicant Guide. Graduate applications are completed through the Master of Occupational Therapy –

Accelerated Program website [here](#). Information on applying to Graduate Studies can be located [here](#).

The number of students offered admission into the Master of Occupational Therapy Accelerated Program is dependent upon resources being available at the time of application. Students are encouraged to contact the Head of the Department of Occupational Therapy to discuss research interests and supervision of a research project before applying.

2. ELIGIBILITY REQUIREMENTS

All applicants to the Accelerated Program must meet the following eligibility requirements by the applicable application deadline:

1. Successful completion of a Bachelor of Medical Rehabilitation (Occupational Therapy) degree or equivalent.
2. A minimum grade point average of 'B' (3.0) in the last 60 credit hours of study.
3. Successful completion of forty-two (42) non-Bachelor of Medical Rehabilitation (Occupational Therapy) degree credit hours.
4. Evidence of having passed the Canadian Association of Occupational Therapists Certification Examination and/or eligibility for registration in Manitoba by the College of Occupational Therapists of Manitoba.

3. SELECTION CRITERIA AND PROCEDURES

The Admissions and Selection Committee shall consider Accelerated Program applicants within the context of fit between student's individual program requirements (i.e. independent study topic area and course selection) and available faculty resources.

Canadian Indigenous peoples who meet all entry requirements will be given priority for up to 20% of the seats available.

First Priority: Manitoban

Canadian Citizens or Permanent Residents who are either graduates of the universities of Manitoba or who are Manitoba residents who are graduates of out-of-province universities.

Second Priority: Other Canadian

Canadian Citizens or Permanent Residents who are graduates of universities recognized by the University of Manitoba and who are residents of Canadian provinces or territories other than Manitoba.

Third Priority: International

International applicants who are graduates of universities recognized by the University of Manitoba and who hold appropriate visa status.

4. ADVISING OF APPLICANTS TO THE MASTER OF OCCUPATIONAL THERAPY ACCELERATED PROGRAM

The Department of Occupational Therapy will assist all applicants who seek advising regarding admission to the Master of Occupational Therapy Accelerated Program. It is the Department's policy not to instruct applicants as to the specific course of action that they

should follow, but rather to provide the information needed for applicants to make their own decisions. The following points should be noted:

1. Applicants are encouraged to discuss their plans with all who can usefully advise them, but they should be aware that second-hand information about the Department's admissions policies is not considered reliable.
2. No faculty member of the College of Rehabilitation Sciences can guarantee admission of any applicant.
3. Applicants are advised to make inquiries by email to the Department of Occupational Therapy at CORS.MOTprogram@umanitoba.ca so that an official written response can be provided.

5. ADMISSION COMMITTEE

The Admission Committee consists of:

- The Chairperson of the Committee (shall be an OT faculty member)
- The Head of the Department of Occupational Therapy
- Two faculty representatives from the Department of Occupational Therapy
- One representative from Indigenous Health Student Affairs, Ongomiizwin
- Such other persons who, from time to time, be deemed appropriate
- The Dean of the College of Rehabilitation Sciences (Ex-Officio)

Once committee decisions have been made, applicants will receive an email notifying them to log into their application portal to view the decision. Students that are offered admission will be required to accept or decline their acceptance. If the offer is not accepted within 14 days of the date indicated in the letter, the offer will lapse. Lapsed offers will be considered a declined response. It is imperative that emails and application portals are regularly checked.

Please ensure that your email account remains current and will accept emails from the University of Manitoba (check your filters).

6. APPEALS

Individuals who wish to appeal decisions of the Admissions and Selection Committee should refer to The Faculty of Graduate Studies Academic Guide and the University of Manitoba Policy on [Admission Appeals Procedures and Guidelines](#).

Generally, these policies advise individuals who wish to have their applications reconsidered by the Committee to submit their request in writing to the Chair of the Admissions and Selection Committee at CORS.MOTprogram@umanitoba.ca within ten days of the posted decision date.

Any appeal of a reconsidered decision should be submitted within ten days following the mailing of the reconsidered decision to the University Secretariat for transmission to the University of Manitoba's Senate Committee on Admission Appeals.

Applicants are advised that appeals of the reconsidered decisions by the Senate Committee on Admission Appeals focus on questions of correct adherence to published policies and procedures by Selection Committees, and not on substantive issues or the relative merit of applications. The procedures are listed in the following documents:

- [Graduate Studies Section of the Academic Calendar](#)

- [Occupational Therapy Supplemental Regulations](#)
- The Applicant Guide

7. APPLICATION FORM AND SUPPORTING DOCUMENTATION

Applicants to the Master of Occupational Therapy Accelerated Program must apply through the Faculty of Graduate Studies [here](#). Applications are not considered received until the on-line application is submitted and the application fee is paid. The application fee of \$100.00 CDN must be paid by the published application deadline.

SUPPORTING DOCUMENTATION:

On-line applications must be accompanied by all required admission documents.

- An electronic version of **all transcripts** from previous and current post-secondary institutions.

University of Manitoba transcripts are not required as we can obtain them confidentially via Aurora Student.

Official documents (including transcripts, degree certificates and/or translations) will only be required by the Faculty of Graduate Studies from admitted applicants.

Official transcripts are to be mailed to the Faculty of Graduate Studies at:

Faculty of Graduate Studies
500 University Centre
University of Manitoba
Winnipeg MB R3T 2N2

Official transcripts will be accepted by email directly from Canadian post-secondary institutions at graduate.admissions@umanitoba.ca.

- A one-page **Letter of Introduction**. The letter of introduction should include some background on your reasons for pursuing an MOT Accelerated degree, a brief plan and timeline for how you wish to proceed through the degree, potential Independent Study topics, and should note with whom at the College of Rehabilitation Sciences you have discussed your plan. If you have developed an Independent Study Proposal, please include with the letter and outline your ideas for possible Independent Study advisor(s).
- A brief **Resume** outlining academic, volunteer and work experience.
- Proof of having passed the **CAOT Certification Exam** or of eligibility for registration, in Manitoba, by the **College of Occupational Therapists of Manitoba**.
- Two **Letters of Reference**. Names and email addresses for two references will be required as part of the on-line application. Recommenders will be emailed directly by the Faculty of Graduate Studies and must complete the recommendation using the online system.
- Proof of **Indigenous ancestry** (First Nations, Métis or Inuit) such as a photocopy of a Treaty Card, a membership card with the Manitoba Métis Federation, a letter of verification from a Band Council or a copy of a Nunavut Trust Certificate card if applying in the Canadian Indigenous Peoples applicant category.
- Where applicable, evidence of a current **English Language Proficiency Test** with the minimum score. The Faculty of Graduate Studies English Language Proficiency

Exemption List is available [here](#). A listing of approved English Language Proficiency tests and minimum score requirements for the Master of Occupational Therapy Accelerated program can be found [here](#).

8. DEADLINE DATES

- January 15, 2024** Deadline for receipt of applications from International candidates applying to the **Fall 2024** academic session.
- May 1, 2024** Deadline for receipt of applications from Canadian and US candidates applying to the **Fall 2024** academic session.
- October 1, 2024** Deadline for receipt of applications from Canadian and US candidates applying to the **Winter 2025** academic session.

9. HELPFUL WEBSITES & CONTACTS

Faculty of Graduate Studies

[Faculty of Graduate Studies | University of Manitoba \(umanitoba.ca\)](#)

Email: graduate.studies@umanitoba.ca

Email: graduate.admissions@umanitoba.ca

Email: graduate.awards@umanitoba.ca

Phone: 204-474-9377

College of Rehabilitation Sciences, Dean's Office

[Programs of study | College of Rehabilitation Sciences | University of Manitoba \(umanitoba.ca\)](#)

Email: CORS.info@umanitoba.ca

Phone: 204-789-3897

College of Rehabilitation Sciences, Department of Occupational Therapy

<https://umanitoba.ca/rehabilitation-sciences/occupational-therapy>

Head, Department of Occupational Therapy

Dr. Leanne Leclair

[Leanne Leclair, PhD, OT Reg \(MB\) | College of Rehabilitation Sciences | University of Manitoba \(umanitoba.ca\)](#)

Email: Leanne.Leclair@umanitoba.ca

Phone: 204-977-5631

Admissions Officer, Department of Occupational Therapy

<https://www.umanitoba.ca/explore/programs-of-study/occupational-therapy-mot>

Email: CORS.MOTprogram@umanitoba.ca

Phone: 204-789-3259

Financial Aid and Awards

[Financial Aid and Awards | University of Manitoba \(umanitoba.ca\)](#)

Email: awards@umanitoba.ca

Phone: 204-474-9531

Manitoba Student Aid

[Manitoba Student Aid | Province of Manitoba \(gov.mb.ca\)](#)

Phone: 204-945-6321

Indigenous Student Centre

[Student experience | Indigenous | University of Manitoba \(umanitoba.ca\)](#)

Email: isc@umanitoba.ca

Phone: 204-474-8850

Accessibility for Students

[Accessibility | University of Manitoba \(umanitoba.ca\)](#)

Email: student_accessibility@umanitoba.ca

Visit the website above for Bannatyne and Fort Garry Campus phone numbers

Student Advocacy

[Student Advocacy | University of Manitoba \(umanitoba.ca\)](#)

Email: stadv@umanitoba.ca

Phone: 204-474-7423

Student Supports

[Student supports | University of Manitoba \(umanitoba.ca\)](#)

Student Counselling Centre

[Student Counselling Centre | University of Manitoba \(umanitoba.ca\)](#)

Visit the website above for phone numbers