Price Faculty of Engineering
Applicants Fulfilling Engineers Geoscientists Manitoba Academic Assessment Program Requirements
Applicant Information Bulletin 2022 – 2023

Application Deadlines
Summer: April 1, 2022
Fall: August 1, 2022
Winter: November 1, 2022

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Section 1: General Statement
The purpose of this bulletin is to provide information to prospective applicants to the Price Faculty of Engineering at the University of Manitoba. This document outlines categories of admission, requirements, and deadlines.

This bulletin is available with, and constitutes part of, the application. It is assumed that all applicants have read and understood it prior to submitting the completed application.

Program Offered: Courses in lieu of confirmatory exams assigned as a result of Engineers Geoscientists Manitoba Academic Assessment

Section 2: Eligibility Requirements
A. Academic Requirements
Internationally-trained engineers who have received the results of an Assessment of Academic Credentials from Engineers Geoscientists Manitoba – the regulatory body for engineering in Manitoba, are eligible to complete equivalent university courses required to meet the professional requirements of Engineers Geoscientists Manitoba and can apply to take these courses as special students not seeking a degree.

An Assessment of Academic Credentials by Engineers Geoscientists Manitoba is the first requirement to determine your eligibility for the taking courses as a special student in the Price Faculty of Engineering.

To start the licensing process please visit the Engineers Geoscientists Manitoba website.
B. English Language Proficiency Requirements

All applicants whose primary language is not English and who do not qualify for a waiver under the University of Manitoba’s English language proficiency regulations will be required to demonstrate proficiency in the English language through one of the options listed at the University of Manitoba Admissions website.

Preferred English Language Proficiency Option for Engineers Geoscientists Manitoba students

On a Canadian Language Benchmark (CLB) Placement Test, your scores must be benchmark level eight (8) in all four language areas (8/8/8/8), or three benchmarks of eight (8) and no more than one benchmark of seven (7) in the four language areas (for example, 8/8/8/7 or some similar combination).

Additional information regarding specific proficiency requirements, waiver information, and test options can be found on the English language proficiency requirements page.

Results for most language tests, including TOEFL, IELTS and CanTEST, expire two years after the test date. Test scores must be valid at the start of classes. Please confirm the validity of your test results.

Section 3: Application Process & Deadlines

Prior to completing the online application, applicants must contact the Faculty representative (Ms Jennifer Mitchell) to discuss the process (see Section 8: Contact Information).

A. Application Fees

Canadian/Permanent Residents: $100.00
International applicants: not applicable*

*Admission is open to Canadian Citizens and Permanent Residents only

Applications are not considered received until the application is submitted and the non-refundable application fee has been paid by the posted deadline.

All correspondence, including decision release information will be sent via email and posted to your application portal.
Please upload all documentation in your application before submission or in the application portal post-admission.

**NOTE:** Acceptance into the Faculty as an Engineers Geoscientists Manitoba student does NOT guarantee that you will be able to take the approved courses when you want to. Registration into a course is dependent upon seat availability, as priority for registration is given to regular full time undergraduate students.

### Section 4: Selection Process

**A. Notification of Decision**

Decisions will be posted to the applicant’s portal. Applicants must log into their application portal to view the decision and to accept or decline their offer. If the offer is not accepted by the deadline date indicated in the letter, the offer will lapse. Lapsed offers will be considered a declined response. It is imperative that emails and application portals are regularly checked.

**NOTE:** the application portal at the university is **NOT** the same as the Engineers Geoscientists Manitoba online profile.

Engineers Geoscientists Manitoba and the University of Manitoba are separate and distinct institutions. One institution cannot change, modify, or dictate the policies or decisions of the other.

### Section 5: Reconsideration & Appeals

Individuals who wish to have their applications reconsidered should submit their request in writing to the Admissions Office. Past experience has shown that most inquiries can be satisfied at this level without further reference. Persons wishing reconsideration of the decision shall direct their request to the Admissions Office within ten (10) business days of the posted decision date.

Should the student wish to pursue the reconsideration decision further, such an appeal will be made in accordance with the Senate Committee on Admission Appeals Procedures.

Applicants are advised that appeals of reconsideration decisions by the Senate Admissions Appeal Committee focus on questions of correct adherence to published policies and procedures, and **NOT** on subjective issues or the relative merits of the application.

### Section 6: Counselling of Applicants

The Price Faculty of Engineering and Admissions Office are able to assist applicants who seek counselling regarding admission to the Engineers Geoscientists Manitoba Academic Assessment Process. However, it is policy not to instruct applicants as to a specific course of action they should follow, but rather to provide the information needed for applicants to make their own choice with respect to the alternatives available. The following points require special attention:

1. Applicants are encouraged to discuss their plans with all who can usefully advise them, but they should be aware that second and third hand information about admission policies may not be accurate.

2. No official at the University of Manitoba can guarantee the admission of any applicant. Admission is determined by the University of Manitoba Committee on the basis of space availability and/or an annual competition.

3. All applicants are advised to supplement any personal enquiries with a written request so that an official written response can be made. Only written responses will be considered as evidence of any advice given (see **Section 8: Contact Information**).

### Section 7: Student Accessibility

The University of Manitoba is committed to providing all students equal access to learning opportunities. If you are a student with a diagnosed disability (permanent, chronic, or temporary) who may require academic accommodations, please contact Student Accessibility Services at 204-474-7423 or by email at student_accessibility@umanitoba.ca to learn more about the confidential supports that are available.
## Section 8: Contact Information

| **Engineers Geoscientists Manitoba Liaison** | **Ms. Jennifer Mitchell**  
Engineers Geoscientists Manitoba  
Program Administrator  
341 Stanley Pauley Engineering Building  
Telephone: (204) 474-7831  
Email: jennifer.mitchell@umanitoba.ca |
|---|---|
| **Admissions Office** | 424 UMSU University Centre  
Telephone: (204) 474-8808  
Fax: (204) 474-7554  
Web: [www.umanitoba.ca/applynow/](http://www.umanitoba.ca/applynow/)  
Email: admissions@umanitoba.ca |
| **Admissions Officer** | Leanne Klos  
Telephone: (204) 474-8814  
Email: admissions.engineering@umanitoba.ca |

The following other contacts may also be useful.

| **Student Accessibility Services** | 520 UMSU University Centre  
Telephone: (204) 474-7423  
Email: student_accessibility@umanitoba.ca |
|---|---|
| **Student Advocacy Office** | 520 UMSU University Centre  
Telephone: (204) 474-7423  
Email: student_advocacy@umanitoba.ca |