

LABORATORY HAZARD CLEARANCE DECLARATION

Oct. 2016

Step 1 – Hazard Clearance

The Principal Investigator (PI) or Lab Designate signing this form asserts that the equipment or facility for which work is requested has been cleaned and hazards have been abated such that it will be safe for non-lab staff such as trades workers to work on the equipment.

- It is the responsibility of the PI or Lab Designate requesting work to ensure all cleaning and hazard abatement is performed by Lab Staff knowledgeable with the hazards and area.
- The PI or Lab Designate completing the cleaning and hazard abatement will meet with Physical Plant staff to discuss the work and clearance of hazards before Physical Plant proceeds with work.

Specifics of Work Request

Building		Requestor Name	
Room #		Contact #	
Item or equipment to be serviced	Description of problem or service requested		
1			
2			
3			

PI or Lab Designate: I have inspected and verified that area(s) listed above are free of obstructions as well as hazardous chemical, biological or radioactive agents or contamination.

Print Name	Signature	Date

Step 2 – Departmental Coordinator/EHS Sign Off

When Step 1 has been completed/signed off, this form is to be forwarded to the Departmental Coordinator and/or EHS (at EHSO@umanitoba.ca) for on-site inspection.

Print Name	Signature	Department

Step 3 – Forward Request to Physical Plant when Step 2 has been completed at:

- Bannatyne Campus banwod@umanitoba.ca
- Fort Garry Campus ppwod@umanitoba.ca

Plus, complete either a) the electronic Work Request at:

http://umanitoba.ca/campus/physical_plant/adminss/request/index.php

or b) the electronic Requisition for New Work at:

http://umanitoba.ca/campus/physical_plant/683.html

Work order desk is responsible to ensure corresponding work order number and trade is recorded below prior to issuing work order to trades shop.

Related Work Order # _____

Step 4 - On Site Meeting Prior to Work

Upon completion of the review on _____ date), it has been agreed that the area(s) listed above are free of chemical, biological or radioactive hazards.

	Print Name	Signature	Date
Physical Plant Worker / Contractor			
PI or Lab Designate			