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VISIONARY ADVENTURER TRAILBLAZER CHALLENGER DEFENDER VISIONARY

GEOG 1290 A02: Introduction to Physical Geography Syllabus

Winter 2024
(Subject to Change)

Land Acknowledgement

The University of Manitoba is located on original lands of Anishinaabeg, Cree, Oji-Cree, Dakota and Dene peoples, and on the National Homeland of the Red River Métis.

We respect the Treaties that were made on these territories and we acknowledge the harms and mistakes of the past in a spirit of reconciliation and collaboration.



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COURSE DETAILS

Course Title & Number:	Introduction to Physical Geography - GEOG 1290 A02 (CRN: 50879)
Class Day & Time:	M/W/F from 10:30 AM – 11:20 AM
Room	258 St. Paul's College Wallace Building
Number of Credit Hours:	3 Credit Hours
Pre-Requisites:	None

INSTRUCTOR CONTACT INFORMATION

Instructor:	Dr. Janna Wilson Pronouns: she/her/hers
Email:	Janna.wilson@umanitoba.ca - Use course # (GEOG 1290 A02) in email subject line & include your full name in email. - Allow at least 48-hours for response (weekdays only).
Appointments	Book time to meet with me

COURSE DESCRIPTION

U of M Course Calendar Description

The *Undergraduate Calendar* of The University of Manitoba describes GEOG 1290 Introduction to Physical Geography as follows:

(Formerly 053.129) This course studies aspects of our physical environment: climate, landforms, soils, and vegetation. Not to be held with GEOG 1291 or GEOG 1200 or GEOG 1201.

Course Attributes: Science requirement for BA, University 1 Course, Ukrn Cdn Herit Studies

There are no prerequisites for this 3-credit-hour course. Its 3-credit-hour companion course is GEOG 1280, Introduction to Human Geography, and most students taking first-year geography, whether through distance and online education or on-campus, take both GEOG 1280 and GEOG 1290.

General Course Description

Physical geographers study the spatial and temporal variations of Earth's living and non-living physical systems. This course uses a systems approach to study the interactions of Earth's Spheres, including the atmosphere, lithosphere, hydrosphere, and the biosphere. The interrelationships and human interactions within and between these Spheres are examined through a geographic lens. Geographic tools will be used to study Earth-Sun geometry, the layered atmosphere, global energy systems, atmospheric circulation and moisture, cyclonic weather systems, the Earth's interior and crust, tectonic processes and landforms, weathering and mass wasting, soils, groundwater and karst, fluvial systems, and glacial syst

COURSE GOALS

There are three general course goals:

1. To inspire an interest in physical geography and understand how physical geography is integrated into the world around you.
2. To use a systems approach to study the interactions of the Earth's Spheres, including the atmosphere, lithosphere, hydrosphere, and the biosphere.
3. To describe and explain the processes operating in Earth's atmosphere, oceans, and land surfaces, and relate them to the dominant natural and anthropogenic processes that change over space and time.

COURSE LEARNING OBJECTIVES

Learning objectives and accompanying key terms, concepts, and topics are available on UM Learn in the Learning Objectives (LO) Table.

VOLUNTARY WITHDRAWAL (VW) DEADLINE

The last day to withdraw without a refund is March 20, 2024. Students who do not drop this course by the VW deadline will be assigned a final grade. See the [Registrar's Office](#) web page for more information.

COURSE FORMAT

Lectures

Lectures will be delivered on-campus and students are expected to attend class and take notes. On occasion, live lectures may be delivered through Cisco Webex (accessed through the "Communications" tab in UM Learn) and/or pre-recorded lecture videos posted in the "Weekly Course Content" folder.

To be successful in this course, you must attend lecture, take comprehensive notes, and read the course textbook, and read /view assigned material. The Learning Objectives (LO) table can be used as a notetaking guide to determine what lecture and textbook information is important and testable on quizzes, tests, and the final exam. Whether you choose to read the textbook chapter before or after the lecture is your choice. When reading the textbook, you are encouraged to use a learning strategy such as the [SQRRR Learning](#).

The PowerPoint (PPT) slides will be provided on UM Learn in a .pdf format (1 slide per page which can be printed as multiple slides per page) and text notes will be available in a rich text format (.rft) which can be opened in a word processing program such as Microsoft Word, Google Docs etc.

The PPT slides/text notes are **NOT** a substitute for attending class. Not all material delivered during lectures will be on the slides. As such, you must add in additional notes from the lecture, the assigned readings/viewing.

Weekly Time Commitment

When students take an on-campus course during regular session, there are 150 minutes (2 ½ hours) of lecture per week. Students are expected to study for up to 2-3 hours PER lecture hour (possibly more). Consequently, students may have to study 5 or more hours per week (in addition to the lectures) to keep up with course material. It is unlikely that each week requires that level, but some weeks will take longer than others.

Each week you will need to attend lectures (on occasion watch pre-recorded PowerPoint presentations), read/view the assigned material, and study and learn the course material. This will take several hours each week, and if you get behind, it makes it difficult to catch up.

In addition, the weekly assigned learning, remember to consult the course schedule as it contains all the relevant dates and will help you keep on track.

University of Manitoba COVID-19 Health and Safety

The University of Manitoba (the “UM”) is committed to maintaining a safe learning environment for all students, faculty, and staff. Should campus operations change because of health concerns related to the COVID-19 pandemic or other campus-wide emergency, it is possible that this course will move to a fully remote delivery format. Should the instructor be required to stay at home for an extended period and an alternate instructor not be available, the course may move temporarily to a remote delivery format.

Mask Wearing

In a face-to-face environment, our commitment to safety requires students to observe all [Covid guidelines](#) set by the University.

On campus and in class, masks are encouraged, but not required as stipulated in current [University policies, procedures, and guidelines](#). The University highly recommends the use of KN-95 masks; the minimum requirement is a ATSM Level 2 Medical mask. Both mask types are available at many locations on campus.

STAY HOME IF YOU HAVE SYMPTOMS OR ARE ILL. If you become ill, we highly recommend that you [self-isolate](#).

ACADEMIC INTEGRITY

Each student in this course is expected to abide by the University of Manitoba [Academic Integrity principles](#). You must do your own work during tests/quizzes, assignments and the final exam. The use of Artificial Intelligence (A.I.) software is prohibited. Inappropriate collaborative behaviour and violation of other Academic Integrity principles (i.e. academic fraud, etc.) could lead to serious [disciplinary action](#). Visit the [Academic Calendar](#), [Student Advocacy](#), and [Academic Integrity](#) web pages for more information and support.

The knowing use of generative artificial intelligence (genAI) tools, including ChatGPT and other AI writing and coding assistants, for the completion of, or to support the completion of, an examination, term test, assignment, or any other form of academic assessment is prohibited in this course and may be considered as academic misconduct.

COURSE MATERIALS

Textbook (required)

Arbogast, A., Ford, L., Dagesse, D. (2018). Discovering Physical Geography (1st Cnd. ed.). Wiley.

At the [bookstore](#), you can purchase either:

1. a looseleaf textbook - ISBN 9781119443469 – \$145.00 (U of M Bookstore)
2. e-textbook - ISBN 9781119287322 - \$55.50 (U of M Campus eBookstore)

Note: If you are using a different textbook other than the 1st Canadian edition of Arbogast et al. (2018), the assigned readings may not correspond. The instructor offers no guarantee that the content in other textbooks/or editions will be the same as the 1st Canadian edition of Arbogast et al. (2018). Consequently, you may or may not be able to answer “textbook” exam questions. You may use any book you want, but it is at your own risk.

Supplementary Reading and Videos

- Listed in the “Learning Objectives Table” and/or on UM Learn are available through the University of Manitoba library or as free online sources.

COURSE TECHNOLOGY REQUIREMENTS

This course requires access to a modern computer and a reliable internet connection to access UM Learn and download course content and upload course assignments. Verify that you can meet these technical requirements.

UM Learn Assistance

- [Information and Services Technology Desk](#)
- 123 Fletcher Argue Phone: 204-474-8600 Email: Servicedesk@umanitoba.ca

COURSE ASSESSMENTS

Quizzes				
Quiz #	Value	Due Date	Material Covered	Additional details
Syllabus Quiz	0	NA	Syllabus	≥80% to access “Weekly Course Content” folder
Academic Writing Quiz	5%	Wed., Jan. 24	Academic Writing Material	TBA
Test #I	20%	Wed. Feb. 14	Sections A, B, C, D, E, F	~60 questions (50 min.)
Test # II	20%	Wed. Mar. 20	Sections A-J 10-15% of questions <u>may</u> come from sections A-F; focus is on G-J	~60 questions (50 min.)
Assignments				
Assignment #	Value	Due Date	Additional details	
Assignment #1	6.7%	Wed., Jan. 31	<ul style="list-style-type: none"> See UM Learn “Assignment” folder for details. Submit assignments to the correct “Assignment” submission folder in UM Learn Due before 11:59 PM CST Late Penalty: 10% per day 	
Assignment #2	6.7%	Wed., Mar. 6		
Assignment #3	6.7%	Wed., Mar. 27		
Final Exam				
	Value	Due Date	Additional Details	
Final Exam	35%	TBD	<ul style="list-style-type: none"> In-Person Final exam Cumulative final exam covering ALL course content. To be scheduled by the registrar’s office during the Final Exam Period – Apr. 12 - 26, 2024 	

Grade Distribution

A+: 90% or above (Exceptional)	C+: 65 - 69% (Satisfactory)
A: 80 - 89% (Excellent)	C: 60 - 64% (Adequate)
B+: 75 - 79% (Very Good)	D: 50 - 59% (Marginal)
B: 70 - 74% (Good)	F: ≤ 49% (Failure)

Notes:

- Each test/quiz/final/assignment exam may be written once, and the result is final.
- All final grades are subject to departmental review.
- The grades will be rounded to one decimal point using standard rounding conventions, and the grade cut-offs will be strictly observed. For example, a grade of 69.94 rounds to 69.9 and is a C+; a grade of 69.95 rounds to 70.0 and is a B.
- The course is not "graded on a curve".
- You cannot submit additional assignments to improve or “bump” your grade.
- Grades will not be increased or decreased unless there is a valid reason such as a calculation error.

COURSE SCHEDULE

The course schedule is subject to change at the discretion of the instructor and/or based on the learning needs of the students but such changes are subject to [Section 2.8 of ROASS](#).

Week (s)	Section Assignment Due Dates
Week 1 (Jan. 8-12)	Course overview & review course syllabus A. Introduction to Physical Geography B. Physical Geography & Spatial Inquiry AW. Academic Writing (not covered during lecture, but required material)
	Syllabus Quiz (online): ≥80% to access “Weekly Course Content” folder
Week 2 (Jan. 15-19)	C. Earth-Sun Geometry D. Earth’s Atmosphere
Week 3 (Jan. 22 - 26)	E. Global Energy System
	Academic Writing Quiz: Wed., Jan. 24 & Assignment Overview following quiz
Week 4 (Jan 29 - Feb. 2)	E. Global Energy System
	Assignment #1: Due Wed., Jan. 31 before 11:59 PM CST
Week 5 (Feb. 5 -9)	F. Atmospheric Circulation
Week 6 (Feb. 12 -16)	F. Atmospheric Circulation G. Oceanography
	Test # 1 - Wed., Feb. 14 covers approximately sections A – F
Winter Term Break - February 19- 23, 2024 - NO CLASSES	
Week 7 (Feb. 26 – Mar. 1)	H. Atmospheric Moisture and Precipitation
Week 8 (Mar. 4- 8)	I. Air Masses and Cyclonic Weather Systems
	Assignment #2: Due Wed., Mar. 6 before 11:59 PM CST
Week 9 (Mar. 11 - 15)	J. Earth History and Earth Interior K. Tectonic Processes and Landforms
	K. Tectonic Processes and Landforms L. Weathering and Mass Wasting
Week 10 (Mar. 18 - 22)	Test #2 - Wed., Mar. 20 - covers approximately sections G-J, 10-15% of questions may come from sections A-F
	L. Weathering and Mass Wasting M. Soils
Week 11 (Mar. 25 -29)	Assignment #3: Due Wed., Mar. 27 before 11:59 PM CST
	N. Water and Karst Landscapes O. Fluvial Systems
Week 12 (Apr. 1 - 5)	
Week 13 (Apr. 8- 10)	P. Glacial Systems
April 12 -26, 2024 - Final Exam period	

COURSE EXPECTATIONS

Expectations: I expect you to . . .

- Read, understand, and regularly consult the Course Syllabus and UM Learn course announcements (you are responsible for consulting the course announcements for any updates or changes)
- Turn on UM Learn notifications to receive timely course updates and utilize the U of M “Pulse” app on your smart phone
- Utilize and regularly consult your University of Manitoba email account ([Student Email Policy Information](#))
- Study course materials & complete assignments on time following the course schedule
- Read the textbook and view any assigned lecture videos and take notes using the Learning Objectives (LO) Table and PowerPoint slides as a guide.
- Be courteous and respectful to fellow students and instructor and adhere to university policies on [Respectful Work and Learning Environment](#) (RWLE) and [Inappropriate and Disruptive Student Behaviour](#).
- Complete course work independently (quizzes/final exam/assignments) and with [academic integrity](#) and abide by university policies on plagiarism, cheating and exam personation ([Academic Integrity Policies and Procedures](#))
 - The use of artificial intelligence (A.I.) software is not permitted.
- Remain available and have access to the required technology (see technology requirements to complete online quizzes/tests and write the final exam). Students must be available to be online during the quiz access windows and the final exam (scheduled by the Registrar’s office during the final examination period)
- Ensure you contact the instructor (and IST if necessary) immediately if you experience minor/major technical difficulties during a quiz that cannot be resolved with the quit UM Learn/re-start computer/re-enter UM Learn.
 - Students who do not contact the instructor within 1-hour of experiencing a technical issue may not be offered a make-up quiz/test.
- Provide 24-hours advance notice if you are unable to attend an appointment with the instructor.
 - Students who fail to provide 24-hour’s notice will not be scheduled for any future appointments during the term.
- Backup your course notes. University of Manitoba students have access to 1 TB of OneDrive Storage through [Office 365](#)
 - [Computers and Technology](#)
 - Students are required to keep copies of all their course work until their grades are finalized and posted on Aurora.
- Respect copyright.

Expectations Regarding Grading

- Students have seven (7) calendar days after grades have been posted in the UM Learn gradebook quizzes/tests/assignments etc. to discuss any grading concerns with the instructor. After these seven (7) calendars days, **NO** changes will be made.

Expectations: You Can Expect Me to . . .

- strive to create a welcoming, inclusive, and positive online classroom environment in which all students feel respected and heard.
- treat you fairly and respectfully while supporting your vision of academic success
 - [Respectful Work and Learning Environment Policy](#)
- listen to your questions/concerns/feedback about the course structure, readings, assignments and grading and respond the best way I can.
- follow policies regarding academic staff's responsibilities regarding students ([ROASS](#)).
- act with academic integrity and adhere to and follow university policies on plagiarism, cheating and exam personation
- utilize my University of Manitoba email account to communicate with you and return emails in a timely fashion (usually 48-hours excluding weekends and holidays) following the [University of Manitoba Electronic Communications with Students Policy](#)
- identify and recommend on campus resources you might find helpful on an as-needed basis (such as the [academic learning centre](#), [student accessibility services](#), [libraries](#), etc.).
- respect confidentiality by protecting your personal information and adhering to University Policies on Information Access and Privacy and The Freedom of Information and Protection of Privacy Act ([FIPPA](#)).
- respect [copyright](#). We will use copyrighted content in this course. I have ensured that the content I use is appropriately acknowledged and is copied in accordance with copyright laws and university guidelines.

COMMUNICATIONS POLICY

Effective September 1, 2013, the U of M will only use your university email account for official communications, including messages from your instructors, department or faculty, academic advisors, and other university administrative offices.

Email is the primary way in which the instructor and university community communicates with students. As such, you are required to consult your email on a regular basis. Students are responsible for ensuring their email works and that they can access it. This is important, especially for emails in which there is a deadline. In some instances, failure to consult and reply to emails in a timely fashion could have serious ramifications depending on the nature of the email.

- **All emails must be SENT from your U of M account**, or they may not be returned (see the [University of Manitoba's Student Email Policy](#))
- All communications must be professional, respectful, and courteous and include:
 - the email subject heading (GEOG 1290 A02),
 - a salutation (i.e. Dear, Hello, Good Morning, etc.)
 - a direct, clear, and succinct message.
 - your full name.

Allow at least **48-hours** for response (weekdays only).

ASSIGNMENTS, QUIZZES, TESTS, & FINAL EXAM

Assignments

Students will complete three (3) written assignments (600-800 words each) relating course material to the world around them, further expanding on what they have learned in Introduction to Physical Geography. Each assignment is worth 6.7% and will collectively count 20% towards their final grade.

Assignments must be completed independently without the assistance of Generative Artificial Intelligence (genAI) tools.

Referencing Style

- Modified APA reference style is required for all assignments. This modified version differs from general APA in the following ways:
 - 1) Page numbers, paragraph numbers, section titles (depending on the source) must be included in intext citations. For example: Wilson (2023, p. 49).
 - 2) References must include direct live/clickable URL/website links for ALL references. A reminder that only digital references available for free, or available through the U of M Libraries (use permalink) are permitted.

American Psychological Association. (2019). Publication manual of the American Psychological Association (7th ed.). Washington, DC. <https://apastyle.apa.org/style-grammar-guidelines/references/examples>

Academic Integrity

- The penalties for plagiarism and cheating are severe and range from receiving a grade of zero on an assignment, to failing the course, to academic suspension. **For more information on Cheating, Plagiarism, and Fraud consult the [Academic Integrity Webpage](#).**
- The knowing use of generative artificial intelligence (genAI) tools, including ChatGPT and other AI writing and coding assistants, for the completion of, or to support the completion of, an examination, term test, assignment, or any other form of academic assessment is **prohibited** in this course and may be considered as academic misconduct.

Assignment Late Policy

- Assignments are due (uploaded to the "Assignment" submission folder on the date/time indicated on the course schedule. Only assignments uploaded to the UM Learn "Assignments Folder" will be graded. Late assignments will be penalized at a rate of 10% per calendar day (24 hours) as soon as the submission deadline has lapsed. Assignments that are more than seven (7) calendar days late will be assigned a grade of zero (0).
- Extensions may be granted if the student has contacted the instructor via email in advance (at least 24-hours) of the assignment due date and self-declared their illness or compassionate circumstance using the procedures set out in the Self-Declaration Policy below.

Quiz, Test, & Final Exam Format

One (1) **closed-book** academic writing quiz, worth 5% is to be completed in-person during the regular scheduled class. The academic writing quiz may consist of both multiple-choice and true/false type questions, and written answer questions. The instructor will specify the format, the number of questions, and the time allotted 1-2 weeks before the academic writing quiz.

Two (2) **closed-book** tests, worth 40%, (2 tests x 20% = 40%) are to be completed in-person during the regular scheduled class and consists of 50-60 multiple-choice and true/false type questions to be completed in 60 minutes.

One (1) **closed-book** final exam worth 35% to be completed in-person during the exam period. and will consist of 120 multiple-choice and true/false type questions Unlike quizzes and tests in which the date and time have already been specified, the **final exam** date and time is set by the Registrar's Office and will be determined later in the term.

Students may be tested on the instructional content including lecture videos, corresponding textbook readings as well as any assigned readings/videos and learning activities.

Consult UM Learn for more details.

Each quiz/test/final exam may be written only once regardless of the outcome.

Quiz/Test/Final Exam Academic Integrity

The academic writing quiz/tests/final exam are ALL **closed-book**. Students are required to complete these assessments independently, without the use of notes or other information obtained (including hard copy, electronic sources, other people etc.)

During closed-book assessments, **NO unauthorized materials are permitted. Unauthorized materials may include, but are not limited to:** dictionaries, notes, books, textbooks, cellphones, smart watches, laptops, computers or any device capable of information storage and/or wireless communication.

- Students are not permitted to photograph or record quiz questions for any reason.
- Collaboration with other individuals is considered cheating, and therefore academic misconduct.
- Consult policy regarding [Academic Integrity](#)

ASSESSMENT FEEDBACK

Assignment Feedback

Formative assessments (comments) and summative assessments (grade) will typically be provided within 2 weeks of the assignment submission.

Assignments are graded in the order in which they are received. If you have been granted an extension on your assignment, it will be graded when I get to it as assignments submitted on time in my other courses will be prioritized.

If assignment grading and feedback is delayed (regardless of the reason), students are expected to submit subsequent assignments on time and extensions will not be granted due to not receiving feedback on a previous assignment.

Quiz & Tests Feedback

Multiple-choice and true/false test questions will **NOT** be returned or posted on *UM Learn*. Time permitting, multiple-choice and true/false questions will be reviewed during lecture (focussing on questions in which 40% or less of the class answered correctly) normally within ten (10) days of the quiz/test date.

Students are permitted to review their quiz/test provided they make an appointment via email to view the quiz test within **seven (7) calendar** days of the in-class review. There will be no other opportunities to review quizzes and tests.

SELF DECLARATION POLICY

If you are unable to complete an assignment, quiz or test due to a medical or compassionate circumstance, you may qualify for an assignment extension or makeup quiz/test. Medical notes are not required for the first request, but, professional documentation (ie. medical note) will be required for second and subsequent requests.

In order to self-declare, you are required to promptly email your instructor that you are requesting an extension/deferred quiz or test using the [Self-Declaration Form for Brief or Temporary Absence](#) available on the [Self-Declaration Policy for Students](#) webpage.

Before making a self-declaration, read through the information on Academic Fraud available on the University of Manitoba's [Academic Integrity Page](#). It is considered academic fraud (and therefore academic misconduct) to make false claims regarding illness/compassionate reasons to gain an advantage on any course assessments (such as a quiz/test/assignment extension etc.).

To qualify for a makeup test/quiz, you must:

1. Promptly email the instructor from your U of M email account
 - at least 24-hours prior to the assignment due date

- ideally prior to assessment due date and no later than 48 hours* after the assessment due date.
- 2. Include your full name, student number, course number and section, and assignment/quiz/test # and due date of the assessment you are requesting an extension/make-up test for;
- 3. attach the completed U of M self-declaration form for [Brief and Temporary Student Absences](#).**
- 4. only one (1) self-declaration for assignments/quizzes/tests will be accepted. For second and subsequent extension requests, formal documentation (i.e. Doctor's note etc.) will be required.

*Our provincial Personal Health Information Act (PHIA) does not require you to provide details of your medical or compassionate circumstance.

**Failure to inform your instructor promptly (within 48 hours after the missed assessment) will result in a grade of zero (0). Exceptions will only be made for extreme/extenuating circumstances. Please note that 48-hours are for extenuating circumstances meaning you were physically incapable of sending an email.

If you qualify for a makeup quiz/test, you must write the quiz/test within seven (7) calendar days of the original missed quiz/test. If you are unable to complete a makeup quiz/test within seven (7) calendar days due to extenuating (documented) circumstances, your quiz/test grade may be re-weighted to the final exam. **It is your responsibility to email the instructor and confirm the date and time of the makeup quiz/test.**

Please note that reasonable reasons for missing a quiz/test do **NOT** include: work, vacations (even with relatives), long weekends away, other course work, other tests or quizzes on the same day etc. If in doubt about what is an appropriate reason for missing a quiz, please ask the instructor by email prior to the quiz date.

POLICY REGARDING MISSED/DEFERRED FINAL EXAM

If you know in advance that you cannot take the final examination you must fill in a request for a deferred examination with **your own faculty office at least 20 days before the exam date.**

You may request a deferred examination(s) on the grounds that you unable to write said examination(s) due to: participation in an inter-university, provincial, inter-provincial, national or international scholastic or athletic event; religious obligations; or a medical condition.

If you are physically located in a time zone that causes the final exam to occur at a time that is not conducive to completing it (e.g. it is 3 AM at your local time), you are encouraged to contact the instructor who will discuss your situation with the Registrar's Office and see if accommodations can be made. It is your responsibility to contact the instructor within a week of the exam schedule being released.

To request a deferred examination due to a known condition as listed above, you must file an application normally twenty (20) working days prior to the day of the scheduled examination with the advising office of the faculty, school, or academic unit (including University 1 or Extended Education) in which you are registered. See [Academic Advising](#)

If you are unable to write an examination due to an unexpected illness, you must file an application for a deferred examination with your home faculty and self-declare your illness and/or the reason(s) for the deferral. The application must normally be filed within forty-eight (48) hours of the scheduled date of the missed examination or, in a case where more than one examination was missed, within forty-eight (48) hours of the scheduled date of the last examination missed. Based on the evidence, the Dean or Director shall decide whether the application is approved. Based on your ongoing incapacity or other exceptional circumstances, you may be granted a deferral even if the application has been submitted after the forty-eight (48) hour period.

The Department of Environment and Geography schedules deferred exams for this course once the required paperwork has been received from your home faculty.

You will be notified by the Department of Environment and Geography by email (U of M accounts only) when the deferred exam is scheduled.

Deferred examinations will normally take place within 30 working days from the end of the examination series from which the examination was deferred. Writing a deferred examination at your convenience may not be an option. For more information see [Final Exam Conflicts and Deferrals](#)

It is your responsibility to arrange the deferred exam by email.

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Janna Wilson and Lisa, Senior Instructors, Department of Environment and Geography, University of Manitoba, Winnipeg, MB, R3T 2N2

Primary Instructor: Janna Wilson: Janna.wilson@umanitoba.ca **Lisa Ford:** Lisa.ford@umanitoba.ca

STUDENT ACCESSIBILITY SERVICES

Students registered with Student Accessibility Services (SAS) who have extended time accommodations on quizzes/tests/final exams must book **ALL** in-person and online quizzes/tests/final exams through the SAS online booking system at least two (2) weeks in advance.

LEARNER SUPPORTS

Schedule “A”

Schedule “A” is the new requirement passed by the University of Manitoba Senate in 2016 that requires that a mandated list of supports for services plus contact information is provided to students. While this information is important and useful, should you require advice and support, the instructor is happy to meet with you and discuss issues and concerns

Student Resources

Writing and Study Skills Support

The Academic Learning Centre (ALC) offers services that may be helpful to you as you fulfill the requirements for this course. Through the ALC, you may meet with a study skills specialist to discuss concerns such as time management, reading and note-taking strategies, and test-taking strategies. You may also meet one-on-one with a writing tutor who can give you feedback at any stage of the writing process, whether you are just beginning to work on a written assignment or already have a draft. Writing tutors can also give you feedback if you submit a draft of your paper online. (Please note that the online tutors require 48 hours, from Mondays to Fridays, to return your paper with comments.)

All [Academic Learning Centre](#) services are free for U of M students. Phone: 204.480.1481

University of Manitoba Libraries (UML)

As the primary contact for all research needs, your [liaison librarian](#) can play a vital role when completing academic papers and assignments. Liaisons can answer questions about managing citations, or locating appropriate resources, and will address any other concerns you may have, regarding the research process. Liaisons can be contacted by email or phone, and are also available to meet with you in-person. In addition, general library assistance is provided in person at [19 University Libraries](#), located on both the Fort Garry and Bannatyne campuses, as well as in many Winnipeg hospitals. When working remotely, students can also receive help online, via the [Ask-a-Librarian chat](#) found on the Libraries' homepage.

[The English Language Centre](#) has workshop and programs in advanced academic and health-sciences English (located at 520, University Centre).

Student Accessibility Services

Student Accessibility Services (SAS) provides support and advocacy for students with disabilities of all kinds: hearing, learning, injury-related, mental health, medical, physical or visual. Students with temporary disabilities such as sprains and breaks are also eligible to use our services. SAS acts as a

liaison between students and the faculty and staff of the University of Manitoba as well as support agencies within the province of Manitoba. Please phone: 474-6213 (voice) or 474-9690 (TTY) for service. [Student Accessibility website](#).

Mental Health

For 24/7 mental health support, contact the Mobile Crisis Service at 204.940.1781.

Student Counselling Centre (SCC)

Contact SCC if you are concerned about any aspect of your mental health, including anxiety, stress, or depression, or for help with relationships or other life concerns. SCC offers crisis services as well as individual, couple, and group counselling. [Homepage](#): Phone: (204) 474-8592

On-Campus and Community Crisis Services

A list of on-campus and community crisis services with [phone numbers](#)

Case Management (SSCM)

Contact the Case Management team if you are concerned about yourself or another student and don't know where to turn. SSCM helps connect students with on and off campus resources, provides safety planning, and offers other supports, including consultation, educational workshops, and referral to the STATIS threat assessment team. [Homepage](#); Phone: 204-474-7423 Email: stadv@umanitoba.ca;

University Health Service (UHS)

Contact UHS for any medical concerns, including mental health problems. UHS offers a full range of medical services to students, including psychiatric consultation.

Virtual appointments (8:30 AM - 4:15 pm - Monday to Friday)

[Homepage](#): Phone: 204-474-8411

UHS has an on-call service which can be reached at 204-474-8411 and is staffed 24 hours a day.

Health and Wellness

Contact our Health and Wellness Educator if you are interested in information on a broad range of health topics, including physical and mental health concerns, alcohol and substance use harms, and sexual assault.

Email: hwprogram.assistant@umanitoba.ca Phone: (204) 204. 295.9032 [Website](#)

Copyright

All students are required to respect copyright as per Canada's Copyright Act. Staff and students play a key role in the University's copyright compliance as we balance user rights for educational purposes with the rights of content creators from around the world. The Copyright Office provides copyright resources and support for all members of the University of Manitoba community.

Visit the [Copyright Office Homepage](#) for more information.

University and Unit Policies, Procedures, and Supplemental Information (Available On-Line)

Your rights and responsibilities

- As a student of the University of Manitoba you have rights and responsibilities. It is important for you to know what you can expect from the University as a student and to understand what the University expects from you. Become familiar with the policies and procedures of the University and the regulations that are specific to your faculty, college or school.

The Academic Calendar

- The [Academic Calendar](#) is an important source of information.
- View the sections on University Policies and Procedures and General Academic Regulations. While all of the information contained in these two sections is important, the following information is highlighted.
- If you have questions about your grades, talk to your instructor. There is a process for term work and final grade appeals. Note that you have the right to access your final examination scripts. See the [Registrar's Office](#) website for more information including appeal deadline dates and the appeal form
- You are expected to view the General Academic Regulation section within the Academic Calendar and specifically read the Academic Integrity regulation. Consult the course syllabus or ask your instructor for additional information about demonstrating academic integrity in your academic work. Visit the [Academic Integrity Site](#) for tools and support.

Sexual Assault

- If you experience Sexual Assault or know a member of the University community who has, it is important to know there is a policy that provides information about the supports available to those who disclose and outlines a process for reporting.
 - The [Sexual Assault policy](#) may be found at
 - More information & resources can be found on the [Sexual Assault site](#)

Academic Programs and Regulations

- For information on regulations that are specific to your academic program, read the section in the Academic Calendar and on the respective [faculty/college/school web site](#)
- Contact an [Academic Advisor](#) within our faculty/college or school for questions about your academic program and regulations.

Student Advocacy

- Contact Student Advocacy if you want to know more about your rights and responsibilities as a student, have questions about policies and procedures, and/or want support in dealing with academic or discipline concerns.
[Homepage](#) Phone: 204 474 7423 Email: student_advocacy@umanitoba.ca