

GEOG 1290 A01: Introduction to Physical Geography

Course syllabus

Winter 2024

Instructor: Dr. Karen Alley, karen.alley@umanitoba.ca

Please call me: Dr. Alley or Professor Alley

Course meetings: TTh 2:30-3:45 pm, Wallace 218

Student hours: In-person: Tuesdays 1:30-2:30 pm and Thursdays 10-11 am, Wallace 474

On Zoom: Wednesdays 1-2 (link available on *Achieve*, under "Course Information")

Welcome to Introduction to Physical Geography! In this course, we'll explore the interconnected components that shape our natural world. Our class will draw on material from many different disciplines, including Atmospheric Sciences, Climatology, Hydrology, Oceanography, Glaciology, Pedology, Biology, and Geology. Our focus in Physical Geography is to understand how each component interacts with others in a natural *system*, which is a set of processes and components linked by flows of energy and/or matter. The themes of **Earth systems**, **forcings** (the factors driving systems), and **feedbacks** (the responses of systems to forcings) will be found throughout our course material. We will also work on some of the basic skills that a physical geographer needs, such as reading maps and graphs.

We will cover four units, each focusing on one of Earth's "spheres." We will move approximately downwards through Earth's systems, starting with orbital and atmospheric processes, moving into the life that lives on the surface and the soils that support it, considering the ground and ocean water that interacts closely with the atmosphere, and finishing with the geology beneath the surface and the processes that shape large-scale topography. Please note that all unit dates are approximate and may be adjusted as needed during the semester.

Unit 1: The Atmosphere (Week 1-3)

After a short introduction to the course, we will begin with an exploration of the thin, gaseous layer surrounding our planet, with a focus on understanding what controls several basic weather and climate variables: temperature, precipitation, and wind, and how they vary in space and time. This unit will stretch from the astronomical scale (understanding how Earth/sun geometry controls energy balance and seasons) to the molecular scale (distinguishing important atmospheric gases and their roles in the climate system).

Unit 2: The Biosphere (week 4-6)

The temperature and precipitation patterns set by the atmosphere exert a first-order control on the distribution of life on Earth. These large-scale spatial patterns (a subdiscipline known as "Biogeography") will bring us down to the surface and into the upper layers of the Earth itself, where we will learn about the soil layers vital for supporting life on Earth.

Unit 3: The Hydrosphere and Cryosphere (week 7-9)

As we continue moving downwards, we encounter the bulk of the hydrosphere, where water is stored in the Earth system and cycled between the atmosphere and various reservoirs. We'll

learn a bit about physical oceanography and spend time focusing on less-visible but vitally important groundwater. We'll also spend some time on the cryosphere, which comprises the frozen components of the hydrosphere.

Unit 4: The Lithosphere (week 10-12)

We'll finish our course with some geology and geomorphology. The physical shape of the Earth's surface depends on the rocks and minerals that make it up, the tectonic movements that build mountain ranges and other large-scale features, and the weathering and erosion processes that continuously modify the landscape through time. We'll touch on some important natural hazards, such as volcanoes, earthquakes, and landslides during this unit.

Textbook/learning system

Required: Gervais, B. (2019). *Living Physical Geography* (2nd ed.). MacMillan Education
ISBN: 9781319056889.

You are also **required** to have access to the *Achieve* learning system through Macmillan Learning. This course will be managed through *Achieve*, **NOT** through UMLearn. Your graded homework will be available through *Achieve*, additional resources including class PowerPoint slides will be available through *Achieve*, and your grades will be posted in *Achieve*.

Note that you **MUST USE YOUR UNIVERSITY OF MANITOBA EMAIL ADDRESS** to register for *Achieve*. If you use an email address that was not issued by the University of Manitoba, you will not receive credit for any work you submit on *Achieve*.

You can register for *Achieve* using the instructions at this link:
<https://sites.google.com/macmillan.com/geog1290a04w24/home>

Electronics

Achieve is accessible through both computers and mobile devices. You **may** be asked to bring an internet-ready device to class during in-person instruction to maximize participation during in-class activities. You will have the opportunity to alert me if this will not be possible for you through a survey at the beginning of the class, and we will adapt accordingly.

Laptops and other electronic devices are permitted during in-person classes for note-taking and in-class participation. However, if the device is a distraction to those around you due to improper use (e.g. watching videos, surfing internet sites), you may be required to put the device away and/or move to the back of the classroom. Student recording of lectures and classes is **not** permitted without previous written consent from the instructor.

Laptops, cell phones, smart watches, and other electronic devices are **not** permitted during in-person exams.

Course structure

You will have the following **required, graded** assignments in this course:

- **Three** midterm exams
 - **Scheduled dates:** Thursdays February 1st, February 29th, and March 21st
 - Each exam will **approximately** cover one unit of material
- **Weekly** homework assignments through *Achieve*
 - **Due dates:** Homework assignments will be due every three instruction weeks, at the beginning of the exam (or the final day of class) at 2:30 pm Winnipeg time following the weeks they are assigned
 - Homework from weeks 1, 2, and 3: Due February 1st, 2:30 pm
 - Homework from weeks 4, 5, and 6: Due February 29th, 2:30 pm
 - Homework from weeks 7, 8, and 9: Due March 21st, 2:30 pm
 - Homework from weeks 10, 11, and 12: Due April 9th, 2:30 pm
 - **No late homework** will be accepted unless you have contacted me and I have granted permission **at least 24 hours in advance of the due date**. Last-minute computer troubles will not result in an extended deadline; please be sure to complete your homework far enough in advance to address any issues that arise.
- **One** final exam
 - **Schedule to be announced**
 - The first half of the final exam will focus on Unit 4 material, and the second half will be cumulative.

You will have the following **required, ungraded** assignments for this course:

- Lectures and in-class activities every Tuesday and Thursday from 2:30-3:45 pm Winnipeg time, Wallace 218
 - Lectures will cover material from the readings and online lectures, and may include additional material to help you understand the content in the readings and online lectures
 - I will not be taking attendance
 - However, all material may be included on exams
- Textbook readings each week
 - Consult the schedule and weekly emails

Assessment:

The final grade will be evaluated based on three components: three midterms, homework on *Achieve*, and a final exam. The breakdown of the marks is provided below:

<i>EVALUATION</i>	<i>PERCENTAGE</i>
Midterms	35%
Sapling Weekly Homework Assignments	30%

Final Exam (2 hours)	35%
TOTAL	100%

Grading scale:

<i>LETTER GRADE</i>	<i>PERCENTAGE RANGE</i>	<i>DESCRIPTION</i>
A+	90-100	Exceptional
A	80-89.9	Excellent
B+	75-79.9	Very Good
B	70-74.9	Good
C+	65-69.9	Satisfactory
C	60-64.9	Adequate
D	50-59.9	Marginal
F	0-49.9	Failure

NOTE: All final grades are subject to departmental review.

Rounding is carried out from the second decimal point. For example, 79.95 will round to 80 and earn an A, and 79.94 will round to 79 and earn a B+.

Exam information:

Students are required to complete three midterms throughout the term. Exam questions will be a mixture of formats, and may include multiple choice, multi-select, true/false, matching, sorting, fill-in-the-blank, sketching, map annotation, written-response questions, or similar formats.

Exams are closed-note; you may not consult **any** resource during the exam, including but not limited to other students, the internet, textbooks, or course notes. For this reason, you may not have any cell phones, laptops, or other smart devices visible during the exam, and smart watches must be removed. All of these items, along with textbooks and notes, should be placed in a closed bag under your chair for the duration of the exam. You are not permitted to discuss exam questions with any other students in the class until exam results are returned.

Students are expected to adhere to University of Manitoba policies on academic honesty, cheating, and exam impersonation. If any form of academic dishonesty of any amount is found during an exam, the student will receive a zero on the exam, and may be referred to the faculty for further disciplinary action.

Missed exams:

We recognize that extenuating circumstances may cause students to miss exams during the semester. Medical notes or other official documentation are not required for absences of less

than 120 hours. However, you **MUST** get in contact with me **BEFORE THE MISSED EXAM** in order for the absence to be excused. For planned absences, you must contact me at least **72 hours** in advance (or as soon as you know about the conflict). For emergency absences/illnesses, **email me as soon as you know** you're going to miss an exam, and this must be **before** the exam. Your absence will **not** be excused if you contact me during or after the exam. You must also submit a [self-declaration form](#) to me as soon as possible, but no later than 48 hours after the brief absence.

Note that not all planned absences will be excused. For example, vacations, other elective travel, work conflicts, sporting events not sponsored by the university, etc. are not excused absences.

If you have contacted me in accordance with the procedures above and I have confirmed that the absence is excused, the **grade percentage** assigned to that midterm exam will instead be **shifted to the final exam**. Since each midterm in the class contributes 11.67% of the final course grade (35% altogether) and the final exam is worth 35%, missing one midterm for an excused absence will result in the two remaining midterm exams accounting for 23.33% of the course grade and the final exam accounting for 46.67% of the course grade. Note that this cannot be adjusted in the gradebook in *Achieve* during the semester. If you have missed one or more midterm exam for an excused absence, the grade for the missed midterm(s) will remain a zero in the gradebook until after the final exam, at which point the percentage will be updated to match the grade on the final exam.

Note that you may be required to provide medical or other relevant documentation if you submit multiple self-declaration forms during the semester.

Homework information:

Homework will be available for each week in *Achieve*. You will have three attempts to complete each homework assignment; your grade on a question will drop by 20% for each time you put in an incorrect answer (i.e. if you get an answer correct on your first try, you earn 100% credit for that question. On your second try, you will earn 80%. On your third try, you will earn 60%). There are 12 homework assignments, and each is worth 2.5% of your final grade. Homework assignments will be due after approximately every 3 weeks of class at the beginning of our Thursday exams and the final class of the semester.

Homework assignments automatically submit on *Achieve*; you do not have to press a submit button when you have finished, and any work you have completed (even if you have not completed the entire assignment) will be counted and entered in the gradebook once the due date has passed.

Homework assignments are designed to help you learn the material and keep up with the course and readings. While due dates are every three weeks for homework assignments to maximize flexibility, I strongly recommend that you complete the homework assignments during the week they are assigned.

Missed homework assignments:

In general, late homework assignments will not be accepted. The homework due date following every three weeks of instruction is designed to provide flexibility in case of brief, unexpected circumstances. If you have an excused absence following the procedures for “Missed exams” above that conflicts with a homework due date, you may be granted an extension on the third of each set of homework assignments, but not on the first or second assignments in the set. Any arrangements for extensions must be made before the due date (at least 72 hours in advance for planned absences) and must be given approval by the instructor.

Missed lectures:

Please do not contact me if you will be missing a lecture, and you will not receive marks for participation. However, this is an in-person course that requires in-person interaction, and attending class meetings is considered a required component of the course. Lectures and other classroom activities will not be recorded in this class, and Zoom participation is not supported. If you need to miss a class, it is your responsibility to ask a classmate for notes and to review any lecture slides or other material provided on UMLearn. You are more than welcome to come to student hours to ask specific questions about missed material, but I will not repeat full lectures or activities during student hours.

Communication:

Effective September 1, 2013, the University requires all students to activate an official University email account. The U of M will only use your university email account for official communications, including messages from your instructors, department or faculty, academic advisors, and other administrative offices. http://umanitoba.ca/registrar/email_policy/

You must use your UManitoba email address for all email communications with me, through my official UManitoba email address (karen.alley@umanitoba.ca). You are welcome to send questions about the course structure (provided you check the syllabus first!) or content to my email address, or to request a meeting outside of office hours if you cannot make it to any student hours sessions. I expect all emails to be professional and courteous, **including a subject line and proper greeting**, and will respond within 48 hours during the work week. **I will not respond** to emails that come from an email address other than your official university email account, that do not include a subject line, or that are vulgar or disrespectful.

Note that you must also use your UManitoba email address to register for *Achieve* in order to receive credit for work submitted through *Achieve*.

Student hours:

I will hold in-person student hours in my office (Wallace 474) on Tuesdays from 1:30-2:30 pm and Thursdays from 10-11 am. Since I know many have become more comfortable with online

student hours, I will hold Zoom student hours from 1-2 pm on Wednesday (Zoom link provided on *Achieve*, under “Course Information”). My hope is that at least one of those time slots will be available for all of you, but if you need help with the course and cannot make it to my student hours, please send me an email to set up a separate meeting time. Student hours are drop-in style, which means you do not need to let me know in advance that you’re coming; just come by my office and knock on the door or log onto the Zoom link.

So that we can make the most of our time, please always make sure to come with specific questions and be prepared to tell me what you have tried so far. For example, saying “I’m lost, I don’t get anything” doesn’t give us somewhere to start. Instead, think about where and why you got lost. For example: “I got lost when you started talking about the Hadley Cell today. I read through the textbook section and reviewed the class slides and I think my problem starts with the solar insolation. Can we go over that in detail?” I will **not** repeat entire lectures during student hours, but I am happy to discuss any aspect of a lecture that you would like some help with or to explore more deeply.

I **strongly** encourage you to come to student hours throughout the course.

Please note that there are likely to be weeks where I have to adjust student hour time slots if I have an important meeting or other one-time commitment. I will communicate with you in advance about any adjustment to student hour time slots.

Course schedule:

The following table lists the draft dates and readings for each week of the semester. Exact timings and readings **may change** throughout the semester as needed. Exam dates will **not** change.

DATE	TOPIC	READINGS
JAN. 8-12 (WEEK 1)	Unit 1: Atmosphere Introduction to course; Syllabus review Atmospheric structure	Chapter 1: Sections 1.1-1.3 (pgs. 4-13) Chapter 2: Sections 2.1-2.3 (pgs. 40-49)
JAN. 15-19 (WEEK 2)	Unit 1: Atmosphere Energy and Temperature	Chapter 3: Sections 3.1-3.5 (pgs. 64-87)
JAN. 22-26 (WEEK 3)	Unit 1: Atmosphere Atmospheric Pressure and Winds Storms and weather forecasting	Chapter 5: Sections 5.1-5.3 (pgs. 131-151) Chapter 6: Section 6.1 (pgs. 164-168)
JAN. 29-FEB. 2 (WEEK 4)	Unit 2: Biosphere Weather and climate Biodiversity	Chapter 7: Sections 7.1 (pgs. 199-202) Chapter 8: Sections 8.1-8.4 (pgs. 231-248)
	Thursday, February 1st: Midterm Exam #1	

	Homework assignments 1-3 due at beginning of exam (2:30 pm Winnipeg time) Feb. 1st	
FEB. 5-9 (WEEK 5)	Unit 2: Biosphere Climate and biomes	Chapter 8: Section 8.5-8.6 (pgs. 248-257) Chapter 9: Sections 9.1-9.4 (pgs. 266-296)
FEB. 12-16 (WEEK 6)	Unit 2: Biosphere Biomes continued Soils	Chapter 11: Section 11.1 (pgs. 337-346)
FEB. 19-23	Reading week – no class or student hours	
FEB. 26-MAR. 1 (WEEK 7)	Unit 3: Hydrosphere Physical oceans Waves and tides El Niño (if there's time) Thursday, February 29 th : Midterm Exam #2 Homework assignments 4-6 due at beginning of exam (2:30 pm Winnipeg time) Feb. 29 th	Chapter 10: Section 10.1 (pgs. 304-311) Chapter 20: Section 20.1 (pgs. 613-618) Chapter 5: Section 5.4 (pgs. 152-154)
MAR. 4-8 (WEEK 8)	Unit 3: Hydrosphere Water cycle Surface water resources and Groundwater	Chapter 4: Section 4.1 (pgs. 99-100) Chapter 11: Section 11.2-11.4 (pgs. 346-360)
MAR. 11-15 (WEEK 9)	Unit 3: Hydrosphere Permafrost and Glaciers	Chapter 18: Sections 18.1-18.4 (pgs. 551-576)
MAR. 18-22 (WEEK 10)	Unit 4: Lithosphere Earth's Shifting Crust Thursday, March 21 st : Midterm Exam #3 Homework assignments 7-9 due at beginning of exam (2:30 pm Winnipeg time) March 21 st	Chapter 12: Sections 12.3 (pgs. 380-386) Chapter 13: Sections 13.2-13.4 (pgs. 396-415)
MAR. 25-19 (WEEK 11)	Unit 4: Lithosphere The Earth's Structure Internal Forces	Chapter 14: Sections 14.1-14.4 (pgs. 425-442) Chapter 15: Sections 15.1-15.3 (pgs. 453-470)
APR. 1-5 (WEEK 12)	Unit 4: Lithosphere External Forces, Weathering External Forces, Fluvial	Chapter 16: Sections 16.1 (pgs. 486-491) and 16.3 (pgs. 498-505) Chapter 17: Sections 17.1-17.3 (pgs. 515-537)
APR. 8-10 (WEEK 13)	Finish material and/or review for final exam Homework assignments 10-12 due at beginning of class (2:30 pm Winnipeg time) April 9 th	

Summative and formative feedback

Summative (evaluative) feedback is provided immediately and automatically on homework assignments, and will be provided in a timely manner for each exam. Students will be provided with answers to exams and homework assignments, which will serve as formative feedback,

either through the *Achieve* online system or through written feedback on in-person exams. The *Achieve* homework assignments include individualized formative feedback for each response. I strongly encourage you to read this feedback carefully so that you can learn from it.

Voluntary withdrawal date:

The voluntary withdrawal date is the last date for withdrawing from this course without academic penalty. The voluntary withdrawal date for this course is **March 20, 2024**. Evaluative feedback will be provided prior to this date on homework assignments 1-9 and Midterm Exams 1 and 2.

A respectful course environment:

All students are expected to be respectful towards each other, the course instructor, and any classroom visitors at all times during the course. Many of the expectations surrounding this are outlined in the Respectful Work and Learning Environment (RWLE) policy later in this document.

Two specific aspects of this course where these principles apply are class activities and written responses on exams. During class activities, students are expected to respond to the instructor and other students without ridicule, sarcasm, condescension, or other devices that put others down. Students are also expected to take turns and allow everyone a chance to speak or participate. Failure to follow these policies following a verbal warning will result in dismissal from the classroom. The student will also be reported for misconduct.

Similarly, respectful behavior is expected in written responses. Answering questions with sarcasm or ridicule for fellow classmates, the instructor, or the assignment will result in zero points earned for the question. If the behaviour is repeated following a written warning, the student will be reported for misconduct.

Expectations:

I expect you to:

- Read and regularly consult the course syllabus. Ask for clarification on any part of the course syllabus that is unclear
- Obtain the course textbook and access to *Achieve* learning
- Read and take notes on the assigned readings to facilitate your studying
- Attend lectures and take notes to facilitate your studying
- Keep up with course material and homework assignments throughout each unit, not just right before the exam
- Arrive on-time and participate actively in classroom activities
- Regularly check your UM email and log on to *Achieve* to find new content and read

course announcements

- Double-check that all assignments have been successfully completed on *Achieve* and let me know **before** the due date if something has gone wrong
- Follow university policies on academic honesty, plagiarism, cheating, and exam impersonation
- Let me know as soon as possible if you encounter obstacles that will prevent you from completing any aspect of the course on-time
- Be courteous and respectful to students and the instructor, and follow university policies on Respectful Work and Learning Environment and Inappropriate and Disruptive Student Behavior
- Ask questions

You can expect me to:

- Do my best to create a welcoming, inclusive, and positive learning environment
- Treat you fairly and respectfully
- Provide timely grading and feedback on assessments (typically within 1 week, but no more than 2 weeks)
- Provide an organized course structure with clear expectations about assignments and due dates
- Respond to questions and concerns you have sent to my University of Manitoba email account within 48 hours during the work week
- Hold regular office hours
- Make appointments outside of office hours as needed

Student accessibility:

The University of Manitoba is committed to providing an accessible academic community. Students Accessibility Services (SAS) offers academic accommodation supports and services such as note-taking, interpreting, assistive technology and exam accommodations. Students who have, or think they may have, a disability (e.g. mental illness, learning, medical, hearing, injury-related, visual) are invited to contact SAS to arrange a confidential consultation.

Student Accessibility Services

520 University Centre

Phone: (204) 474-7423

Email: Student_accessibility@umanitoba.ca

Copyright:

All course material is copyrighted by Karen Alley, 2022. No audio or video recording of this material, lectures, or presentations is allowed in any format, openly or surreptitiously, in whole or in part without written permission from Karen Alley. Course materials (both paper and

digital) are for the participant's private study and research, and must not be shared. Violation of these and other Academic Integrity principles, will lead to serious disciplinary action.

Policy on Respectful Work and Learning Environment (RWLE)

- Each individual has the right to participate, learn, and work in an environment that promotes equal opportunities and prohibits discriminatory practices.
- **RWLE [2016], Section 2.2** The University wishes to promote and support a community which embraces diversity and inclusion, provides for equality of opportunity, and recognizes the dignity of all people.
- **RWLE [2016], Section 2.3** Members of the University Community, including every student and employee, are entitled to a respectful work and learning environment that is:
 - Free from Discrimination and provides for Reasonable Accommodation;
 - (b) Free from Harassment; and
 - (c) Collegial and conducive to early resolution of conflict between members of the University
 - Community.
- **Respectful Work and Learning Environment Policy:** <http://bit.ly/2b63HQO>
- **Student Discipline Bylaw:** <http://bit.ly/2b3RL3p>

Inappropriate and disruptive student behaviour

- Inappropriate and disruptive behaviour that interferes with the learning of other students, or the instructors ability to teach will not be tolerated. Such behaviours would include but would not be limited to the following:
 1. (a) threats to the physical safety of the individuals or others;
 2. (b) verbal threats to or abuse of students or University personnel;
 3. (c) recurring and willful damage of University property;
 4. (d) inappropriate or disruptive behaviour as a result of misuse of drugs or alcohol on University property; and
 5. (e) actions which habitually interfere with the learning environment or requires the inordinate time and attention of faculty and staff.
- **Inappropriate or Disruptive Student Behaviour Policy:** <http://bit.ly/2a15au5>
- **Student Discipline Bylaw:** <http://bit.ly/2b3RL3p>

Academic integrity

- Students are responsible for ensuring they understand the University of Manitoba's policy on Academic Integrity (plagiarism, cheating, and examination impersonation).

These policies are available in the University Catalog 2016-2017, General Academic Regulations <http://bit.ly/2asrlZN>

- The penalties for plagiarism and cheating are severe and range from receiving a grade of zero on an assignment, to academic suspension. **For more information on Cheating, Plagiarism, and Fraud:** <http://bit.ly/2b63fBP> & <http://bit.ly/2b63ywR>
- **All work is to be completed independently unless otherwise specified.**

Schedule “A”

Schedule “A” is the new requirement passed by the University of Manitoba Senate in 2016 that requires that a mandated list of supports for services plus contact information is provided to students. *While this information is important and useful, should you require advice and support, the instructor is happy to meet with you and discuss issues and concerns*

Student Resources

Writing and Study Skills Support

The Academic Learning Centre (ALC) offers services that may be helpful to you as you fulfill the requirements for this course. Through the ALC, you may meet with a study skills specialist to discuss concerns such as time management, reading and note-taking strategies, and test-taking strategies. You may also meet one-on-one with a writing tutor who can give you feedback at any stage of the writing process, whether you are just beginning to work on a written assignment or already have a draft. Writing tutors can also give you feedback if you submit a draft of your paper online. (Please note that the online tutors require 48 hours, from Mondays to Fridays, to return your paper with comments.)

All Academic Learning Centre services are free for U of M students. For more information, please visit the Academic Learning Centre website at: umanitoba.ca/student/academiclearning/ You can also talk to a member of the Academic Learning staff by calling 480-1481 or by dropping in at 201 Tier Building.

University of Manitoba Libraries (UML)

As the primary contact for all research needs, your liaison librarian can play a vital role when completing academic papers and assignments. Liaisons can answer questions about managing citations, or locating appropriate resources, and will address any other concerns you may have, regarding the research process. Liaisons can be contacted by email or phone, and are also available to meet with you in-person. A complete list of liaison librarians can be found by subject: <http://bit.ly/WcEbA1> or name: <http://bit.ly/1tJ0bB4>. In addition, general library assistance is provided in person at 19 University Libraries, located on both the Fort Garry and Bannatyne campuses, as well as in many Winnipeg hospitals. For a listing of all libraries, please consult the following: <http://bit.ly/1sXe6RA>. When working remotely, students can also receive help online, via the Ask-a-Librarian chat found on the Libraries’ homepage: www.umanitoba.ca/libraries.

The English Language Centre has workshop and programs in advanced academic and health-sciences English (located at 520, University Centre).

Homepage: <http://umanitoba.ca/student/staffdir/elc.html>

Student Accessibility Services

Student Accessibility Services (SAS) provides support and advocacy for students with disabilities of all kinds: hearing, learning, injury-related, mental health, medical, physical or visual. Students with temporary disabilities such as sprains and breaks are also eligible to use our services. SAS acts as a liaison between students and the faculty and staff of the University of Manitoba as well as support agencies within the province of Manitoba. Please phone: 474-6213 (voice) or 474-9690 (TTY) for service. For more information, please visit the Student Accessibility website at: <http://umanitoba.ca/student/saa/accessibility/>

Mental Health

For 24/7 mental health support, contact the Mobile Crisis Service at 204-940-1781.

Student Counselling Centre (SCC)

Contact SCC if you are concerned about any aspect of your mental health, including anxiety, stress, or depression, or for help with relationships or other life concerns. SCC offers crisis services as well as individual, couple, and group counselling. Student Counselling Centre:

<http://umanitoba.ca/student/counselling/index.html>

474 University Centre or S207 Medical Services (204) 474-8592

Student Support Case Management (SSCM)

Contact the Student Support Case Management team if you are concerned about yourself or another student and don't know where to turn. SSCM helps connect students with on and off campus resources, provides safety planning, and offers other supports, including consultation, educational workshops, and referral to the STATIS threat assessment team. Student Support Intake Assistant

<http://umanitoba.ca/student/case-manager/index.html>

520 University Centre (204) 474-7423

University Health Service

Contact UHS for any medical concerns, including mental health problems. UHS offers a full range of medical services to students, including psychiatric consultation. University Health Service <http://umanitoba.ca/student/health/>

104 University Centre, Fort Garry Campus (204) 474-8411 (Business hours or after hours/urgent calls)

Health and Wellness

Contact our Health and Wellness Educator if you are interested in information on a broad range of health topics, including physical and mental health concerns, alcohol and substance use harms, and sexual assault.

Health and Wellness Educator <http://umanitoba.ca/student/health-wellness/welcome.html>

Katie.Kutryk@umanitoba.ca

469 University Centre (204) 295-9032

Live Well @ UofM

For comprehensive information about the full range of health and wellness resources available on campus, visit the Live Well @ UofM site: <http://umanitoba.ca/student/livewell/index.html>

Copyright

All students are required to respect copyright as per Canada's Copyright Act. Staff and students play a key role in the University's copyright compliance as we balance user rights for educational purposes with the rights of content creators from around the world. The Copyright Office provides copyright resources and support for all members of the University of Manitoba. Visit <http://umanitoba.ca/copyright> for more information.

University and Unit Policies, Procedures, and Supplemental Information

Your rights and responsibilities

- As a student of the University of Manitoba you have rights and responsibilities. It is important for you to know what you can expect from the University as a student and to understand what the University expects from you. Become familiar with the policies and procedures of the University and the regulations that are specific to your faculty, college or school.

The Academic Calendar

<http://umanitoba.ca/student/records/academiccalendar.html> is one important source of information. View the sections University Policies and Procedures and General Academic Regulations. While all of the information contained in these two sections is important, the following information is highlighted.

If you have questions about your grades, talk to your instructor. There is a process for term work and final grade appeals. Note that you have the right to access your final examination scripts. See the Registrar's Office website for more information including appeal deadline dates and the appeal form <http://umanitoba.ca/registrar/>

You are expected to view the General Academic Regulation section within the Academic Calendar and specifically read the Academic Integrity regulation. Consult the course syllabus or ask your instructor for additional information about demonstrating academic integrity in your academic work. Visit the Academic Integrity Site for tools and support <http://umanitoba.ca/academicintegrity/>. View the Student Academic Misconduct procedure for more information.

Sexual Assault

- If you experience Sexual Assault or know a member of the University community who has, it is important to know there is a policy that provides information about the supports available to those who disclose and outlines a process for reporting.

- The Sexual Assault policy may be found at:
http://umanitoba.ca/admin/governance/governing_documents/community/230.html
- More information and resources can be found by reviewing the Sexual Assault site
<http://umanitoba.ca/student/sexual-assault/>
- For information about rights and responsibilities regarding Intellectual Property view the policy
[http://umanitoba.ca/admin/governance/media/Intellectual_Property_Policy -
_2013_10_01.pdf](http://umanitoba.ca/admin/governance/media/Intellectual_Property_Policy_-_2013_10_01.pdf)

Academic Programs and Regulations

- For information on regulations that are specific to your academic program, read the section in the Academic Calendar and on the respective faculty/college/school web site
<http://umanitoba.ca/faculties/>
- Contact an Academic Advisor within our faculty/college or school for questions about your academic program and regulations <http://umanitoba.ca/academic-advisors/>

Student Advocacy

Contact Student Advocacy if you want to know more about your rights and responsibilities as a student, have questions about policies and procedures, and/or want support in dealing with academic or discipline concerns.

<http://umanitoba.ca/student/advocacy/>

520 University Centre 204 474 7423 student_advocacy@umanitoba.ca