

## ENVR 4850 Course Outline Wildlife Management

### 1. General Information

#### **Instructor**

- David Walker  
David.Walker@umanitoba.ca  
253 Wallace  
204-474-6581

#### **Wildlife Project Coordinators**

- Don Sexton  
Ducks Unlimited (retired)  
sextonda@mymts.net
- Rick Baydack  
Rick.Baydack@umanitoba.ca  
255 Wallace  
204-474-6776

**Lecture Location:** 218 Wallace

**Lecture Time:** Mondays 2:30 PM

**Course Goals:** This course provides students with an understanding of relevant theory and practice in wildlife management. Topical management issues will be studied, selected through consultation with government and NGOs in Manitoba. Lab trips will provide experiential learning and lab activities will expose students to tools and approaches used in wildlife management. The course includes independent work and also team work emphasizing collaborative skills that are increasingly important in professional environmental careers.

**Course Objectives:** Upon completion of this course, students will be able to:

1. Understand the nature of contemporary wildlife management theory, issues and strategies.
2. Utilize wildlife management tools such as GIS.
3. Collaborate effectively with a research team and with professionals in the wildlife field.
4. Produce well-researched and practical wildlife management plans.

### 2. Course Content

**Description:** The course will consist of lectures, field trips (if conditions allow), individual laboratory reports, student led participatory discussions and wildlife management plans developed by teams of 3-4 students on current wildlife issues. Wildlife Project Coordinators from local NGOs, Provincial contacts, and academia will act as liaisons and assist students in accessing other experts. The course will emphasize real-world, hands-on experience in dealing with the various stakeholders involved in wildlife management. This will include meetings and field trips outside of regular University class times and at various locations across the Province.

**Field trips** will be scheduled as time and conditions permit. Some will be voluntary, with mandatory field work expected for the collection of data for the first lab exercise. Details will be discussed in class.

**Individual lab reports** will be based on wildlife data collected in the field, and analyzed from existing datasets. Depending on data availability laboratory exercises could include

biophysical or socioeconomic objectives (e.g. timing of migration, modeling habitat use and occupancy, or conservation reporting). See **Section 5**.

**Student-led discussions** will be done on topics assigned through UMLearn. Students will be expected to research, present and discuss their assigned topic. Topics may range from best practices and methods in wildlife management, wildlife biology, or current issues. These discussions will be peer-graded. See **Section 6**.

**Wildlife management plans** will be developed by teams of students. Each team will be expected to determine the most effective strategies that might be applied to their management issue and for a specific study area. The Wildlife Project Coordinators will assist in making contacts and will evaluate the teams. See **Section 7**.

**Course Delivery:** Classes and Labs will be in-person. However, should the need arise some lectures and labs may be done remotely. This might be the case especially if the instructor is ill, as the University does not have ‘substitutes’ for course delivery. As long as symptoms are not too severe, I will not lecture in person, but provide my lectures via on-line conferencing software (e.g. Zoom).

3. Class Schedule/Important Dates

The course will meet regularly in the scheduled Monday time slot. The following are the specific activities. The project presentation dates and meetings involving Project Coordinators (graded by participation/deliverables) have a **grey** background; due dates for lab reports and Final Plan handed in on UMLearn are in **bold** font; *italic* font is for due dates for data uploads to UMLearn ; those Mondays that the University is closed for an observance have a **black** background; for all other Mondays attendance is mandatory and activities are indicated. Field trips and activities to be completed outside of regular class times are not on this schedule.

<u>Date</u>	<u>Activity</u>
September 11, 2023	Introduction & Team Management Plan Discussion
September 18, 2023	NA Model Lecture, Plan FAQ, Student Topics, & Lab 1 Out
September 25, 2023	Team Mgmt. Plan Proposal Presentation and Document & Lab 2 Out
October 2, 2023	National Day for Truth and Reconciliation NO CLASS
<i>October 5, 2023</i>	<i>Due date for camera-trap data uploaded to UMLearn</i>
October 9, 2023	Thanksgiving NO CLASS
October 16, 2023	WM Issues., Plan Eval. Lab 2 Field Sampling Progress
October 23, 2023	Team Management Plan Progress Presentation 1
October 30, 2023	Plan Eval. & Student Led Discussions*, <b>Lab 1 Due</b>
<i>November 2, 2023</i>	<i>Due date for goose field data uploaded to UMLearn</i>
November 6, 2023	Student led Discussions*, Lab 3 Out
November 13, 2023	Fall Term Break NO CLASS
November 20, 2023	Team Management Plan Progress Presentation 2 & <b>Lab 2 Due</b>
November 27, 2023	Plan Eval. & WM Methods of Management and Tools
December 4, 2023	Team Final Management Plan Presentation & <b>Lab 3 Due</b>
December 11, 2023	<b>Team Final Management Plan Due</b>

\*Student led Discussions involve individual presentations followed by discussion.

4. Evaluation\*

<u>Deliverable</u>	<u>Value</u>
Team Proposed Plan Oral Presentation (10 min) .....	5%
Team Proposed Plan Written Summary .....	5%
Team Management Plan Progress Presentation 1 (10 min).....	5%
Team Management Plan Progress Presentation 2 (15 min).....	10%
Student Led Discussions (15 min).....	10%
Team Final Management Plan Presentation (20-25 min).....	15%
Individual Lab Reports (3*10%).....	30%
Final Team Management Plan Report and Log Book Submission.....	20%

\* Note grades include your participation and attendance at **all** presentations given by **all** groups and in Student Led Discussions. All members must contribute to group written work. Due dates are provided in **Section 3**.

5. Laboratory Exercises and Reports

**Objective of the Laboratory**

This course has a lab that will focus on applied methods in wildlife data analysis. This lab will have some material covered in the regular lecture slot, and there is no specific ‘lab section’ in the course timetable. The intent is to have students work on their own computers and use free and open source tools. Computers are available in 321 Wallace for students that do not have access to a computer. The goal is to familiarize students with how species data are collated in databases, analyzed and used. There are many kinds of data available to wildlife managers (e.g. Citizen science observations, camera and other traps, and telemetry and locational data) and many methods of data analysis that are used in wildlife management. We will not be able to cover the full range, but we will highlight some common approaches useful to wildlife managers (or getting a job as one!). We will use **GIS (QGIS)** and **CRAN R** in this course.

**Software used in the Laboratory**

Wildlife management is done on landscapes within specific delineated areas. In Manitoba, Wildlife Management Areas (WMAs) and Game Hunting Areas (GHAs) are commonly used, and similar units exist in other Provinces. Reporting is based on statistical analysis on these units, and familiarity with them is essential. In this course, the Team Wildlife Management Plans must be developed in reference to these units. In wildlife management GIS is used to map and measure the amount of available habitat, to determine the effects of management prescriptions and to inventory and track wildlife populations. We will cover the basic skills in GIS that are needed to map WMAs, but no previous experience using this software is required. The program we will be using is called **QGIS** and it is available for free at:

<https://qgis.org/>

We will also be introducing **CRAN R** in this course. As in the case of GIS, no previous experience is necessary. This program is used to perform data analysis and is increasingly used by wildlife managers. It is available for free at:

<https://cran.r-project.org>

Installation and demonstration of this software will be provided later in the course.

### Individual Lab Report Requirements

The Individual Lab Reports consist of a written reports that must be submitted on UMLearn by 4:30 PM on the date specified in **Section 3**. These reports may include maps, tables, and figures submitted separately. There will be three labs handed out over the term, and the dates each will be handed out, and when they are due for submission, are provided in **Section 3**.

The lab reports should have the following structure:

- i. Reports must be typed, using 12-point Times New Roman font with a 2.5 cm margin.
- ii. Reports should be well-organized and well-written. Proper grammar, spelling, and paragraph structure (normally 5 or more sentences per paragraph with 2.5 paragraphs/page) will be considered in grading.
- iii. Reports should be no less than 2000-words and no more than 2500-words (approx. 4-5 pages single space), **excluding** figures, tables and the references section.
- iv. The lab report must be structured in the following manner:
  - a. *Title Page*: Title including your Student ID.
  - b. *Abstract/Executive Summary* (1 paragraph, 5-6 sentences long): a short paragraph summarizing the report topic with a clear statement of what will be covered.
  - c. *Introduction and Literature Review* (3-4 paragraphs): Review the assigned topic as it relates to wildlife management and provide a summary. You must use appropriate references: it is EXPECTED that any material(s) provided or factual statements made will be supported by peer-reviewed literature. Organize the main text so that there is **NO sole-sourced referencing in paragraphs**.
  - d. *Study Area and Methods* (2-3 paragraphs): The lab includes practical exercises. You must describe the methods used and where the case study took place.
  - e. *Results* (3-4 paragraphs): Present Tables and Figures as necessary to highlight the results of the practical exercise. Provide these on separate pages **at the end of the document** with appropriate table titles and figure captions.
  - f. *Discussion* (3-4 paragraphs): Discuss the results and relevance to wildlife management. You must use appropriate references: it is EXPECTED that any material(s) provided or factual statements made will be supported by peer-reviewed literature.
  - g. *References*: only **primary peer-reviewed** and/or official government publications can be used in reports. Websites **CANNOT** be used as sources unless the site is a recognized on-line academic publication (typically these articles have a doi). Publications intended for a general audience (e.g. government or non-governmental organizational brochures, pamphlets and posters) **CANNOT** be used as sources for scientific information. Textbooks **CANNOT** be used. All material/sources must be appropriately cited (see *Using Copyrighted Material* in **Section 9**).
  - h. *Appendix of Tables and Figures*: All tables and figures **MUST** be referenced in the main text. All tables should be formatted using an APA style.

**Assignment Submission:** The Assignment **MUST** be **complete** and **MUST open** to be considered finished. Libre Office Writer, MS Word or PDFs are acceptable. See UMLearn for additional details.

## 6. Student Led Discussions (Peer Graded)

Current issues, techniques, and topics in Wildlife Management will be individually researched and explored by each student. Your topic will be assigned on September 18, 2023 and at a later date (October 30, 2023 or November 6, 2023) you will be expected to present and discuss your topic. Prior to class on the day you are scheduled to present, you must upload (on UMLearn), a presentation summarizing your topic. Each student will ‘have the floor’ for approximately 15 minutes. Students in the audience will be expected to engage with the student presenting the topic. This assignment will be peer-assessed. This approach will be discussed in class.

## 7. Team Project – Wildlife Management Plan

### **Management Plan Background**

For this course you will be preparing a **Wildlife Management Plan** that conforms to a *published* wildlife management plan. In creating the **Plan**, students will be expected to determine the most effective strategies that might be applied to the wildlife management issue under consideration after careful investigation of various alternatives. Research teams are expected to locate background literature, resources, and other documentation for their **Plan** in conjunction with the Wildlife Project Coordinators and expert contacts. **Plan** topics will be discussed at a first meeting of the class scheduled for Monday September 11, 2023, with a **Proposal Presentation and Document** that gives the finalized Plan topic on Monday September 25, 2023.

The topic of the Plan will consist of an assigned real-world issue in the wildlife management field that has been identified in conjunction with government and other agencies in Manitoba. A case study – or study site(s) referenced by Game Hunting Area (GHA) and/or Wildlife Management Area (WMA) must be included (other management units in Manitoba can also be used with permission). An actual landscape with biophysical properties that are real and researched must be used in developing the **Plan**. In addressing the assigned issue it is **expected that the group will liaison** with the Wildlife Branch of Manitoba Agriculture and Resource Development, Ducks Unlimited Canada, Delta Waterfowl, and Environment Canada (and other government/non-government organizations as appropriate to the Plan). We will provide potential initial contacts to each group during the term and expect teams to follow-up with these contacts as well as develop their own. When contacting professionals it is also expected that any questions asked will have been well-researched prior to contacting those individuals. Project evaluation will be based on group oral presentations, a written proposal, a final written report (i.e. a management plan) and log-book submitted on UM Learn (see **Section 4** for mark breakdown).

### **Wildlife Management Plan Oral Presentations**

Presentations will be done in class with each group sharing one presentation from one host computer. Presentations must be uploaded on UMLearn in PowerPoint 365 for web or PDF format (if you use Prezi, have a PowerPoint or PDF version available) well before the start of class on the day of the presentation. A computer will be provided by the instructor.

Proposed Plan Oral Presentation: will be a **Proposal Presentation** of the group’s **Management Plan**. This proposal should outline the main elements of your Plan, give a clear **objective** (and sub-objectives), and list the sources you used in developing your objective. You must also provide a **two page written summary**. This written report will recapitulate the oral presentation and provide additional details including appropriate background, a clear written statement of

problem and objective (this must match the slides used in the presentation). With the summary you must **also** provide a **published management plan** that your group will use as a template. In your written summary you must defend how this plan fits your needs (justify the use of this as a template). **Project Coordinators will assess and provide group grades.**

Management Plan Progress Presentations: two presentations will be project updates on group progress. You will refine your objectives, determine management prescriptions and how outcomes will be measured. A rough budget for the Plan must be provided, as well as, details on professional contacts made. You must demonstrate actual progress with each presentation in this course. It is highly recommended that the second update presentation be treated as a ‘rehearsal’ for the Final Presentation. **Project Coordinators will assess and provide group grades.**

Final Management Plan Presentation: will describe and defend the Final Management Plan. This presentation is a summary of the **Final Plan written report**. Read the detailed instructions in the next section for details. Please note that **Project Coordinators will assess** each individual student’s contribution to the final oral presentation and assign individual grades.

A summary of content expectations for the presentations and reports are provided at the end of this section. Details of the Plan and Logbook follow.

### **Wildlife Management Plan Final Report**

The written requirements for the **Plan** differ from that of the lab reports in a very important way – this report is to be structured to conform to a *published* wildlife management plan (i.e. this Plan will not be organized according to item iv in the lab report instructions). Each group is expected to find a published plan that they will use as a template and must include a copy of that plan in conjunction with the **Plan Proposal Presentation**. You will use this to organize your plan. While management plans often differ depending on the species/problem, the Plan you develop must:

- a. provide a comprehensive literature review highlighting the background and historical development of the assigned issue;
- b. identify appropriate objectives and methods for investigation of the issue;
- c. identify the location where management is to occur and why and provide a self-made study location map in GIS;
- d. summarize results and conclusions of the investigation;
- e. provide recommendations to provincial and other agencies for enhancing wildlife management initiatives as related to the issue;
- f. demonstrate the use of professional and expert knowledge provided by contacts, and;
- g. provide an appendix with Logbook and other items as appropriate.

Plans must be typed using 12-point Times New Roman font with a 2.5 cm margin, have proper grammar, spelling, and paragraph structure (normally 5 or more sentences per paragraph with 2.5 paragraphs/page). The length of the final report should adequately cover the material presented in the Plan, but in general it will be approximately 5000 words or 10 pages single spaced not including tables, figures and appendices. Only primary peer-reviewed and/or official government publications or professional contacts can be cited in reports. Websites, general audience publications (regardless of source) CANNOT be used. Organize the main text so that there is NO sole-sourcing of references in paragraphs. No fewer than 20 primary sources should be included. You must include a site map created by your group for your Plan.

## Wildlife Management Plan Activity Log Book

During the term you must keep a log of all group activities including the professional contacts that you have made and the time/length of those meetings/interactions. In the log you must record the questions that you asked each professional. This log book will be assessed for completeness and quality of the questions asked of the professionals that you contact. This log will be recorded in a word processor document table in APA format **organized by date and activity**. It should be free of grammar, spelling errors and be logically structured. This document will be added as an appendix to the plan. Please note that **Project Coordinators will assess** each individual student's contributions based on entries in the log book in assigning individual grades for the Final Plan.

### Summary of Content Expectations

Activity	Length	Expectation
Proposal Presentation Report	10 min 2 Pages	<b>Proposed Plan and objective</b> presented orally with a two page written summary. The presentation must include a proposed location of activities, and you must <b>provide and evaluate a published management plan</b> that your group will use as a template.
Progress Presentation 1	10 min	<b>Finalized Plan objective and sub-objectives.</b> This presentation should give all the core management elements of the proposed Plan, Table of Contents, and <b>preliminary contacts made with professionals.</b>
Progress Presentation 2	15 min	<b>Fully developed table of contents and key management elements</b> clearly showing a <b>rough budget, goals and measurable outcomes.</b> <b>Updates on contacts</b> made and group activities.
Final Plan Presentation	20-25 min	Presentation of the <b>final Management Plan</b> including <b>all key management elements</b> for your Plan. Plans must have <b>actions with measurable outcomes</b> and a <b>rough budget.</b> They must be for a particular area (e.g. WMA) with a <b>site map created by your group.</b> <b>All contacts made and group activities</b> undertaken in completing the project (brief logbook summary).
Final Plan Report and Logbook	5000 Words	A document <b>describing in detail</b> your Final Plan containing all the elements in your presentation with <b>any additional refinements requested</b> by the Project Coordinators. The Logbook will be an appendix to the plan and contain activities organized by precise dates. See headings below for more details on these items.

## 8. Grade Distribution Scale

A+	>= 90%
A	80 – 89%
B+	75 - 79%
B	70 - 74%
C+	65 – 69%
C	60 – 64 %
D	50 - 59%
F	<= 49%

## 9. Academic Regulations and Expectations

**Last VW date:** Nov. 21, 2023 for withdrawal without academic penalty. Several presentations are scheduled prior to this date to provide feedback.

**Attendance:** The course will run from Sept. 6, 2023 to Dec 11, 2023 and will be worth 3 credit hours. Regular attendance over this period is expected of all students enrolled in this course. In particular, students are expected to attend all group presentations and remain on-line until all groups have presented.. Please note the following penalty: a student may be debarred from class, laboratories, and examinations by action of the dean/director for persistent non-attendance.

**Temporary Absence Policy:** The University requests that students and staff remain at home if ill. To that end, the University has adopted a policy for temporary absences that applies when a student is unable to complete a scheduled test, assignment or exam. Temporary absences must be declared, see the following website for details:

<https://umanitoba.ca/student-supports/academic-supports/student-advocacy/self-declaration-policy-students#policy-definition-and-self-declaration-form>

**Plagiarism:** Plagiarism, cheating or impersonation in the completion of assignments, and at examinations, are very serious offences. Students caught plagiarizing on assignments may be debarred from class with further risk of academic penalty and possible expulsion. All graded work must be independent.

**Late submission Policy for Assignments, Reports and Presentations:** Late submissions will be awarded an automatic “F” without permission of the instructor and supporting documentation (e.g. medical certificate) or reasons provided. Failure to hand-in one or more assignments/reports will result in a grade of “F” for the course.

**Recording During Class and Laboratories:** Dr. David Walker and the University of Manitoba hold copyright over the course materials, presentations and lectures that form part of this course. No audio or video recording of lectures or presentations is allowed in any format, openly or surreptitiously, in whole or in part without permission of Dr. Walker. Course materials (both paper and digital) are for the participant’s private study and research.

**On-line Etiquette:** Should some classes or lab sessions be held on-line the following etiquette protocols apply: during lectures and labs it is required that students mute computer microphones and cameras. Conferencing software used in class has a ‘raise hand’ and chat features that allow



questions to be communicated. On-line meetings outside of lab and lecture slots can also be arranged to cover more complex topics and questions.

**Using Copyrighted Material:** Please respect copyright. We will use copyrighted content in this course. We have ensured that the content we use is appropriately acknowledged and is copied in accordance with copyright laws and University guidelines. Copyrighted works, including those created by us, are made available for private study and research and must not be distributed in any format without permission. Do not upload copyrighted works to a learning management system (such as UM Learn), or any website, unless an exception to the Copyright Act applies or written permission has been confirmed. For more information, see the University's Copyright Office website at <http://umanitoba.ca/copyright/> or contact [um\\_copyright@umanitoba.ca](mailto:um_copyright@umanitoba.ca). Citation of copyrighted or any source materials in written assignments for this course should use the APA reference style or CSE as outlined in:

Council of Science Editors. Style Manual Committee. (2014). *Scientific style and format : The CSE manual for authors, editors, and publishers* (8th ed.). Chicago (IL): Council of Science Editors in cooperation with The University of Chicago Press.

American Psychological Association. (2009). *Publication manual of the American Psychological Association* (6th ed.). Washington, DC.

#### 10. Academic Supports

The University of Manitoba provides many services and supports to encourage good scholarship and overall health and wellness including: instruction to improve writing skills, best use practices for copyrighted materials, and supports for studying for examinations etc., personal health (both mental and physical) including: student advocacy, student counseling and health services, etc. and supports for assaults (both verbal and physical). These are designed to make each student's experience positive, safe and assist in successful completion of courses and programs of study. The University provides and encourages all members and students to maintain a respectful work and learning environment. Policies have been developed regarding threatening behavior, or assaults whether verbal or physical to support victims and discipline offenders. For more information on these see **Schedule "A"**.

## Schedule “A”

### **SECTION (A) ACADEMIC SUPPORTS**

#### **Writing and Learning Support**

The Academic Learning Centre (ALC) offers services that may be helpful to you throughout your academic program. Through the ALC, you can meet with a learning specialist to discuss concerns such as time management, learning strategies, and test-taking strategies. The ALC also offers peer supported study groups called Supplemental Instruction (SI) for certain courses that students have typically found difficult. In these study groups, students have opportunities to ask questions, compare notes, discuss content, solve practice problems, and develop new study strategies in a group-learning format.

You can also meet one-to-one with a writing tutor who can give you feedback at any stage of the writing process, whether you are just beginning to work on a written assignment or already have a draft. If you are interested in meeting with a writing tutor, reserve your appointment two to three days in advance of the time you would like to meet. Also, plan to meet with a writing tutor a few days before your paper is due so that you have time to work with the tutor’s feedback. These Academic Learning Centre services are free for U of M students. For more information, please visit the Academic Learning Centre website at:

<http://umanitoba.ca/student/academiclearning/>

You can also contact the Academic Learning Centre by calling 204-480-1481 or by visiting 201 Tier Building.

#### **University of Manitoba Libraries (UML)**

As the primary contact for all research needs, your liaison librarian can play a vital role when completing academic papers and assignments. Liaisons can answer questions about managing citations, or locating appropriate resources, and will address any other concerns you may have, regarding the research process. Liaisons can be contacted by email or phone, and are also available to meet with you in-person. A complete list of liaison librarians can be found at:

<https://libguides.lib.umanitoba.ca/>

In addition, general library assistance is provided in person at 19 University Libraries, located on both the Fort Garry and Bannatyne campuses, as well as in many Winnipeg hospitals. When working remotely, students can also receive help online, via the Ask-a-Librarian chat. For a listing of all libraries or to access the chat, please consult the library main page:

[www.umanitoba.ca/libraries](http://www.umanitoba.ca/libraries)

### **SECTION (B) ILLNESS & MENTAL HEALTH**

*For 24/7 mental health support, contact the Mobile Crisis Service at 204-940-1781.*

#### **Temporary Absence and Illness**

The University has adopted a policy for temporary absences, when a student is unable to complete a scheduled test, assignment or exam, due to a brief absence. Temporary absences must be declared, see the following website for details:

<https://umanitoba.ca/student-supports/academic-supports/student-advocacy/self-declaration-policy-students#policy-definition-and-self-declaration-form>

For chronic/long-term conditions that are physical or mental, and that impact academic performance, see the sections below.

#### **Student Accessibility Services (SAS)**

While SAS describes their office as “providing supports for students with disabilities,” it is important to note that they can help accommodate a wide range of chronic/long-term conditions that are physical, cognitive or emotional. If you need help and support as a student, reach out!

You can register or access accessibility resources using the following link:

<https://umanitoba.ca/student-supports/accessibility>

#### **Student Counseling Centre**

Contact SCC if you are concerned about any aspect of your mental health, including anxiety, stress, or depression, or for help with relationships or other life

concerns. SCC offers crisis services as well as individual, couple, and group counselling. *Student Counselling Centre:*

<http://umanitoba.ca/student/counselling/index.html>

474 University Centre or  
S207 Medical Services  
(204) 474-8592

### **Student Support Case Management**

Contact the Student Support Case Management team if you are concerned about yourself or another student and don't know where to turn. SSCM helps connect students with on and off campus resources, provides safety planning, and offers other supports, including consultation, educational workshops, and referral to the STATIS threat assessment team. Contact the Student Support Intake Assistant:

<http://umanitoba.ca/student/case-manager/index.html>

520 University Centre  
(204) 474-7423

### **University Health Service**

Contact UHS for any medical concerns, including mental health problems. UHS offers a full range of medical services to students, including psychiatric consultation. See:

<http://umanitoba.ca/student/health/>

104 University Centre, Fort Garry Campus  
(204) 474-8411 (Business hours or after hours/urgent calls)

### **Health and Wellness**

Contact our Health and Wellness Educator if you are interested in information on a broad range of health topics, including physical and mental health concerns, alcohol and substance use harms, and sexual assault:

<http://umanitoba.ca/student/health-wellness/welcome.html>

[Katie.Kutryk@umanitoba.ca](mailto:Katie.Kutryk@umanitoba.ca)  
469 University Centre  
(204) 295-9032

### **Live Well @ UofM**

For comprehensive information about the full range of health and wellness resources available on campus, visit the Live Well @ UofM site:

<http://umanitoba.ca/student/livewell/index.html>

### **SECTION (C) COPYRIGHT INFORMATION**

All students are required to respect copyright as per Canada's *Copyright Act*. Staff and students play a key role in the University's copyright compliance as we balance user rights for educational purposes with the rights of content creators from around the world. The Copyright Office provides copyright resources and support for all members of the University of Manitoba community. For more information:

<http://umanitoba.ca/copyright>

### **SECTION (D) RIGHTS & RESPONSIBILITIES**

#### **Your rights and responsibilities**

As a student of the University of Manitoba you have rights and responsibilities. It is important for you to know what you can expect from the University as a student and to understand what the University expects from you. Become familiar with the policies and procedures of the University and the regulations that are specific to your faculty, college or school. The Academic Calendar is an important source of information. View the sections (1) *University Policies and Procedures* and (2) *General Academic Regulations*:

<http://umanitoba.ca/student/records/academiccalendar.html>

While all of the information contained in these two sections is important, the following information is highlighted.

- If you have questions about your grades, talk to your instructor. There is a process for term work and final grade appeals. Note that you have the right to access your final examination scripts. See the Registrar's Office website for more

information including appeal deadline dates and the appeal form:

<http://umanitoba.ca/registrar/>

- You are expected to view the General Academic Regulation section within the Academic Calendar and specifically read the **Academic Integrity** regulation. Consult the course syllabus or ask your instructor for additional information about demonstrating academic integrity in your academic work. Visit the **Academic Integrity Site** for tools and support:

<http://umanitoba.ca/academicintegrity/>

View the **Student Academic Misconduct** procedure for more information.

- The University is committed to a respectful work and learning environment. You have the right to be treated with respect and you are expected conduct yourself in an appropriate respectful manner. Policies governing behavior are included in the next section.

## SECTION (E) POLICIES & INFORMATION

### Respectful Work and Learning Environment

[http://umanitoba.ca/admin/governance/governing\\_documents/community/230.html](http://umanitoba.ca/admin/governance/governing_documents/community/230.html)

### Student Discipline

[http://umanitoba.ca/admin/governance/governing\\_documents/students/student\\_discipline.html](http://umanitoba.ca/admin/governance/governing_documents/students/student_discipline.html) and,

### Violent or Threatening Behaviour

[http://umanitoba.ca/admin/governance/governing\\_documents/community/669.html](http://umanitoba.ca/admin/governance/governing_documents/community/669.html)

- If you experience **Sexual Assault** or know a member of the University community who has, it is important to know there is a policy that provides information about the supports available to those who disclose and outlines a process for reporting. The **Sexual Assault** policy may be found at:

[http://umanitoba.ca/admin/governance/governing\\_documents/community/230.html](http://umanitoba.ca/admin/governance/governing_documents/community/230.html)

More information and resources can be found by reviewing the Sexual Assault site:

<http://umanitoba.ca/student/sexual-assault/>

### Intellectual Property

For information about rights and responsibilities regarding **Intellectual Property** view the policy:

[https://umanitoba.ca/governance/sites/governance/files/2021-06/Intellectual%20Property%20Policy%20-%202013\\_10\\_01%20RF.pdf](https://umanitoba.ca/governance/sites/governance/files/2021-06/Intellectual%20Property%20Policy%20-%202013_10_01%20RF.pdf)

### Department Policies

For information on regulations that are specific to Environment and Geography, read the section in the Academic Calendar for the Department and on:

<http://umanitoba.ca/faculties/environment/departments/geography/index.html>

Contact an **Academic Advisor** within our faculty/college or school for questions about your academic program and regulations:

<http://umanitoba.ca/academic-advisors/>

### Student Advocacy

Contact Student Advocacy if you want to know more about your rights and responsibilities as a student, have questions about policies and procedures, and/or want support in dealing with academic or discipline concerns.

<http://umanitoba.ca/student/advocacy/>  
520 University Centre  
204 474 7423  
[student\\_advocacy@umanitoba.ca](mailto:student_advocacy@umanitoba.ca)