



DEPARTMENTAL PERMISSION FORM

Section A: This section is to be completed by the **student** and presented to the **instructor** and then **Department Head** for approval and completion of section B. The completed form must be presented to **your Dean's Office (Faculty of Registration)** no later than the final date for registration revision in the respective term. Consult Academic Schedule for specific dates.

PLEASE NOTE: This is NOT a registration form. The STUDENT is responsible for registration.

Name: _____

(Last Name)

(Given Name)

Telephone#: _____

Email Address: _____

Student #: _____

Faculty: _____

Course Code: _____

Course Name: _____

Term (F, W, S): _____

Sections(s): _____

CRN: _____

Section B: This section is to be completed by the **instructor** and **Department Head** no later than the final date for registration revision in the respective term. Consult appropriate Academic Schedule for specific dates.

The Department of _____ authorizes registration for the above noted student in the above noted course as follows:

Year Class Restriction

Special Approval

Lab Exemption

College Restriction

Full Capacity/Space Override

Major Restriction

Prerequisite Waiver

Prerequisite/Corequisite Waiver

Signature: _____

(Instructor)

Date: _____

Signature: _____

(Department Head)

Date: _____

Comments: _____

Section C: This section is to be completed by the **Dean/Director's representative** of faculty/school of registration.

Term: _____

SFASRPO: _____

Date: _____

Initials: _____

Copy to Student

Comments: _____

Registered

CRN: _____

Date: _____

Statement of Purpose: This personal information is being collected under the authority of the University of Manitoba Act and will be used to obtain departmental permission for a student to register in a particular course or section. It is protected by the Protection of Privacy provisions of the Freedom of Information and Protection of Privacy Act. If you have any questions about the collection, contact the Access & Privacy Office (Tel. 204-474-9462), 233 Elizabeth Dafoe Library, University of Manitoba, Winnipeg, MB, R3T 2N2.