



## DEPARTMENTAL PERMISSION FORM - TIME CONFLICT

**Section A:** This section is to be completed by the **student** and presented to the **instructor** or **designate** for approval and completion of section B. The completed form must be presented to **your Dean's Office** no later than 4:00 PM on the final date for registration modification in the respective session.  
Consult Academic Schedule for specific dates.

**PLEASE NOTE: This is NOT a registration form. The STUDENT is responsible for registration.**

Name: \_\_\_\_\_  
(Last Name) (Given Name)

Telephone#: \_\_\_\_\_ Email Address: \_\_\_\_\_

Student #: \_\_\_\_\_ Faculty: \_\_\_\_\_

Course #: \_\_\_\_\_ Course Name: \_\_\_\_\_

Term (F, W, S): \_\_\_\_\_ Sections(s): \_\_\_\_\_ CRN: \_\_\_\_\_ Time Offered: \_\_\_\_\_

Course Code: \_\_\_\_\_ Course Name: \_\_\_\_\_

Term (F, W, S): \_\_\_\_\_ Sections(s): \_\_\_\_\_ CRN: \_\_\_\_\_ Time Offered: \_\_\_\_\_

**Section B:** This section is to be completed by the **instructor** or **designate** no later than the final date for registration and changes in the respective term. Consult appropriate Academic Schedule for specific dates.

The Department of \_\_\_\_\_ authorizes registration for the above noted student in the above noted course.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Instructor)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Department Head)

The Department of \_\_\_\_\_ authorizes registration for the above noted student in the above noted course.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Instructor)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Department Head)

**Section C:** This section is to be completed by the **Dean/Director's representative** of faculty/school of registration.

Term: \_\_\_\_\_ SFASRPO: \_\_\_\_\_ Date: \_\_\_\_\_ Initials: \_\_\_\_\_

Copy to Student      Comments: \_\_\_\_\_

Registered      CRN: \_\_\_\_\_ Date: \_\_\_\_\_

**Statement of Purpose:** This personal information is being collected under the authority of the University of Manitoba Act and will be used to obtain departmental permission for a student to register in a particular course or section. It is protected by the Protection of Privacy provisions of the Freedom of Information and Protection of Privacy Act. If you have any questions about the collection, contact the Access & Privacy Office (Tel. 204-474-9462), 233 Elizabeth Dafoe Library, University of Manitoba, Winnipeg, MB, R3T 2N2.