

## Master of Education Required Documentation

(All required documentation **MUST** be submitted by the APPLICATION DEADLINE)

- Graduate online application and application fee.
- Transcripts from all recognized, post-secondary institutions attended other than the University of Manitoba. For initial assessment purposes, copies of unofficial transcripts (uploaded to the online application) are acceptable and preferred. Official transcripts will only be required by the Faculty of Graduate Studies if you are recommended for admission.
- For applications to **Studies in Curriculum, Teaching and Learning; Language and Literacy; and Second Language Education** specializations: A statement of intent describing, in detail, your specific research interest(s), why you have chosen this field of study for your Master of Education program, and whether your initial plans are to take a thesis or course-based route.
- For applications to **Adult and Post-Secondary Education; Cross-cultural, Sociological, and Philosophical Foundations in Education; Educational Administration; and Inclusive Education** specializations: A statement of intent, in support of your application for admission (maximum 500 words, double-spaced). Address the following categories (and any additional areas) in any order you wish:
  1. Professional experience (comment on any relevant work experience),
  2. Personal qualities related to your career objectives,
  3. Reasons for study and plans for completion; this should include both whether you intend to study **part-time** or **full-time**, and whether your initial plans are to take a **thesis** or **course-based** route to the degree.
  4. Career interests and objectives.
- For applications to the **Counselling Psychology** specialization: A statement of intent that should address: (a) why you are interested in counselling psychology, (b) why you think this program would be a good fit for you, (c) key learnings taken away from your volunteer/work experiences as a counsellor and (d) how this program would contribute to your professional development and goals (short- and long- term career objectives). If you are pursuing a thesis-based route you would also need to include (e) your research topic of interest, significance to the field, what previous research skills you will draw from to inform your work, and who you are interested in being supervised by on your thesis work. The maximum length for your statement of intent is 3 pages, single spaced, 12-point font.

**N.B. The statement of intent is an important component of your application, and we ask that you pay attention to both form and content.**
- Two letters of recommendation. (You will be asked to provide names and e-mail addresses of recommenders to the online application system; the recommenders will be prompted to complete a form and upload a letter directly to the online application system.)
- Academic background and relevant professional experience (CV/resumé).
- English Language Proficiency Test Score (if applicable; see online application for admission details).

Your personal information is being collected under the authority of *The University of Manitoba Act*. The information you provide will be used by the University for the purpose of the academic program. Your personal information will not be used or disclosed for other purposes, unless permitted by *The Freedom of Information and Protection of Privacy Act* (FIPPA). If you have any questions about the collection of your personal information, contact the Access & Privacy Office (tel. 204-474-9462), 233 Elizabeth Dafoe Library, University of Manitoba, Winnipeg MB R3T 2N2.

## Occasional Students

(Occasional Students are individuals wishing to take graduate courses, with no intention of applying those courses towards an advanced degree at the University of Manitoba: <http://umanitoba.ca/graduate-studies/graduate-student-admissions/requirements/occasional-students>)

- Graduate online application and application fee.
- Transcripts from all recognized, post-secondary institutions attended other than the University of Manitoba. For initial assessment purposes, copies of unofficial transcripts (uploaded to the online application) are acceptable and preferred. Official transcripts will only be required by the Faculty of Graduate Studies if you are recommended for admission.
- Permission from instructor(s) to take course(s): A brief letter indicating which course(s) is/are to be taken with a reason for wanting to take the course(s).
- English Language Proficiency Test Score (if applicable; see online application for admission details).

**Master of Education Departmental Application Deadline Dates apply.**

## Visiting Students

(Visiting Students are students, who are registered at another university, who are taking one or more courses at the University of Manitoba on a Letter of Permission from their home university: <http://umanitoba.ca/graduate-studies/graduate-student-admissions/requirements/visiting-students>)

- Graduate online application and application fee.
- Transcripts from all recognized, post-secondary institutions attended other than the University of Manitoba. For initial assessment purposes, copies of unofficial transcripts (uploaded to the online application) are acceptable and preferred. Official transcripts will only be required by the Faculty of Graduate Studies if you are recommended for admission.
- Letter of permission from home university.
- English Language Proficiency Test Score (if applicable; see online application for admission details).
- For those applying under the Western Canadian Deans' Agreement only the Western Deans' Agreement form is required (no fee required).

**Normally, Master of Education Departmental Application Deadline Dates apply. Consult with Education Academic Advisor for further details.**

Your personal information is being collected under the authority of *The University of Manitoba Act*. The information you provide will be used by the University for the purpose of the academic program. Your personal information will not be used or disclosed for other purposes, unless permitted by *The Freedom of Information and Protection of Privacy Act* (FIPPA). If you have any questions about the collection of your personal information, contact the Access & Privacy Office (tel. 204-474-9462), 233 Elizabeth Dafoe Library, University of Manitoba, Winnipeg MB R3T 2N2.