

## Centre on Aging Student Awards Application

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### Tenable in the 2024–2025 academic year

Attach this fillable PDF form and submit your completed application package electronically to:  
[nicole.dunn@umanitoba.ca](mailto:nicole.dunn@umanitoba.ca).

All applications and letters of reference for the Centre on Aging Student Awards must be received by the Centre on Aging staff on or before **May 17, 2024 at 4:00 p.m.** It is the student's responsibility to ensure that all relevant information has been submitted.

**Applicant's name**

**UM student number**

**Proposal title**

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### Applicant's student award checklist

Indicate below the Centre on Aging Student Awards for which you are applying. You do not need to submit separate applications for each award. It is the student's responsibility to **read the Centre on Aging Student Awards guidelines** that outlines the eligibility requirements and conditions of the awards.

Centre on Aging Betty Havens Memorial Graduate Fellowship

Jack MacDonell Scholarship for Research in Aging

Dr. Barbara Payne Scholarship

Esther & Samuel Milmot Scholarship

## Applicant's submission checklist

Student application form including description of proposed research.

All academic transcripts from all post-secondary institutions attended must be received by the deadline. This includes any international institutions. Applicants can provide e-copy official or unofficial transcripts in any of the following ways:

1. Transcripts emailed directly from the academic institution to [nicole.dunn@umanitoba.ca](mailto:nicole.dunn@umanitoba.ca). **UM transcripts can be ordered through Aurora. Select 'Centre on Aging, University of Manitoba'.**
2. Transcripts emailed to the applicant from the academic institution, and then forwarded to [nicole.dunn@umanitoba.ca](mailto:nicole.dunn@umanitoba.ca) (please include the original email from the academic institution in the forwarded email)
3. Hard copy transcripts uploaded by the applicant and emailed to [nicole.dunn@umanitoba.ca](mailto:nicole.dunn@umanitoba.ca). Retain the paper copy of any uploaded transcripts, as you may be asked to provide it for verification purposes.
4. An unofficial transcript may be submitted for UM transcripts by following these instructions: [umanitoba.ca/registrar/transcripts](http://umanitoba.ca/registrar/transcripts)

Two references familiar with the applicant's work to be sent directly by your reference to the Centre on Aging, by the deadline.

**\*For graduate students**, one of the reference letters must be from your advisor.

I have provided my referees with [the Reference letter guidelines for student awards in aging applications](#).

I have read the article [Reframing Aging Journal Manuscript Guidelines](#) and have not used ageist language in my application. I understand that ageist language may result in my application being deemed ineligible.

1. Name:

(Mx., Ms., Miss, Mr., Mrs.      First Name      Middle Name      Surname)

2. Mailing Address:

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(No. & Street)

(City/Town)	(Prov.)	(Postal code)	(Telephone)

3. \*UM Email Address:

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4. Permanent Home Address:    same as #2                      or address below

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(No. & Street)

(City/Town)	(Prov.)	(Postal code)	(Telephone)

*Note: This competition is for an award tenable in the 2024–2025 academic year. Students **must intend to register full time** next year (in both Fall 2024 and Winter 2025 terms) in order to be eligible to apply for this competition.*

5. When you register for the Fall, what program (Master's or Doctoral), program year, and Faculty/Department will you be in?

Master's program

Doctoral program

Program year in Fall 2024 (i.e., 2nd year Masters, 3<sup>rd</sup> year PhD):

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Faculty/College/Department:

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Graduate Students: Indicate what you have completed in your program:

Have not started program yet

Started graduate course work

Proposed thesis

Completed candidacy exams

*\*As per [University of Manitoba policy](#), all University of Manitoba student applicants must use their university email account for official communication, not personal hotmail, gmail, etc. addresses.*

6. List your study and/or work periods in chronological order beginning with the most recent activity.

Program or Position	School or Employer	From	To	Degree completed

7. Have you had any interruptions in your program of study (ex. maternity/paternity leave, medical leave, etc)?

Yes                      No                      If Yes, indicate length of interruption:

\_\_\_\_\_

8. List Awards, Fellowships, or Scholarships received (include the dates, source, and amount awarded):

Award name	Funding source	Funding period		Amount awarded
		Start	End	

9. Research Experience

A large, empty rectangular box with a thin black border, occupying most of the page. It is intended for the applicant to write about their research experience.

10. Papers, Publications within the last five years (list title, co-authors, where published/presented and year)

A large empty rectangular box intended for listing papers and publications.

11. Have you applied for funding elsewhere?      Yes                      No

If yes, indicate funding sources of both pending and successful applications.

Award name	Funding source	Funding period		Amount awarded
		Start	End	

## Letters of reference

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### ALL APPLICANTS (These letters make up 10% of the evaluation)

Please ask **TWO faculty members**, one of which should be your advisor (for graduate students only), who are familiar with your work to send letters of reference electronically to: [nicole.dunn@umanitoba.ca](mailto:nicole.dunn@umanitoba.ca). Paper copies will not be accepted.

Indicate below the two faculty members who will be forwarding letters of reference. Referees should indicate their familiarity with the applicant's work as well as their estimation of the applicant's performance and ability to succeed in the proposed endeavour.

Provide your reference with the [Reference letter guidelines for student awards in aging applications](#) document found on the Centre's Web site.

Name	Advisor (Y/N)	Faculty/Department	University
1			
2			



# Research projects

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Attach your research project in a **separate document**. See requirements outlined below.

## Aging definition

For the purposes of the student awards, the research should focus on some aspect of the aging process or study older participants/subjects. Studying diseases as the focus, even if that disease commonly occurs in older people, might make the application ineligible for funding.

## Undergraduate Students ONLY (For Esther and Samuel Milmot award)

List your major and minor. Outline your career objectives and describe how your current program will assist you in meeting these objectives. **Do not exceed 1 typed page**. Use the *Page setup and format for project description below* for document specifications. **All applications must have a title.**

## Graduates Students ONLY

Describe your proposed research. Include:

1. Description
2. Methodology
3. Practical applicability and an indication of relevant literature.

**Do not exceed 1 typed page**. Review the *Page setup and format for project description below* for document specifications. **All applications must have a title.**

## Page setup and format for project description

<b>Margins:</b>	¾ inch (2 cm)	<b>Line spacing:</b>	Single
<b>Page:</b>	8 ½ x 11 inches (21.59 x 27.94 cm)	<b>Font:</b>	12 points
<b>Spacing:</b>	No condensed type or spacing	<b>Page limit:</b>	1 page

- The Centre on Aging expects the use of appropriate and respectful language when describing older adults. Review the [aging terminology guidelines](#) for language to include in your application submission.
- The project **MUST** have a title.
- Page limit for project descriptions do not include references. Include your name on each page and page numbers in either the header or footer. With the exception of the reference list, **no other attachments will be accepted or reviewed**.
- Applicants must provide all requested information and ensure their applications are concise, well-written and easy to understand by anyone. All abbreviations and acronyms should be explained and jargon kept to a minimum.
- The proposal should clearly indicate the rationale and methodology for the proposed study. Proposals are evaluated on the basis of what might be reasonably expected of a candidate at their stage in graduate training.
- The research proposal should adequately reference the published literature.
- **No attachments** (other than the reference list).