**Lake Winnipeg Basin Program – Student Work Experience**

Environment and Climate Change Canada (ECCC) regularly hires students through Government of Canada student employment programs such as the **Federal Student Work Experience Program (FSWEP)** and the **Post-secondary Co-operative Education/Internship Program (Co-op/Internship)**. Through the Lake Winnipeg Basin Program, ECCC will hire a student to support freshwater related activities in support of ECCC’s mandate.

**Who can apply:**
Canadian citizens. Candidates must also be enrolled (or willing to enrol) in an approved student-work experience program. Priority will be given to Canadian citizens who are members of the following Employment Equity group: **Aboriginal persons.** Note: Prior to appointment, hired candidates who self-declare as Aboriginal will have to complete and sign an Affirmation of Aboriginal Affiliation Form (AAAF).

**Application Deadline:** July 26, 2024

**Location:** Winnipeg, Manitoba, anticipation of three days in the office.

**Position Start Date:** September 2, 2024

**Duration of Employment:** Four-month term

**Hours of Work:** Full time, 37.5 hours per week (flexible hours may be considered)


**Available Position:** **Policy, Planning and Support Student**

This position will support ECCC’s Lake Winnipeg Basin Program

**Duties and Responsibilities:**

- The candidate will provide policy, planning and program administration support for the delivery of the Lake Winnipeg Basin Program as well as related freshwater activities.

- Duties may include, but are not limited to:
  - Analyzing, reviewing, summarizing and reporting on regional water issues
Gathering, analyzing and synthesizing information from multiple sources to inform program implementation
- Supporting engagement with Indigenous partners in the work of the Lake Winnipeg Basin Program
- Creating infographics and/or story maps to showcase program accomplishments

**Essential Qualifications and Requirements**

The successful candidates will demonstrate aptitude in the following areas:

- Knowledge of the role of Environment and Climate Change Canada related to freshwater water issues.
- Strong technical communication skills, ability to analyze and synthesize data.
- Experience with Microsoft-based programs (Word, Excel, Outlook and PowerPoint).
- Knowledge of water quality science and environmental issues.
- Communicate effectively (orally and in writing).

**Personal Suitability**

- Initiative, judgement, reliability and effective interpersonal skills.

**Conditions of Employment**

- Candidates will be required to pass all relevant security clearances for the position to be staffed.

**Language Proficiency:** English essential.

**To Apply:** Email your resume, cover letter and 2-3 references to: Angela.Gouveia@ec.gc.ca

You must also confirm that you are enrolled in an approved student work experience program, and that you will be returning to school the following term. We would also appreciate a copy of your most recent transcript, or alternatively, in your cover letter, please include a list of courses that you feel are of greatest relevance to the position.

Only qualified candidates will be invited for an interview.