

JIM GOWER

Contact Information

Address: Brandon, MB

Email: jimgower@gmail.com

Phone: 204-555-2018

LinkedIn: www.linkedin.com/JimGower

Education

Bachelor of Recreation Management & Community Development

2019 - Present

University of Manitoba –
Faculty of Kinesiology and
Recreation Management

Anticipated Graduation: 2023

Relevant Coursework:

- Principles of Community Development
- Program Planning and Evaluation
- Planning of Recreation Areas and Facilities
- Management and Marketing of Leisure Services
- Inclusive Physical Activity and Leisure

Highlight of Qualifications

- Enthusiastic and community-minded recreation management student with experience working in the recreation sector with both children and older adults
- Highly effective at building relationships and connecting with people from diverse backgrounds and age groups
- Excellent organizational, planning and project management skills as evidenced through planning and leading creative and engaging activities for children and older adults in community program settings
- Superior communication and customer service skills through working with families, children, older adults, and customers to meet unique needs in any given environment

Work Experience

Recreation Aide

September 2020 - Present

Revera Inc., Winnipeg MB

- Plan and implement regular recreational programming for older adult care home residents, including board games, group exercise classes, dance classes, field trips, cooking classes, gardening, etc.
- Utilize Microsoft Office suite, including Word, Excel, PowerPoint, and Outlook to plan activities, collaborate with colleagues, keep records, assessments, and charts, and perform administrative functions

Recreation Leader

June 2020 - August 2020

Mini U Programs, Winnipeg MB

- Supervised groups of children ages 8-12 during recreational activities, including sport-based games, leadership challenges, swimming and field trips
- Planned and led engaging recreational activities while teaching movement and coordination skills
- Collaborated with colleagues to supervise children, lead activities and ensure safety and an enjoyable and inclusive experience for participants
- Communicated scheduling, curriculum and achievements with families on a daily basis

Certifications and Training

Community Centre Leadership Training

June 2020

General Council of Winnipeg Community Centres

CPR-C and Emergency First Aid

January 2019

St. John's Ambulance

Bronze Medallion

March 2016

YMCA-YWCA of Winnipeg

Computer Skills

- Microsoft Word
- Microsoft PowerPoint
- Microsoft Excel
- Google Apps: Drive, Sheets, Docs
- Microsoft Outlook
- Zoom
- Skype

Interests

- Sustainability
- Hockey
- Fishing
- Camping

Sales Associate
Sport Chek, Winnipeg MB

November 2017 - June 2020

- Utilized passion and knowledge of sport and recreation to aid customers in finding needed products, including sportswear and sports equipment

Volunteer Experience

Board Member-at-Large **June 2020 – Present**
Lindenwoods Community Centre, Winnipeg MB

- Collaborate with 16 board members on matters of policy, recreational and sport programming, finances, cafeteria operations, grounds and building maintenance, scheduling, and all centre operations
- Assist the recreational and sport directors with volunteer recruitment, training, and placement
- Assist the communications director with the promotion of centre recreational and sport opportunities via email, social media, posters, and newsletters

Recreation Management Representative **May 2020 - Present**
Physical Education Recreational Kinesiology Student Council

- Represent approximately 100 students within the recreation management stream to advocate for professional development opportunities, plan events, and serve as a liaison between faculty, students and employers
- Collaborate with council in meetings to plan events, create work and volunteer opportunities and promote the faculty to prospective students

Ambassador
Pan-Am Clinic, Winnipeg MB

September 2019 – Present