

Check if	Weighting Applicable	Expected (%)	Date of Completion
1. Contact with instructor			
a. Attendance	_____	_____	
b. Participation	_____	_____	
2. Research Proposal	_____	_____	_____
3. Ethics proposal/form/course	_____	_____	_____
4. Data Collection	_____	_____	_____
5. Data Analysis	_____	_____	_____
6. Final Paper (required)	_____	_____	_____
7. Other (specify)	_____	_____ /100%	_____

Student's signature: _____ Date: _____

Student – your signature indicates that you understand all the details of your project and that you understand the project deadlines. This becomes your course syllabus – be sure you understand what is expected of you.

Instructor's signature: _____ Date: _____

Instructor – your signature above indicates that you have described the details of the complete project to the student such that they are prepared to sign this form. This forms the syllabus for this student. You must submit a final grade one week after classes finish.

Associate Head signature: _____ Date: _____

*please note that this form cannot be signed by the Undergraduate Advisor.

***** Please email your completed form to Dr. Leboe-McGowan. Once processed, she will email the student and instructor a CRN for registration and final grade submission.**

Note to the student - Copies must be provided to:

Instructor
Associate Head (Undergraduate)

Psychology Department Office