



NON-ACCREDITED INTERNSHIP CHECKLIST

(Updated July 2020)

Note: This form must be completed by students for each non-accredited internship they wish to apply to as a result of CPA's requirement that students from accredited programs complete either accredited internships or internships that are deemed to be equivalent to accredited internships. Students must submit this form (1 for each internship) to the DCT and provide supporting evidence for each item below.

Student: _____ Date: _____

Internship Program: _____

Attached documentation or website for program: _____

Program

- Full-time 1600 hours over one year
- Close working relationship with our program to ensure goodness of fit
- At least two interns per year (preferred)
- Compliance with APPIC procedures

Philosophy, Mission, and Model

- Training is applied in nature
- Training is organized and sequenced

Interns acquire knowledge and skill in:

- Psychological assessment
- Intervention
- Consultation
- Program development and evaluation
- Inter-professional relationships
- Professional standards and ethics
- Supervision

Training includes range of assessments and interventions including:

- Evidence-based interventions
- More than one therapeutic modality

- Written, individualized training plan
- Four hours supervision per week (three individual, one can be group)
- Specified minimum standards for successful completion and mechanisms to remediate substandard performance
- Written feedback on progress on ongoing basis using a consistent format
- Intern presented with program's appeal policies at beginning of year
- Certificate of completion provided

Diversity

___ Instruction and practical experience in diversity

Professional Psychology Staff

___ Supervisors registered, possess a doctoral degree and internship from accredited program

Interns

___ Treated with dignity and respect

Facilities and Resources

___ Efficient means of communication with supervisors

___ Assessment materials and supplies

Public Disclosure

___ Accreditation status is made evident to applicants

Approved by DCT: _____ Date: _____