



UNIVERSITY
OF MANITOBA | Faculty of Arts

J. G. FLETCHER AWARD

Preamble

These awards are made possible through the generous bequest of J.G. Fletcher in support of Faculty of Arts graduate students' research.

At least 3 awards (of up to \$3,000 each) will be given annually to graduate students in good standing in programs offered in the Faculty of Arts, to support research toward the completion of a thesis or dissertation.

Selection of the award recipients will be made by a sub-committee of the Chairs of Graduate Programs, Faculty of Arts, whose mandate will be to balance the awards between the humanities and social sciences. General criteria for choosing the winners will be academic merit and the direct need and relevance of the proposed use of the funds (as outlined in the budget) for the completion of the thesis or dissertation.

Allowed expenses:

- research travel
- computer software
- compensation/honoraria for research participants
- fees for data access, access to libraries/archives
- copying/reproduction costs
- hourly wages for student research assistants (where permitted by the graduate program)

Not allowed:

- computer hardware
- any other form of technical equipment
- conference travel - please see Graduate Student Conference Travel Award info at <http://umanitoba.ca/faculties/arts/awards/3006.html>
- course fees (regardless of location of the course)
- stipends
- domestic support (e.g., child care)

Recipients may wish to include the award on their resume under the title "J. G. Fletcher Award for Graduate Student Research, Faculty of Arts".

Policy

1. Applicant must be a graduate student in good standing in programs offered in the Faculty of Arts.
2. Students in IDP programs are also eligible if their thesis or dissertation supervisor is in the Faculty of Arts.
3. No student will be funded **more than once in a degree program**.

Procedure

Deadline for applications will be April 15 of the academic year preceding the summer or terms in which the research will be conducted. All expenses must be claimed by March 31st of the following year. Extensions will not be granted. Students are only eligible to receive funds from this award once. Application is to be made in writing to the Associate Dean for Graduate Studies in the Faculty of Arts, and is to include:

1. Statement of the proposed research (max. 2 pages)
2. A detailed budget, and travel plans if any
3. Copy of current/most recent transcript (certified as true copy by department graduate chair unless coming directly from Registrar's Office)
4. Letters of support from department graduate chair and thesis/dissertation advisor – ***NOTE: if the graduate chair and advisor is the same person, the applicant can opt to submit a second letter of support from the department head***
5. Application form – available at <http://umanitoba.ca/faculties/arts/awards/3005.html>
6. Copy of ethics approval (if required)



J. G. FLETCHER AWARD APPLICATION FORM

STUDENT NAME: _____ STUDENT NUMBER: _____

MAILING ADDRESS [including postal code]:

DEPARTMENT: _____ FULL TIME MA or Ph.D.

THESIS/DISSERTATION SUPERVISOR: _____

HAS YOUR THESIS PROPOSAL BEEN APPROVED? YES OR NO

IF YES, DATE OF APPROVAL: _____ IF NO, ANTICIPATED DATE OF APPROVAL: _____

DOES YOUR RESEARCH REQUIRE ETHICS APPROVAL?* YES OR NO

IF YES, DATE OF APPROVAL: _____ IF NOT YET APPROVED, ANTICIPATED DATE OF APPROVAL: _____

***PLEASE NOTE: IF ETHICS APPROVAL IS REQUIRED, A COPY OF THE APPROVAL MUST BE PROVIDED PRIOR TO ANY FUNDS BEING REIMBURSED.**

ATTACHED:

- STATEMENT OF PROPOSED RESEARCH: (max. 2 pp.)
- COPY OF CURRENT/MOST RECENT TRANSCRIPT (CERTIFIED AS TRUE COPY BY DEPARTMENT GRADUATE CHAIR UNLESS COMING DIRECTLY FROM THE REGISTRAR'S OFFICE)
- DETAILED BUDGET *INCLUDING TIMELINE OF ACTIVITIES*

IS TRAVEL INCLUDED: Yes No DATE OF PROPOSED TRAVEL: _____

- LETTERS OF SUPPORT FROM DEPARTMENT GRADUATE CHAIR AND THESIS/DISSERTATION ADVISOR
- COPY OF ETHICS APPROVAL (IF REQUIRED)

Date

Applicant's Signature

Department Graduate Chair's Signature