MINUTES
School of Art – BFA Studio Committee
November 1, 2017 – 9:00-10:00am
Room 409 ARTlab

Present
H. Kalberg (Chair), S. Alward, M. Neufeld, D. Rey, O. Botar, G. Baudry (recorder)

Regrets
C. Plouffe

1) APPROVAL OF AGENDA

S. Alward MOVED, seconded by M. Neufeld, THAT the agenda of the BFA Studio Committee be approved.  CARRIED

2) APPROVAL OF MINUTES – October 4, 2017

D. Rey MOVED, seconded by M. Neufeld THAT the minutes of the BFA Studio Committee be approved.  CARRIED

3) BUSINESS ARISING

a) TABLED to next meeting: Topic courses – historical data from Student Advising

b) Safety course next steps

WHMIS training for all faculty is on-line.
An email dated Oct. 27, 2017 was sent to all faculty.

4) NEW BUSINESS

a) New Digital Course Proposal

Discussion on how the course would be taught, administered, platform used, contact hours and resources. M. Neufeld will send an email to D. McCafferty and L. Bridges asking them both to attend the next meeting Nov. 29th, to give their input on questions and concerns that came up.

Discussion on studio numbers: Strong foundation is needed in first year, numbers need to be reduced. Also no time for research. Staff numbers have been reduced over the years.
S. Alward MOVED, seconded by O. Botar that the Studio Numbers be reduced to:
First year, 20 maximum
Second year, 18 maximum

CARRIED

S. Alward noted that when she chairs the BFA Studio Meeting on January 3rd, the co-presidents of SOFA, Mathew Lacosse and Kelsey Smith will be in attendance. A round table discussion from the student perspective will take place.

5) ANNOUNCEMENTS  None to report.

6) AGENDA FOR NEXT MEETING – Chair: M. Neufeld

Adjourned: 9:57am

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<thead>
<tr>
<th>Meeting dates</th>
<th>Chair</th>
<th>Date agenda items to recording secretary to be included in next meeting agenda</th>
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<tbody>
<tr>
<td>Nov 29, 2017</td>
<td>M. Neufeld</td>
<td>Nov 17, 2017</td>
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<tr>
<td>Jan 03, 2018</td>
<td>S. Alward</td>
<td>Dec 8, 2017</td>
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<td>Jan 31, 2018</td>
<td>O. Botar</td>
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<td>Feb 28, 2018</td>
<td>D. Rey</td>
<td>Feb 16, 2018</td>
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<td>Apr 04, 2018</td>
<td>H. Kalberg</td>
<td>Mar 23, 2018</td>
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