



July 11, 2024

Welcome New and Returning Students to the Academic Session 2024-2025

- MASTERS OF ARCHITECTURE (M0, M1 & M2)
- ENVIRONMENTAL DESIGN:
ARCHITECTURE MASTER PREPARATION OPTION (AMP 1 & 2)
ARCHITECTURE OPTION (ED3 & ED4)

Dear Students,

I want to extend a warm welcome to all new and returning students. I hope you will all have a rewarding and successful academic year in the Faculty of Architecture. My office and the student advising offices are here to support your success at the University of Manitoba. We want to ensure that you know how to locate the wide variety of resources available to you as a student.

Graduate Students: All material necessary for the Masters **M0, M1 & M2** students (registration and orientation) can be found on the Department of Architecture website under Current Students then Registration: <http://umanitoba.ca/faculties/architecture/programs/architecture/index.html>

Undergraduate Students: All material necessary for Environmental Design Architecture Option ED3, ED4 and Architecture Master Preparation Option AMP 1 & AMP 2 registration can be found on the Environmental Design web site under Current Students then Courses: <http://umanitoba.ca/faculties/architecture/programs/edesign/index.html>.

ALL STUDENTS (Graduate and Undergraduate) are required to register for their courses on-line using the **AURORA** registration system. Students can connect to the University of Manitoba Aurora Class Schedule by clicking the AURORA icon, found on the University of Manitoba homepage, or the Department of Architecture website, or by entering <https://aurora.umanitoba.ca> into your favorite web browser.

Your initial access time:

Determine your Registration Time for the Fall/Winter 2024-2025 terms through Aurora Student. Go to [Aurora Student](#), select Enrolment and Academic Records, then Registration, and then Registration Time & Status.

Please note that all incoming (new) graduate students have had a **departmental hold** put on their student accounts. You must visit the Main Office, located at 201 Russell building, in order to have the hold removed so that you can register. **PLEASE NOTE THAT ALL STUDENTS MUST BE PRESENT IN WINNIPEG TO PARTAKE IN THE DAY ZERO PRESENTATIONS ON SEPTEMBER 3, 2024. LATE ARRIVALS WILL NOT BE ACCOMMODATED.**

Claim ID:

All students in the University **are required** to use University of Manitoba email accounts to receive official notifications. Please review the University email policy at: http://umanitoba.ca/registrar/email_policy/ at <http://www.umanitoba.ca/computing/ist/accounts/claimid.html> and follow the instructions provided. We will add your e-mail address to the student advisor's e-mail lists.

START OF TERM:

AMP1 STUDENTS

All **AMP1** students are required to take the **Arch Tech Prep** course; it starts on Monday morning at 9:00 am, **August 26, 2024**, and will run for that (full) week, every day, until and including Friday, **August 30**. (Check **AURORA** for location and start time.) **AMP1** students will be placed together in a dedicated **AMP1 studio** with other **ED3 studio** students. Other than the Arch Tech Prep course, **AMP1** students will take the same courses as **ED3 Architecture Option** students.

ED3 ARCHITECTURE OPTION STUDENTS

All **ED3 ARCHITECTURE OPTION** students will be enrolled in one of four ED3 studios that have been pre-selected for them, as well as all pre-requisite courses.

NOTE THAT: ALL ED3 and AMP1 students are required to attend the Department of Architecture Studio Presentations at 1:00 pm on **DAY ZERO** (Tuesday, **September 3rd**) in **Centre Space** (J A Russell Building, or "JAR") as per below:

DAY ZERO: "STUDIO PRESENTATIONS"

All **ED4, AMP2, M0 and M1** students have Studio Presentations on **September 3, 2024**, beginning at 1:00 pm in **Centre Space** in the J.A. Russell Building (JAR), following a welcome address from the Department of Architecture. AMP1 and ED3 students are required to attend.

At the **Studio Presentations**, each studio instructor will give a 5-10 minute presentation on their studio to the entire student body. Following the presentations, **ED4, AMP2 and M0** students will select separate Fall Term and Winter Term ED4-level studios. **M1** students will rank the three M1 year-long studios being offered. Students will have until the end of day at **4:00 pm** (Tuesday, September 3) to make their decisions then submit their choices to Terri Fuglem

The Department Head will establish the final studio groups. In establishing the studio groups, every attempt will be made to: align student and faculty interests, achieve similar sized groups, and consider gender balance in each group. It is possible that students will not get one of their choices and the Department Head's decision is final. Note: AMP1 and ED3 students will be assigned their studios.

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Students will be notified by email by mid-day of Thursday **September 5** as to which studio they are assigned, so that studio introductions can begin that afternoon. **M0 & M1 students** will need to register in **AURORA** in their studios and course by the registration date of **Sept 17 , 2024**.

Note that the Studio Instructors in the Department will upload a one-page description of their studio offering to the Department of Architecture website on August 19th. To view the one-page studio descriptions look at the Department of Architecture website under Current Students then Registration: <http://umanitoba.ca/faculties/architecture/programs/architecture/index.html>.

M2 STUDENTS

Design Thesis students may pre-arrange with an instructor approved by the Department of Architecture who is willing to work with the student as a Design Thesis advisor. Each advisor can pre-sign ONLY three Design Thesis students. Email **Tobi Hawkins**, Graduate Student Advisor for required paperwork at Tobi.Hawkins@umanitoba.ca up until August 19. After August 19, pre-signed forms can be submitted to <mailto:gradarch@umanitoba.ca>. Note that, without exception, your Design Thesis advisor is your Research Studio Instructor. **M2** students who do NOT pre-arrange an advisor before September 3 will take part in the studio selection process on September 3 and will rank three desired Research Studio instructors (who will also serve as their Design Thesis Advisor).

IMPORTANT: except for M2 Design Thesis students (as noted in the previous paragraph) **no commitments, promises or deals will be made between studio instructors and students before, during or after the studio or topics selection process**. Interdisciplinary studios that have been approved by the Department are not exempt from this rule.

M1 & M2 STUDENTS: TOPICS COURSES SELECTIONS

M1 & M2 Students ONLY: introductions for the Fall Term and Winter Topics courses (electives) will take place at **3:30 pm** on **September 3** Centre Space (JAR). The process for research topic selection is handled in a similar manner as the studio selection process.

ENVIRONMENTAL DESIGN ARCHITECTURE OPTION

ED3, ED4 and AMP1, AMP2 and M0 Students:

Studio Registration: because you need to register in all your courses for Fall term and by **Sept. 17th, 2024**, you **MUST** register in the studio course and section number listed on the timetable for your year. Once your studio choice has been finalized **you will have to change your registration** in AURORA by the registration revision date of **Sept. 17th, 2024**. Course registration numbers will be posted along with the studio selection sheet.

STUDENTS NEW to the University of Manitoba (all NEW Masters and AMP1 & AMP2 students) must attend a mandatory Wood Shop Safety Orientation: Woodshop (Kellen Deighton). Updates will sent prior to September 3, 2024.

INCOMING GRADUATE STUDENTS (M0 and M1) are required to take GRAD 7500 Academic Integrity Tutorial in their first term, and GRAD 7300 Research Integrity Tutorial in their first year.

ALL STUDENTS: studios will run on **Mondays** and **Thursdays**, but you are expected to be in studio working on **Tuesdays** and **Fridays as well**. We do not have part time students and we expect full time commitment to your studies. The Department of Architecture strongly recommends that you do not take on work outside of the University between September and the end of April. Most lecture courses are on **Wednesdays**.

ALL STUDENTS: please check the **General Studio and Course Information** that can be found under [Current Students](#) then [Downloads](#) for 2024-2025 on the Department of Architecture website: <http://umanitoba.ca/faculties/architecture/programs/architecture/index.html>. All your courses and studios will be cross referenced to this document so please read and understand it before the year starts to avoid any confusion.

For **Graduate Student** inquiries please contact the Graduate Student Advisor **Tobi Hawkins** at (204) 474-6578 or e-mail Tobi.Hawkins@umanitoba.ca, copied to gradarch@umanitoba.ca.

For **ED3, ED4, AMP1, AMP2** and **M0** inquiries, please contact **Carrie Johnson**, Student Services at (204) 474-9566 or email Carrie.Johnson@umanitoba.ca, copied to env.design@umanitoba.ca

We look forward seeing you and anticipate a creative and productive year!

Yours sincerely,



Terri Fuglem, Associate Professor
Head | Design Thesis Chair
Department of Architecture